

June 27th, 2026

Register online – Invoices for the vendors selected will be sent QuickBooks Invoices to pay online.

Once you register online, please send this form to ginny@mtnbookkeepingllc.com

Vendor Agreement ABCD is an event put on by the Events Committee of the Platte Canyon Chamber of Commerce ran by James Craig and other volunteers referred to throughout as “Management.” Merchandise, service, food, non-profit and other vendors are herein referred to as “Vendors.” ABCD is a 1-day event, held Saturday, June 27, 2026, from 10:00 am to 7:00 pm.

Vendor Applications

Vendor applications will be accepted in the order they are received, and space will be reserved in that order. Management reserves the right to reject any application. There will only be Artesian Vendors that have items

to sell from the Mountain Area. No Bailey Store Front Businesses nor informational booths will be accepted. There are only 40 booth including space for 3 Food Trucks (These also need to be Local Mountain Vendors. Applications must include payment to successfully reserve space.

• All Vendors must submit a signed application and agreement, plus fees, to be received by Management, by May 30, 2026, and are non-refundable.

• Late applications - if space is available - will be accepted until June 5, 2026, for a booth fee of $200.

• If you submit your application and there are no spaces available, you can choose to be placed on a waiting list and called as space becomes available. • We will try to accommodate booth placement requests to the best of our ability, on a first come, first served basis. There are only two locations for Vendors-The parking lot next to the Community Center and the parking lot between The Sinclair car Wash and the Resale Boutique.

Set-Up/Take-Down

• Vendor areas will be open for set-up on Friday, June 26 from 6-9 p.m. Please DO NOT arrive earlier than 6 pm on Friday evening. The crews will be preparing the area and there will be limited room for access and unloading prior to 6 pm. • Vendors will be assigned load - in times. Please promptly arrive for your set-up time, as these times are staggered to limit Main Street congestion.

• When you check in, you will be told the area of your booth, and it is not to be altered.

• Vendors must empty their cars in their booth space and immediately MOVE vehicles to the parking area behind Chimney Dr. You may then return to set-up your booth.

• A second person is recommended to stay with the booth. Please do not park on Main Street so that community members may utilize those spaces.

• Cars will not be allowed in Vendor areas between 9:00 am and 7:00 pm Saturday 27, 2026

• Designated egress areas will be available to load out according to zones.
Appearance and Use of Vendor Booth Space

• Vendors must comply with all state and local laws.

• Management also encourages Vendors and their employees to dress in western wear for the event.

• No sound systems, broadcasts, amplifications, announcements, or recording devices may be used without prior written consent from Management. Vendor spaces may not be sublet.

Food Vendors

• Food vendors cooking onsite must meet Park County regulations.

• Water is not provided, and special arrangements must be made if needed.

Electricity

• Locations with electricity are limited and are assigned on a first come, first serve basis

• The hook-ups are 15 AMP 110 Volts. Are also only located in the Community Center parking vendor area.

Safety

• All Vendors shall comply with all rules, regulations and requirements of Park County, the state of Colorado, the local Fire Department and Health Department, including CDC guidelines in consideration of COVID-19 protocols.

• Food vendors must contact Park County Public Health for their requirements.

• For the safety of all guests and participants, vehicles will not be allowed in the vendor areas after Saturday 9 am until after the close of the event Saturday 7 pm.

• For the safety of all guests and participants, you are responsible for securing your tent, canopy, tables, covers, and anchors within your assigned vendor space. At minimum, sandbags must be 50 lbs. per leg of canopy and will be available for purchase if necessary. Each tent will be inspected for safety. Please plan for high wind gusts.

• Insurance-All Vendors Must show

• Management is not responsible for damage to Vendors property from accident, fire, theft, weather, or other such causes.

• Management encourages all vendors to carry insurance for the event.

• All property of a Vendor shall remain in the Vendors care, custody and control in transit to/from/during the event. Application & Fees By executing the Application and Agreement, Vendor agrees to abide by all the terms, conditions, rules and regulations described herein. Booth Selections
_____$125.00 Non-Chamber Member (10’ x 10’ booth)

_____$100.00 Chamber Member (10’ x 10’)

_____$200.00 Late Application received after May 30th – Subject to availability

_____$225.00 Food Vendors (10” x 20” Booth - 2 spaces allocated for food trucks)

_____$50.00 Electricity fee (see agreement for details): NO FOOD TRUCK ELECTRCITY MUST BRING OWN GENERATOR

_____Total Cost

Business Name:

_____

_____Description of Business:

_____

_____Contact Name:

_____

_____ Mailing address:

_____

_____ Phone: _____

Email: _____

Preferred set-up time (especially if additional time needed): Friday 6-9pm___ Sat 7:00am _____ Sat 7:30am _____ Sat 8:00am _____

Vendor Agreement MUST be signed and must accompany all Vendor Applications, to receive vendor booth assignments, which are assigned on a first come first served basis. If your application is accepted, you will be notified. Once the complete application, agreement and fees are received, you will receive a confirmation email. You will receive a vendor packet with your booth assignment in the email you provide by June 10th.

Signature of Vendor_____

Date_____

Payment If your application is selected, you will receive a QuickBooks invoice that you can pay online.