Mission Statement

The Society will work in conjunction with the School Council and School Admin to support and fundraise for École Sacré Coeur School, students, and school community, and to foster growth and excellence in students at École Sacré Coeur in a Christian environment based on the Catholic Faith.

Friends of ESC Meeting

Date September 18, 2025

Parent Society Executives
Chair: Stephanie Rogers
Vice Chair: Kathryn Richmond
Treasurer: Christina Lepage
Secretary: Lynne Zwicker

1. **Opening prayer**
   Lord, we thank You for bringing us together. Guide our hearts and minds as we work for the good of our children. May our efforts reflect Your love and wisdom. We ask this in Jesus' name. Amen.

2. **Land Acknowledgment**
   We respectfully acknowledge that we are on Treaty 6 territory, traditional lands of First Nations and Métis peoples. As treaty People, Indigenous and non-Indigenous, we share the responsibility for stewardship of this beautiful land.

3. **Introductions and Attendance**

Lynne Zwicker, Camille Kamphuis, Shanley Munroe, Tessia Verbeek, Chris Kaplan, Kristen Schiller, Marissa Garneau, Valentina Padovani, Ana Potzkai, Lauren Alain, Carleigh LeClair, Ali Mew, Chrstine Reimer, Sheri Taggart, Megan Davies, Enid Maeda, Tiffany Lawrence, Christina LePage, Anne Timmer, James Grondin, Caroline Obee, Jennie Flanders, Avery Bengert

4. **Approval of the agenda:**
    - Motion: To accept the agenda
    - Moved by: Tiffany Whorrie Seconded by: Caroline Obee

5. **Approval of minutes from previous meeting**
    - Motion: To accept last meeting's minutes as presented with any said amendments
    - Moved by: Jennie Flanders Seconded by: Christina Lapage

6. **Business Arising from Previous Minutes**
    - Name Change Update (Steph)
        - Finalized name as École Sacré Coeur Parent Society (Special Projects)
        - Bylaws to be approved at AGM
    - GST Rebate Update (Christina)
        - Friends is a charitable organization, so we are able to file for GST rebates. The playground had significant GST. We were reimbursed $4022.00 in September, and another ~$3900.00 in the next few months.
7. **Chair Report**
    - **2024-5 Year Review (Lynne)**
        - **Events, Fundraisers, and Other**
            - Sept - Farm to table; School yard lines painted
            - Oct - Fall Festival; Second Gaga Ball pit Installed; New Bylaws Written
            - Dec - Best Seats
            - Mar - Began formal name change of Society
            - April - Read-a-thon

- June - Car Bingo; Shed Purge and Clean
- July - Playground warranty Assessment
- All Year - Healthy Hunger; Fundscript; Skip the Depot; GST Audit; Name Change

8. **2025-6 Friend's Proposed Events/Fundraisers**
    - Sept - Steve and Dan's Produce - actively running
    - Oct - Fall Festival - planning in process
    - Dec - Best Seats
    - Jan - Math Games Night
    - April - 'athon
    - June - Car Bingo
    - Additions? Deletions? Changes?
        - Outdoor movie night
        - Ski night - interest in running it this year. Proposals are welcome, so long as it runs at no cost to Friends. Sheri Taggart and Natasha Mahé are interested in helping.
        - Idea Lab - STEM fundraiser run after school

9. **Steve and Dan's Produce Fundraiser (Enid)**
    - Update
        - Apples and Pears, apple chips, electrolyte drink
        - Can buy items for the foodbank
        - As of September 18, 2025 $1500 in sales = ~$400 in fundraising so far.
        - Require people to help with sorting on the 8th, and handing out on the 9th.
        - Open to a different produce fundraiser for next year

10. **Fall Festival Planning**
    - **General Overview**
        - Fall celebration, dance in the gym, DJ, Photobooth, Healthy Hunger order for this event (Boardwalk burgers,) concession will run, games.

- **2025-26 committee**
  - Megan Davies, Jennie Flanders, Caroline Obee, Avery Bengert
- **Volunteer Recruitment**
  - Set up, clean up, during event
  - Utilize Signup.com
- **Welcome table for Parent Council/Friends?**
  - No interest at this time

11. Healthy Hunger Fundraiser

- **Markup** - $0.25 and then rounded up to the next quarter.
- Raised over $3612.00 in 2024/5
- Caroline Obee leading this year
- **Vendors**
  - Booster Juice
    - This has been an issue for classrooms because teachers say it is incredibly messy.
  - Popcorn on house days
  - Cookie Crumble for special days
  - **Volunteering**
    - We require more volunteers to help sort and hand out to each classroom. There will be a schedule of volunteers for each week so each one
  - Advertising as a fundraiser so parents are aware.
  - Whats App group will be set up for interested volunteers. There is a Google form being sent out by email for volunteer sign up.

12. Family Games Night

- January 20, 2026

13. New Business

- Any interest in a zoom link for council meetings.

14. Budget Proposal for Approval in October

- See attached

15. Next Meeting:

- October AGM Date October 9 7:30pm.

16. Adjournment

- Motion: To adjourn the meeting
- Moved by: Enid Maeda Seconded by: Tiffany Whorrie
- Meeting Adjourned at 8:49pm

Proposed Budget 2025-2026						
		2025/6 Projected	*(2024/5**)*	*(2023/4**)*		Notes
INCOME						
Fundraisers		**PROJECTED**		*(park build year)*		
	Healthy Hunger	**$3,000.00**	*$3,612.00*	*$3,198.45*		
	Produce Fundraiser	**$500.00**	*$740.00*	*$1,371.23*		
	Best Seats in the House	**$500.00**	*$525.00*	$114.00		
	Skip the Depot	**NO**	*$92.54*	*$1,651.30*		
	50/50	**AS NEEDED**	*$0.00*	*$867.78*		
	a-thon	**$5,000.00**	*$5,027.75*	*$9,799.00*		
	Cash Calendar	**AS NEEDED**	-	*$10,840.00*		
	Fall Festival	**$2,000.00**	*$2,956.45*	*$4,572.00*		
	TOTAL FUNDRAISED	**$11,000.00**	***$12,953.74***	***$32,413.76***		****2023/4 not fully inclusive bc of park***
Events						
	Car bingo	**$0.00**	*$0.00*	**-$877.00**		
	Math Games	***-$630.00***	-	-		
	Ski Night	**NO**	*NO*	*$2,880.00*		****almost ran at a loss***

	TOTAL EVENTS	**-$630.00**	**$0.00**	**$2,003.00**		
Other						
	Park GST Rebate	**$3,900.00**	*$4,022.00*	-		
	TOTAL OTHER	**$3,900.00**	*$4,022.00*	-		
EXPENSES						
Playground						
	Signs	**-$829.50**	**-$829.50**			***this has not yet been purchased***
	Garbage Cans	**NO**	**-$750.00**			
			$0.00			
	TOTAL PLAYGROUND	**-$829.50**	*$0.00*			****24/5 not yet spent***
Funded Items						
	Classroom Funding	**-$3,010.00**	*-$2,780.00*	*-$2,740.00*		***$10 per student***
	Field Trips	**-$3,400.00**	*-$2,750.00*	*-$2,300.00*		***$250 per class***
	Grade 4 Trip/Farewell	**-$750.00**	*-$1,000.00*	*-$2,247.00*		
	Staff Appreciation	**-$300.00**	*-$202.45*	*-$299.00*		****24/5 most did not submit all receipts***
	Community & Social Fund	**-$2,000.00**	*-$400.00*	*-$84.00*		***(prev. friends of compassion)***
	TOTAL FUNDED ITEMS	**-$9,460.00**	*-$7,132.45*	*-$7,670.00*		
Operational Expenses						
	Liability Insurance	**-$800.00**	*-$789.16*	*-$522.00*		

	Bank fees/cheques/etc	**-$100.00**	*-$78.62*	*-$476.52*		
	TOTAL OPERATIONAL	**-$900.00**	**-$867.78**	**-$998.52**		
Total Income		**$14,270.00**	***$12,953.74***	***$34,416.76***		
Total Expenses		**-$11,819.50**	***-$8,000.23***	***-$6,665.52***		
Net Income		**$2,450.50**	***$4,953.51***	***$27,751.24***		
Banking Information						
Current Operating Balance as of Sept 08, 2025		***$10,142.26***				
Current Savings Balance as of Sept 04, 2025		**$5,131.05**	***$5000 contingency held for park maintenance***			
Additional Notes:						
*****please note, previous years are not inclusive of all funding (e.g. playground grants, interest income, or other events that were only run in one year, etc.)***						
Field trips: no nature kinder class specific funding - double dipping						