

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
April 25, 2018
PUBLIC SESSION AGENDA

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DATE: [April 25, 2018](#)
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **Christina Abolarin, Laila Baez, Brooklyn Winters, Brett Towner, Brice Carducci, & Ava Cohen**
Patriotic Reading - **Ameera Adaranijo**
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [March 15, 2018 Executive](#) and [Public Budget Meeting](#)
[March 19, 2018 Executive](#) and [Public Budget Meeting](#)
[March 26, 2018 Work Session](#)
[March 28, 2018 Executive](#) and [Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **Pride Students of the Month - [see list](#)**
 - **37th Annual Corriel Institute Science Fair Winners - Marissa Almonte, Carolyn Almonte, Kush Soni**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*

XII. Public Hearing to Adopt Budget for 2018-2019

- A. Open to the Public (Budget Only)
- B. Recommend adoption of the [2018-2019 Budget](#) as presented.

R.C.V.

2018-2019	TOTAL	ANTICIPATED REVENUES	LEVY
General Fund	\$63,551,336.00	\$22,382,919.00	\$41,168,417.00
Special Revenue Fund	1,021,071.00	1,021,071.00	0.00
Debt Service Fund	4,851,230.00	1,194,963.00	3,656,267.00
TOTAL	69,423,637.00	24,598,953.00	44,824,684.00

No waivers to be taken. No banked cap to be used. The 2018-2019 budget includes revenue in the amount of \$473,000 to be withdrawn from Maintenance Reserve for the purpose of required maintenance of the school district's facilities.

[Letter regarding the 2018-2019 Budget](#)
[Presentation of the 2018-2019 Budget](#)

XIII. Committee Reports

Strategic Planning Committee - [see report](#)
Buildings & Grounds Committee - no report
Finance Committee - [see report](#)
Communications Committee - no report
Curriculum Committee - [see report](#)
Legislative Report - no report
Policy Committee - [see report](#)
Special Education Advisory Committee - no report
Scholarship Committee Report - [see report](#)
Township Liaison Report - no report
Emergency Preparedness Report - no report
Burlington Township Foundation Liaison - [see report](#)

XIV. Superintendent's Monthly Report -

- A. [Personal Update](#)
B. [Superintendent's Monthly Report - April 2018](#)

XV. Open to the Public (Agenda Items Only)

Special note about Public Comment - this section of the meeting is reserved for constituents to address the Board of Education. This time is set aside under law to ensure the community has a chance to be heard. This portion of the meeting is not a question and answer. The Board will respectfully listen to the public but will not engage in discussion.

XVI. Superintendent Bell's report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A

PERSONNEL

- R.C.V. 1. Recommend approval of the following substitutes for the 2017/18 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

Michael Binkins, Ryan Neidich, Sophea Siv, Dawn Stewart, Nicholas Wright

Sub Secretaries

none

Sub PAC

none

Sub Maintenance

none

Sub Nurses

none

Sub Bus Drivers

none

Sub Bus Aides

none

R.C.V. 2. Recommend accepting the following list of Emergent Hires, as listed:

a. **none**

R.C.V. 3. Recommend accepting, with regret, the **retirement/resignation** of:

a. Accept, with regret, the retirement/resignation of **Hope Hayes**, as Elementary Teacher, effective July 1, 2018. Mrs. Hayes will have served the district for 27 years and is also requesting payment of all accumulated sick, family ill and personal days as per the negotiated contract.

b. Accept, with regret, the resignation of **Sarah Harris**, as Social Studies Teacher, effective June 1, 2018. Mrs. Harris will have served the district for 6 years and 5 months and is also requesting payment of all accumulated sick, family ill and personal days as per the negotiated contract.

* c. Accept, with regret, the retirement/resignation of **Regina Raufer**, as Special Education Teacher, effective July 1, 2018. Mrs. Raufer will have served the district for 13 years and is also requesting payment of all accumulated sick, personal, and family illness days as per the negotiated contract.

R.C.V. 4. Recommend approval of the following **leaves of absence**:

* a. Recommend approval of a medical leave of absence for employee #18574814, utilizing sick days, effective May 3, 2018 through approximately June 14, 2018.

R.C.V. 5. Recommend approval of the following **positions**:

a. Recommend approval of **Shawn Fitzpatrick and Keith Lex** as substitute Summer Paint Team Supervisors.

R.C.V. 6. Recommend approval of the following **transfers**:

a. **none**

R.C.V. 7. Recommend approval for the following staff members to move on

the salary guide, effective as listed, due to the completion of additional college credits, as listed:

a. **none**

R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions for the 2017-2018 school year, as listed:

a. **none**

R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2017-2018 school year, as listed:

a. **none**

R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:

a. **none**

R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:

a. **none**

R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:

* a. **Christine Himm**, a student at Grand Canyon University, to complete 12 hours of observation from April 26th - June 3rd, Cooperating Teacher TBD

B. STUDENTS

R.C.V. 1. Recommend approval of home instruction for the following students, as listed:

* a. **Student 7516708798**; effective 3/26/18 to 4/16/18.
Student 3164940308; effective 3/23/18 to pending.
Student 1681787642; effective 1/29/18 to 4/13/18.

Student 8374429014; effective 3/20/18 to 5/1/18.
Student 1563214517; effective 4/4/18 to 6/20/18.
Student 2907087863; effective 4/4/18 to 6/20/18.
Student 3389435538; effective 4/13/18 to pending.

R.C.V. 2. Recommend approval of the special education or alternative placement, as listed:

* a. **Student 2576334270** to attend Garfield Park Academy per IEP.

R.C.V. 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability:

* a. Recommend approval for the following students be permitted to complete their school year, no tuition, for the 2017-2018 year.
Student 6898604942 at B. Bernice Young School.
Student 5906489435 at Burlington Township Middle School.
Student 4536496971 at Burlington Township Middle School.
Student 9083369639 at Burlington Township High School.
Student 9308691541 at Burlington Township Middle School.
Student 9759830753 at Burlington Township High School.
Student 2946504994 at Burlington Township Middle School.
Student 6431603062 at Burlington Township Middle School.

C. MISCELLANEOUS

R.C.V. 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

a. [**District Facilities Report - March 2018**](#)

b. [**Field Trips - Submitted March 2018**](#)

c. [**Student Demographics - March 2018**](#)

d. [**Suspension Report - March 2018**](#)

(Report is considered privileged in nature.)

e. [Residency Flash Report - March 2018](#)

f. [Presenter Approval Forms - Submitted March 2018](#)

R.C.V. 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

a. First Reading (*Revised First Reading where noted*)

none

b. Final Adoption:

none

c. Job Descriptions - First Reading:

none

d. Job Descriptions - Second Reading:

none

e. Job Description - Reviewed:

none

f. Rescind Job Description:

none

R.C.V. 3. Recommend approval of overnight trips:

a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

119705

119783

119801

119899

119909
119918
120440
120437
120501

- R.C.V.** 5. Recommend approval for the Burlington Township Schools to approve a membership resolution for the Burlington County Scholastic League and the New Jersey State Interscholastic Athletic Association for the 2018/19 school year.
- R.C.V.** 6. Recommend approval to provide transportation and chaperones for Project Graduation on June 21, 2018.

D. BUSINESS

- R.C.V.** 1. Recommend approval for payment of the [April 2018 Bill List with Supplemental](#).
- R.C.V.** 2. Recommend approval of the following business reports:
- a. Treasurer's Report - [March 2018](#)
 - b. Board Secretary's Report - [March 2018](#)
 - c. Cafeteria Report - [March 2018](#)
 - d. Transfer Report - [March 2018](#)
- R.C.V.** 3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of March 31, 2018 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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- R.C.V.** 4. Recommend acceptance of the following reports on Tuition:
- a. Tuition Contracts Billed - none
 - b. [Tuition Contracts Paid](#)
- R.C.V.** 5. Recommend approval to authorize the Business Administrator to submit a grant application for the **2018 BACCEIC Safety Grant** in the amount of \$8,365.36.
- R.C.V.** 6. Recommend approval to accept a donation to Fountain Woods Elementary School and B. Bernice Young Elementary School from **Burlington Stores** in the amount of \$94,600. This includes \$61,600 donated via AdoptAClassroom.org and donated school supplies valued at approximately \$33,000.
- R.C.V.** 7. Recommend approval to authorize the Qualified Purchasing Agent to solicit proposals for facilities/operational management services, for the period February 1, 2019 to January 31, 2024, utilizing a competitive contracting process, pending approval by the NJ Department of Community Affairs
- R.C.V.** 8. Recommend authorizing the Qualified Purchasing Agent to solicit bids for ChromeBook computers.
- R.C.V.** 9. Recommend approval of the extension of the Paraprofessional and Support Staff contract with **MissionOne** for the period July 1, 2018 through June 30, 2019.
- R.C.V.** 10. Recommend approval of the extension of the Substitute Contract with **Source4Teachers** for the period July 1, 2018 through June 30, 2019.
- * **R.C.V.** 11. Recommend approval of an agreement for Professional Services with **Burlington County Special Services School District** to provide the following services as needed per cost schedule:
- a. Assessments/Consultation/Evaluations
 - b. Child Study Team Services
 - c. Therapy Services
 - d. Additional Services (when applicable)
 - e. Burlington County School Crisis Response Team

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- * **R.C.V.** 12. Recommend approval of an agreement with **Epic Health Services, Inc.** to provided one on one nursing services to two district students (#5097168107 and #4477608356) for the 2018-2019 school year at a rate of \$55 per hour for RN and \$45 per hour for LPN, not to exceed \$100,000 for both students.
 - * **R.C.V.** 13. Recommend approval of a contract with **Bayada Home Health Care** to provide substitute school nursing for students as required. The rates for services will be \$55 per hour for RN for the 2018-2019 school year.
 - * **R.C.V.** 14. Recommend approval of a contract with **Bayada Home Health Care** to provide in school one on one nursing services for two in district students (#5097168107 and #6035252986) from July 1, 2018 through June 30, 2019. The rates for services will be \$55 per hour for RN and \$45 per hour for LPN not to exceed \$95,000.
 - * **R.C.V.** 15. Recommend approval to accept donated speech materials from **Kim Butterworth** (retiree) in the amount of \$5,747.09 as valued by the donor.
 - * **R.C.V.** 16. Recommend awarding contract to **Allied Equipment Co., Inc.** for Performing Arts Center Auditorium Seating Reupholstery at BTHS in the amount of \$109,450.00.

This project was approved by the voters at a special election held on December 8, 2015, when they authorized the financing of \$10,114,107 of school bonds. No other bidders.
 - * **R.C.V.** 17. Recommend approval of the **YMCA Camp Adventure** program effective June 25 to August 17, 2018 at **B. Bernice Young School**.
 - * **R.C.V.** 18. Recommend approval of Professional Services Agreements between the Burlington Township Board of Education and the **Burlington County Educational Services Unit** to provide nonpublic school health services and non public technology initiative programs for the 2018-2019 school year.

XVII. Open to the Public for Comments

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Personnel Action Section **May 9, 2018**

Next Board of Education Business Meeting **May 23, 2018**