2024-2025 Club Application Resources

This is Mona Zamani and Addison Lyda-Savich, your 2024-2025 Club Commissioners! This year we are using physical copies of all club documents instead of online forms in order to make sure we all stay organized.

To make sure we can get your club or sport set up for next year, we need you to **make an online copy** of the ASB Club Application Google Doc, **fill it out**, **print** the document, **sign** in all areas, and **bring the hard copy** to Ms. Camp's mailbox. You will also need to create a **club constitution** and, if your club plans on doing any type of fundraising or activities involving buying or selling items, you must create a **budget** (you can use a budget and constitution from previous years but please edit it, change the officer names, dates, and signatures, and make sure it is relevant to what you club plans to do this year).

The videos and documents <u>linked below</u> will help you with this process. If you have any questions, email Ms. Camp (<u>tcamp@sandi.net</u>), email the club commissioners (<u>scrippsranchclubs@gmail.com</u>) or stop by the ASB room during 4th period.

Club Application Form

Club Application Video

Club Constitution:

Example

How to Create a Club Constitution Video

Club Budget Resources:

To create a budget please use Google Sheets or Microsoft Excel. If you need help, please use the example, instructional videos, or email us with questions (emails in the instructions above).

Example

How to Create a Club Budget Video