

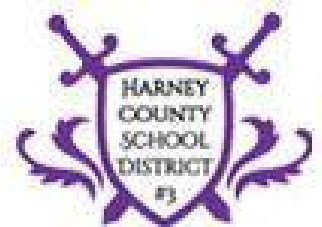
HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON

REGULAR SCHOOL BOARD MEETING

Approved Minutes

Tuesday, February 14, 2023, 6:00 pm

District Office
190 Hines Blvd
Burns, OR 97720



Attend via Zoom: <https://us06web.zoom.us/j/87275132332>

In Attendance

_____ Rob Frank, Chair

_____ Doug Furr, Vice Chair

_____ Joe Wright, Board Member

_____ OPG Business Manager

_____ Chad Boyd, Board Member

_____ Randy Fulton, Board Member

_____ Robert Medley,
Interim Superintendent

CALL TO ORDER - 6:00 pm

ROLL CALL

1. Determine a Quorum
2. Pledge of Allegiance
3. Special Presentation
 - 63022 Audit Presentation by Solutions
 - **No instances of noncompliance were reported**
 - **Highest form of assurance was given**
 - **Financial conformities are all in line with what the State and GAPP require**
 - **Federal Program Audit - ESSER Funds - the bulk of the money was spent on audio visual and wages, all positive opinions given on the reporting process**
 - **The audit report is as clean as it can be, a huge thank you to Cara Wilber**
 - SIA Update
 - **The SIA Survey sent out received 393 responses**
 - **Public input and artifacts are the biggest contributors with safety, counseling, and mental health as high priorities to focus on funding next year**
 - **The proposed budgets were released last Friday for the High School Success Act and SIA Funds**
 - **High School Success Funds - \$254,000**
 - **SIA Funds - \$672,000**
 - **A Bond Survey was sent out last week which has pieces in it that touch on SIA funding**
 - **131 responses have been received from the public and 134 within the district**
 - **The survey will be left open until the March Board Meeting**
 - **More advertising will be done so we can hopefully get more input from the public**
4. Public comments

The HCSD#3 The Board of Directors reserves this time for citizens to share comments or concerns. Because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted up to three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. The board maintains the right to stop public comments at any time.

CONSENT AGENDA (Action Item)

- ❖ Approve Meeting Agenda
- ❖ Approve Minutes from the following meeting:
 - January 10, 2023 Regular Board Meeting
 - January 18, 2023 Work Session
 - February 1, 2023 Special Board Meeting
- ❖ [Approve January Financial Reports and Bills](#)
- ❖ Extra Duty Contracts
 - BHS
 - HMS/HLS
- ❖ Solutions, CPA
 - [Audit Engagement Letter](#)
 - [Audit Contract](#)
- ❖ Personnel
 - Resignations
 - [Noah Hire. HLS Music Teacher](#)
- ❖ [Donations](#)

Joe Wright made a motion to approve the amended consent agenda, Doug Furr seconded the motion. The motion passed unanimously.

REPORTS & PRESENTATIONS

5. School & Student Services Reports
 - [SSR](#)
 - [MHS](#)
 - [BHS](#)
 - [HMS](#)
 - [HLS](#)
6. [Superintendent Report](#)
 - [Employers Support of the Guard & Reserve](#)

Burns High School was honored to receive the following awards from the National Guard and Reserve

“Seven Seals Award” for meritorious leadership and initiative in support of the men and women who serve America in the National Guard and Reserve

Also awarded was the **“Statement of Support for the Guard and Reserve”**

Robert Medley was awarded the the **“Patriotic Employer”** for contributing to National Security and Protecting Liberty and Freedom by supporting employee participation in America’s National Guard and Reserve Forces

ACTION ITEMS

7. [Classified Appreciation Week Resolution](#)

Doug Furr made a motion to accept the Classified Appreciation Week Resolution, Joe Wright seconded the motion. The motion passed unanimously.

8. [Department of Transportation Proposed Easement Agreement](#)

Joe Wright made a motion to accept the Department of Transportation Temporary Easement and to use the \$750 toward new parking lot signs at Burns High School, Doug Furr seconded the motion. The motion passed unanimously.

9. [Budget Resolution - Monroe](#)

Doug Furr made a motion to accept the Budget Resolution as presented, Jow Wright seconded the motion. The motion passed unanimously.

10. [23-24 Certified Teacher Renewals & Extensions/Non-Extensions](#)

Joe Wright made a motion to approve the 2023-2024 Contract Renewals & Extensions as presented, Doug Furr seconded the motion. The motion passed unanimously.

11. [Board Policies](#)

CPA - Layoff and Recall for Administrators, Highly Recommended
CPA-AR – Layoff and Recall for Administrators, Highly Recommended
EH-AR – Records and Data Management, Optional
GCAA – Standards for Competent & Ethical Performance of Oregon Educators, Optional
IGBHE – Expanded Options Program**, Highly Recommended

No action taken

12. Proposal to Name the Band/Choir Room

- **Sam Ellibee proposed naming the Burns High School Band/Choir Room the “Ken Peckham Band/Choir Room”**
 - **Ken Peckham taught band and choir for many years at Hines Middle School and Burns High School, earning many outstanding awards along the way**

Joe Wright made a motion to approve the naming of the Band/Choir Room at Burns High School to be - Ken Peckham Band/Choir Room, Doug Furr seconded the motion. The motion passed unanimously.

13. Budget Calendar

[Option 1](#)

[Option 2](#)

Joe Wright made a motion to accept the amended Budget Calendar to set meeting dates and times on April 11, 2023, at 5:30 pm, April 26, 2023 at 6:00 pm and May 3 and 9, 2023 at 6:00 pm, Doug Furr seconded the motion. The motion passed unanimously.

DISCUSSIONS &/OR NEW BUSINESS

- **Proposed Funds for Superintendent Candidate Travel**
 - There are funds available for the Superintendent Candidate Travel
- **Sub Pay for Bus Drivers**
 - Proposed that a substitute driver would receive credit for previous year employment if the individual was a regular employee
 - Proposed substitutes may move to the final step if they were employed as a regular employee the previous year and worked at least 300 hours in that position.
 - Tabled until the next meeting

Parent Square

- Parent Square is an app used for school-to-home communications
- Cost will be \$3,400 for the year and \$1,500 set up fee
- There will not be a fee for users
- More research is needed to find out how it connects to the current website

BOARD REQUESTS & REPORTS

ADJOURNMENT - 7:36 pm

EXECUTIVE SESSION

EXECUTIVE SESSION: When an executive session is called, the chair will identify the agenda item, and the subsection of ORS 192.660 or 332.061 for which the public's business is authorized.

ORS 192.660(2)(d) Negotiations

ORS 192.660(2)(e) Real Property Negotiations

ORS 192.660(2)(f) Exempt records

ORS 192.660(2)(h) Litigation

*ORS 192.660(2)(a,b,i) Personnel

*ORS 332.061(1) Student Records/Expulsion

ORS 192.660 (2)(h) Consult with Counsel

ORS 192.660 (2)(i) Review and Evaluate the Performance of the Superintendent

*May be held in public at the request of an employee or student.

Board Approval

Board Chair

Attested

Superintendent

Executive Assistant