



TECH TUTORIAL (UPDATED 08/18/22)

- Visit dyknow.me and sign in using the “Sign in with Google” button.
 - Students do not login to DyKnow.
- [Start/End a Monitoring Session](#)
 - Click “Start Monitoring” when you want to monitor a session.
 - **Grid View** - view all student device thumbnails
 - **Big View** - a more detailed view of a screen by expanding it
- [Activity Tracker/Current Activity](#) (monitor student activity in list form)
 - This shows students’ online activity in real time.
 - It gives you a “simple, live view of where students are spending their time at any given moment.”
- Devices can only be monitored by one teacher at a time.
 - Sometimes teachers forget to end their monitoring sessions, causing student thumbnails to not appear in your session. If this happens, click the [Take & Monitor](#) button.
- [Blocking Plans](#)
 - Blocking Plans can be created before, during, and after class, but they must be enabled during a monitoring session.
 - [Create a Blocking Plan](#): Select “Blocking Plans” from the top toolbar, choose “Create New Plan,” and create one of these:

<u>Allow Only</u>	<u>Block Only</u>
-allows you to select the apps and/or websites you WANT to allow your students to visit -All other apps/websites are blocked. -more restrictive and often easier to create -Example: During a test, allow only the website where the test is being given and Google Chrome.	-allows you to select the apps and/or websites you DON'T WANT your students to visit -All other apps/websites are accessible. -less restrictive and may take longer to create, depending on the number of blocked activities listed -Example: During academic research, block websites such as Wikipedia.

- [Create a Segmented Blocking Plan](#) - This enables you to block individual students and/or release individual students from a Blocking Plan.
- [Enforce a Blocking Plan](#): While monitoring a class, click “Modify Blocking,” choose your settings, and click “Enforce.”
- [Ask a Question](#)
 - Can be created before a session by choosing “Question Bank” from the top toolbar and following the prompts
 - Can be created during a session by clicking the question mark icon and then “Ask a Question” in the Activity Tracker to the right of your screen
- [Check Understanding](#)
 - While monitoring a session, click the check box icon in the Activity Tracker and then the “Request” button to prompt students to submit their understanding.
- [Send a Message or Lock Student Devices](#)
 - [Send A Message](#): While monitoring a session, click the bell icon in the Activity Tracker and select “Send a Message.”
 - Send a prewritten or custom message to your students.
 - [Lock Devices](#): From the Messages screen, click “Yes” by Device Lock before sending the message.
 - To unlock their screens, choose “remove device lock for this group” in blue above student thumbnails.
- [Add a Co-Teacher to an Assigned Class](#)
 - Find the class you want to edit, choose “Edit Roster,” then find “Add Teacher” under “Manage Teachers.”
 - A maximum of two teachers can be assigned to a Dyknow Class.