



Sec. 8 Minnesota Statutes 2004, section 125A.24 (PACs)

In order to increase the involvement of parents of children with disabilities in district policymaking and decision-making, school districts must have a special education advisory council that is incorporated into the district's special education system plan.

Attendees: Amy Eelkema Baxter, Amy Johnson, Brenda Natala, Calton Sims, Choua Xiong, Jackie Kelly, Jessica Ramstad, Kimberly Adams, Mayra Mariscal, Melissa Weeks, Michele Silvester, Nicole Warner, Oanh Nguyen, Rachael Sewell, Sarah Zielinski.

15 people: 7 of 11 members, 3 staff, 5 guests

Special Education Advisory Council (SEAC) Minutes Approved

Date: 11-21-22

Time: 6:00 p.m. - 8:00 p.m.

Location: Hybrid meeting:

In-person: 360 Colborne St, Saint Paul, MN 55102 (Meeting room A, Childcare room D).

Virtual via Zoon: Link to join <https://us06web.zoom.us/j/9438313562>

SEAC November 2022 Agenda

5:30 p.m. Meal and Connecting - (in-person only)

6:00 p.m. Housekeeping, Welcome & Introductions -

6:00 p.m. Rachael Sewell went over housekeeping items. Introductions/ Share/ Connect: Your name, if you are a member or guest, a little about your child, where your child attends school, what brings you to SEAC tonight?

6:10 p.m. - Approve - Oct Minutes

6:09 p.m. Nicole Warner moved to approve SEAC meeting minutes, Oanh Nguyen seconded. Minutes were approved and passed.

What is SEAC:

SEAC is a group of parents, guardians, staff and community members that meet monthly to increase the involvement of parents of children with disabilities in decision making.

How does SEAC work:

At SEAC meetings members are informed and share input to improve programs and systems for students with disabilities and their families.

6:25 p.m. SpEd Update- Brenda Natala, Executive Director Specialized Service

6:11 p.m. October count data, racial breakdowns of IEPs and 504 data

OSS Organization Link: schools and assigned supervisors.

Johnson's adapted soccer team won the State Consolation Championship.

School & District Data / Enrollment - Public access to SPPS data:

- Current Enrollment
- 5 year trends in Enrollment - 5 years
- Outcomes - MCA
- Risk Ratios

State Testing Results

[Link to MDE Report Card showing SPPS results for students in special ed on the math, reading, science MCA](#)

[Link to SPPS Data Center showing SPPS MCA results](#)

Risk Ratios

How likely is a student to have X compared to other students?

- Disability label
- Setting placement
- Suspension

Compliance and Monitoring

US Department of Education requires states to show compliance with federal indicators.

Minnesota Department of Education (MDE) requires districts to show compliance.

MDE Monitoring Process

- The Minnesota Department of Education (MDE) monitors school districts for both fiscal and program components.
- For program compliance, MDE identifies specific IEP components or “Indicators” to monitor (example, Transition)
- MDE provides a small list of student ID numbers for a record review on specific indicators.
- The SPPS compliance team reviews students’ files for the required indicator.
- Results are entered into the Stepwell MN system.
- MDE reviews the information submitted, and may assign corrective action to be completed by the district.
- The district completes the corrective action and submits updated information to MDE.
- 2021-22 SY SPPS had 1 corrective action.

Link to MDE Website for [Program Monitoring](#)

Fiscal monitoring -- regular audits federal and state funds

November 18th Secondary Professional Development Day

- Soday Training - Orton-Gillingham based program for literacy instruction
- Unique Learning Systems Training - Curriculum for Setting III/IV ASD/DCD Programs
- NVCI Trainings
- Check and Connect Training
- Paraprofessional Training: Digital Learning Day, upcoming professional development days

Grant - Connecting Families/CTL

SPPS applied for the Department of Human Services- Disability Services Connecting Families and Charting the LifeCourse Grant. The grant’s two parts are:

- **Connecting Families (CF) grant proposal:** will provide space for new families of children with disabilities to connect, access information and support. Special Education Parent Academy is the vehicle being used to connect families. Families of students with an IEP in 5th grade at Bruce Vento and 6-9th grad at Washington will be the pilot group. There will be language specific breakouts in English, Hmong, Karen, Somali and Spanish.
- **Charting the LifeCourse training grant proposal:** will provide in training of the CtLC practices and tools for families and staff.

6:45 p.m. Membership Drive- Including “ALL” SPPS Families

How do all families get access to SEAC?

- SEAC is shared with all SpEd staff via OSS newsletter
- SpEd Coaches will be sharing information, having conversation and inviting families to attend
- SEAC members & guests share information with their communities
- [OFECP website](#)
- [Special Education Family Engagement](#) webpages
- [SpEd website home page](#)

How do all families get the same information that SEAC does?

- [SEAC website](#) posts agendas, minutes, and recordings

7:05 p.m. SEAC school year planning

What are we going to do this year?

Projects:

- Student Spotlight
- All PAC to be in April.
- SEAC Connections- Melissa has meet with several other SEACs.
- Timeline for School Year
- Special Education Parent Academy (SEPA)- happening under the Connecting Families grant starting January 11th - March 1st.

School Year Theme

- SpEd Touches Everyone
- Back to the Basics theme for year

Standing agenda items:

[District requests for PAC feedback:](#)

7:40 p.m. SEAC Forum/Meeting Reflection- Opportunity for hearing parent voice, sharing stories from the disability community, giving feedback for future agenda items. Wheelchair accessibility concern at Macalester Groveland Elementary.

7:50 p.m. - Announcements: Events/Resources/Agenda requests -

- Dec 7 - ABCs of the IEP for parents of transition age students
- Board of Education Chair Jim Vue attending Dec. SEAC

8:00 p.m. Adjourn

8:02 p.m. Meeting adjourned

8:05 p.m. SEAC Executive

Next SEAC meeting: Monday, December 12, 2022 6-8 p.m.

