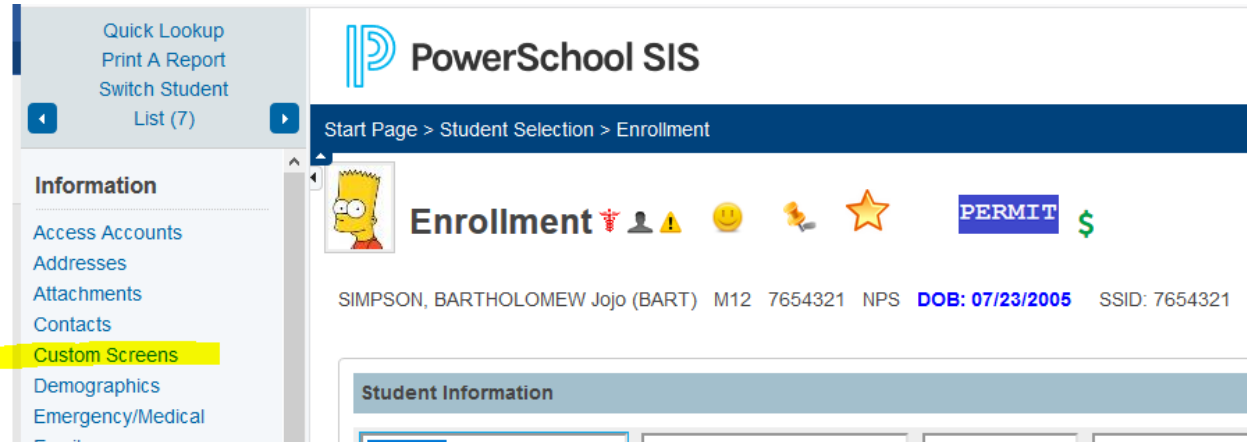


HOW TO UPDATE THE MEDIA RELEASE FIELD IN POWERSCHOOL

Look up the student and click on **Customer Screens**



Quick Lookup
Print A Report
Switch Student
List (7)

PowerSchool SIS

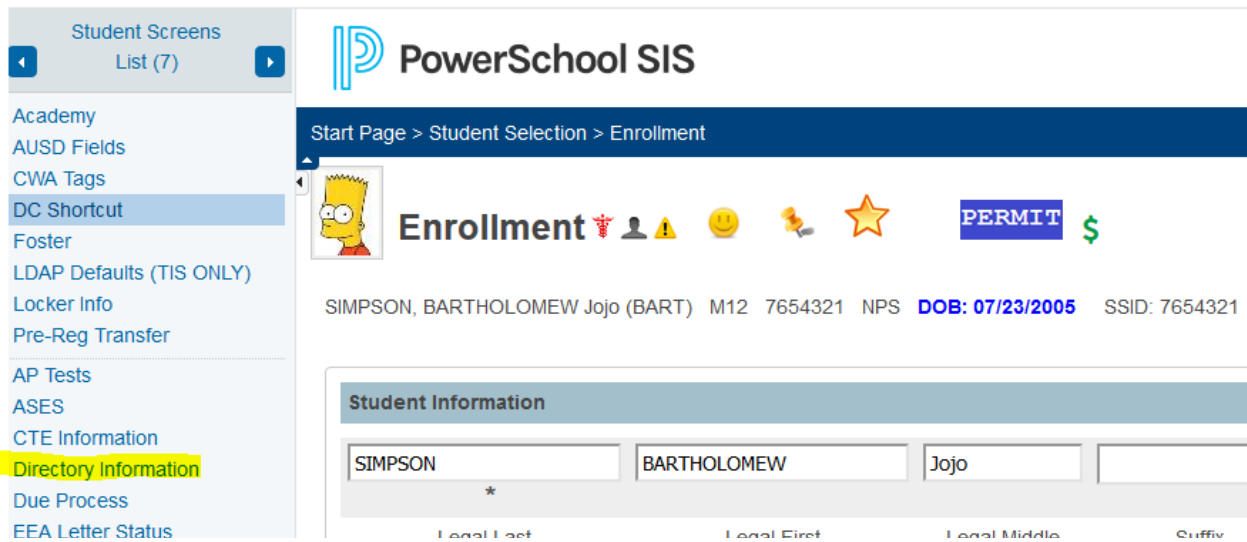
Start Page > Student Selection > Enrollment

Enrollment

SIMPSON, BARTHOLOMEW Jojo (BART) M12 7654321 NPS DOB: 07/23/2005 SSID: 7654321

Student Information

Under Customer screens, click **Directory Information**



Student Screens
List (7)

PowerSchool SIS

Start Page > Student Selection > Enrollment

Enrollment

SIMPSON, BARTHOLOMEW Jojo (BART) M12 7654321 NPS DOB: 07/23/2005 SSID: 7654321

Student Information

SIMPSON	BARTHOLOMEW	Jojo	
Legal Last	Legal First	Legal Middle	Suffix

Check/Uncheck the box under Media Release, to reflect the parent's preference, then click on SUBMIT

SIMPSON, BARTHOLOMEW JOJO (BART) X04 7654321 101 : COUN5 DOB: 07/23/2005 SSID: 9876543210

PESTICIDE NOTIFICATION REQUEST (Checked means household wants to be informed)

☒ I would like to be pre-notified everytime a pesticide application is to take place at the school in addition to the annual notification of Approved Products. I understand that the notification will be provided at least 72 hours before the application. (AUSD_Pest)

STUDENT DIRECTORY INFORMATION (Checked means to NOT release information to specific entity)

☒ Alhambra Educational Foundation (DI_aef)

☒ PTA (DI_pta) [For 11th and 12th grade students only](#)

☒ Health Department (DI_health) ☒ [United States Armed Forces](#) (DI_armed)

☒ Elected Officials (DI_elected) ☒ [Universities/Other Higher Education Institutions](#) (DI_colleges)

☐ CCGI - California College Guidance Initiative (U_AUSD.CCGIExclude)

☐ Department of Health Care Services and Paradigm (U_AUSD.DI_Paradigm)

☒ Opt Out of Calls and Emails from Blackboard Connect
[Informational Email and Calls e.g. fundraisers and local events] (AUSD_OptOutCalls)

MEDIA RELEASE (Checked means permission NOT given by parents for use in media.)

☒ The student may NOT be interviewed, photographed, or filmed by members of the media. (MR_dnr)

ELECTRONIC SIGNALING DEVICES (CELLPHONE)

Student Cell Phone Number.

Type of Electronic Signaling Device

- Signed form returned without cell phone number
- CELL PHONE
- PAGER
- INTERNET ENABLED DEVICE

Last Updated: 11/16/2017 at 14:56:59

Submit