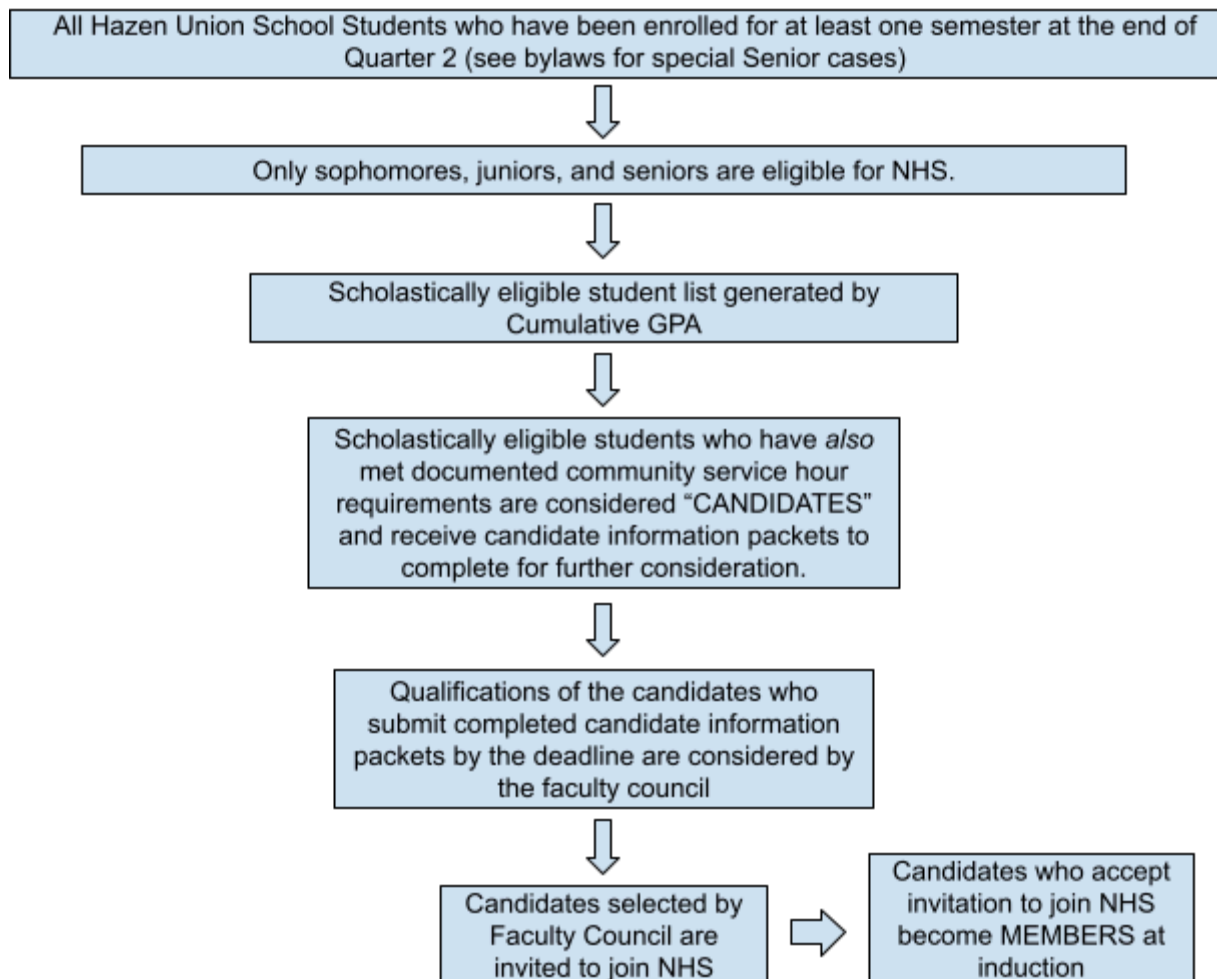


Hazen Union School NHS Selection Process



This process is guided by the [bylaws of the Hazen Union School Chapter of the National Honor Society](#) and the [NHS National Constitution](#) and set forth in this document as public information for all interested parties.

Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character ([Chapter Bylaws Article IV Section 1](#)).

Selection of new active members occurs during the spring of each school year. This process is initiated by a request from the NHS adviser(s) to Hazen's Guidance Department to create a PowerSchool report of all Hazen Union sophomores, juniors, and seniors who have met the minimum cumulative GPA requirements for scholastic eligibility as stated in [Chapter Bylaws Article IV Section 3c](#). Only students who have met the minimum enrollment timespan ([Chapter Bylaws Article IV Section 3b](#)) when the selection process is initiated will proceed beyond this point during the selection process.

Next, NHS adviser(s) will request information from Hazen's administrative staff regarding scholastically eligible students' documented community service hours. Those students who are both eligible scholastically and through minimum documented community service hour requirements ([Chapter Bylaws Article IV Section 3 d-e](#)) will proceed to candidate status.

Candidates shall be notified before the end of Quarter 3 and asked to complete and submit the candidate information packet to the NHS adviser(s) for further consideration. The deadline determined for the return of this candidate information packet is a FIRM DEADLINE for all candidates. The only exception shall be for a candidate with an excused absence from all in-building and remote/off-site classes and learning experiences for the full day of the deadline.

The faculty shall be requested to evaluate candidates who submit their candidate application packets by the deadline using the official input form provided by the chapter adviser(s). Faculty members shall submit their official input forms to the chapter adviser(s) before selection occurs.

NHS adviser(s) compile information from the candidate's information packet, their cumulative GPA, community service hours as documented with Hazen Union School, the candidate's official school behavior record, and faculty feedback from the official input form and submit this information for initial consideration by the Faculty Council.

The Faculty Council will then schedule candidates for 10-minute interviews to occur during the school day. The purpose of these interviews will be for candidates and Faculty Council members to clarify information about the candidate's record of scholarship, leadership, service, and character as demonstrated in school and in the community during the candidate's high school career. It is important for candidates to arrive on time or early for their interview, and candidates may wish to present any updates or additional information not included in their candidate information packet submission.

Following candidate interviews, the Faculty Council will consider the candidate interview along with the information compiled by NHS faculty adviser(s). Faculty Council members are asked to holistically review selection materials according to this [Candidate Selection Rubric](#) and to select candidates who meet the rubric standards for character, service, *and* leadership. The selection of members to this chapter shall be by a majority vote of the Faculty Council, which consists of five faculty members appointed by the principal. The chapter adviser(s) shall be, non-voting, ex officio member(s) of the Faculty Council ([Chapter Bylaws Article V Section 1a](#)). The school principal will review and approve Faculty Council selection decisions prior to candidate notification of the results ([Chapter Bylaws Article 3 Section 3](#)).

Candidates who are selected for membership in the Hazen Union School Chapter of National Honor Society will be notified by the NHS adviser(s) by late April. Selected candidates become members upon induction. Attendance at the induction ceremony is mandatory for all new inductees.

Last edited 17 March 2022