



PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: November 4, 2025

Time: 6:30pm

Attendees: Admin: Karen DeCicco (Principal) and Erin Russell (Vice Principal)

PAC Executive: Kara Guan (President), Laura Motala (Hot Lunch), Jenn Thompson (Vice President), and Nicole Windsor (Hot Lunch)

PAC Members: On line: Lisa C, and Sandra K..

Agenda items:

- Call to order and territorial acknowledgment
- Welcome /Introductions
- Admin Update
- President's report
- Financial report
- Fundraising report
- SPEAC report
- Old/New Business
- Adjournment

Call to Order:

- 6:32pm
- Territorial acknowledgment
- Introductions
- Adoption of agenda: No quorum - will follow this agenda as presented.
- Adoption of minutes: No quorum - not sure we can approved without a quorum so we will defer to the December meeting,

Admin Update:

- Looking into the possibility of having a school concert in the new year - nothing set yet.

- Arcade event for Grade 4 and 5 students is growing so big and attracting over capacity numbers. Thinking on other ideas and options to continue this tradition.
- Handball has started and we will be having a gamboree November 25th 2025.
- Looking into areas for gift day storage.
- The school newsletter has a new format and the admin is requesting we have a PAC section each month.
- Lockdown drill will be occurring November 25th 2025.
- The new school photo company is very responsive to feedback from parents and teachers. The money from the family photos is going towards purchasing new playground balls. Family photo day on November 13th 2025 needs a volunteer to be in attendance - Jen A has volunteered.
- Reminder that there is no parent teacher conference in November like other schools as we did our event in October.
- The school is enjoying many cultural celebrations, very inclusive in acknowledging all peoples.
- Remembrance Day assembly will be on Monday November 10th 2025 with classes doing presentations and cadets attending doing drumming.
- Clubs are up and running.
- Grandma Clifton will be doing drumming circles.
- Literacy and numeracy assessments from September 2025 are done with supports up and running.
- Book fair will happen April 2026
- Playground Update:
 - o Gaga ball needs to go as well as the spinning equipment.
 - o Handout was given providing quotes.
 - o Inquiry about the sandpit/grass area where we currently have woodchips in the works to get rid of the woodchips and replace with something else.

Executive Report:

- If there are questions or concerns from parents please don't hesitate to reach out to the PAC. The PAC will keep them anonymous, but can sometimes assist as a liaison with the school admin team.

Financial Report:

- Opening balance:
 - o Operating Account \$9669.16
 - o Gaming Account \$11475.67
- Treasurer also has a float of \$571.80
- All cheques were given from approved budget to the school for classroom funds, music, library, counselling, etc.
- Upcoming budgeted expenses:
 - o Staff appreciation (\$250 from operating)
 - o Pancake breakfast (\$1200 from gaming)

Fundraising and Events Report:

- Art Cards are ready to be sent to the vendor. We have about 140 orders so far.
- Purdys Holiday Chocolates will launch November 10th 2025.
- Gift Day is December 11th - we have already started receiving some items, and volunteer sign up is live on the website.
- Pancake breakfast is December 18th - volunteer sign up is live on the website.

HOTLUNCH:

- Hot lunch going very well, but 2 added pizza days have low orders and many parents are forgetting to go back in to order.
- Volunteers have been amazing!
- Booster Juice was too cumbersome to do on a Wednesday as a snack - would need more than 2 volunteers next time.

Old and New Business:

- Playground Committee hasn't had much uptake except for Laura who mentioned helping with grant writing.
- Heather and Jen went to meet with Westhills, they have said they will donate \$1000 or help with moving the gaga ball. More meetings are in the works.
- Spirit wear should be arriving in the next week or so. Will relaunch in January 2026.

- Starting to plan for literacy week - will talk more at the next PAC meeting.
- Lisa C. discussed “Unplugged Canada”, an initiative to encourage families to hold off on introducing smart phones until the age of 14. As a PAC we encourage all families to make decisions which are in the best interest of their family. We suggested Lisa to post on the “Families of children attending PEXSISEN Elementary” Facebook page.
- Deferred to December meeting to have a vote: Gaming funds request from SCIANEW STEELTKEE Elementary
- Deferred to December meeting: Heather Morin to approach School Liaison Officer Kelsey Yoxall to invite her to the Pancake Breakfast

Adjournment:

- 7:41pm motion to adjourn by Kara Guan and seconded by Jen Adams - all in favour.

Next Meeting:

- December 2nd, 2025 at 6:30pm