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Publication Manuscript Title (Maximum 16 Words, Title Case, TNR 12 Bold)

First Author[1], Second Author[2], Third Author[3*], etc. (TNR 11 Bold)
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Received: ……..; Revised: ……..; Accepted: …… (TNR 11)

Abstract

The abstract must be in English, a maximum of 250 words, italicized, and formatted in Times New Roman 12-point in single spacing. It must be clear and descriptive, providing a brief overview of the problem to be addressed. The abstract should cover the rationale for the topic selection, the research methodology, and a summary of the results, concluding with a brief summary of the research findings. Manuscript margins must be set at 4 cm for the left, and 3 cm for top, bottom, and right margins. For articles written in English, only abstracts in English is required.

Keywords: 3–5 keywords, xxxxxxxxx, xxxxxxxx, xxxxxxxxxxxx
(Single line spacing)

Introduction

(Times New Roman 12 pt, single spacing, no subheadings)

The introduction outlines the background of the problem being addressed, issues related to the problem, an overview of real-world phenomena concerning the research topic, and the urgency of conducting the study. It also presents the research questions to be answered, the research objectives, and the significance of the findings. Each paragraph must be indented 1 cm.

All included tables and figures must be numbered, with the number appearing on the same line as the title. Tables and figures should be placed within the text. Figures and charts must be analyzed and shown to be relevant to and supportive of the topic's clarity. Table titles are placed above the table, while figure or chart titles are centered below the image. The source of the table or figure is cited at the bottom left.

Table 1. Table Title

Section	Staff	*Supervisor*
Reception	8	2
Telephone Operator	5	-
Greeter	3	-
Airport Rep	3	-
Welcome Lobby	5	-

Bellboy	12	1
Guest experience	2	-
Total	38	3

Source: ……., year.



Figure 1. Figure Title
Source: ……., year

Literature Review and Theoretical Framework
(Times New Roman 12-point font, single spacing, no subheadings)

This section presents the reference literature and the concepts adopted. Additionally, the theories serving as the conceptual foundation are briefly outlined, highlighting their relevance to the research topic. Citations prioritize the ideas or concepts themselves, with the author's name placed in parentheses at the end of the sentence. Example: ……. (Sarwono, 2023).

Research Methods
(Times New Roman, 12-point font, single spacing, no subheadings)

The methods section should outline the stages of the research implementation and provide detailed explanations. This section also covers the analysis performed as part of the implementation process.

Results and Discussion
(Times New Roman, 12-point font, single spacing)

The discussion of the research results is presented in a detailed narrative. The discussion must present the findings in a systematic and logical matter. Research results may also be displayed using graphs, figures, or tables placed within the text. The presentation of graphs and tables may follow the format below.

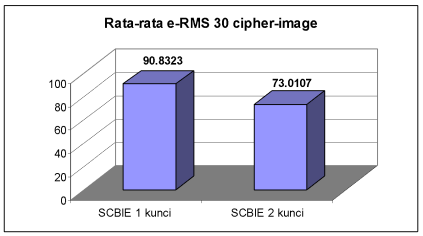

Figure 2. Xxxxxxxxx (12 point)
Source: …….., year

Tabel 2 Xxxxxxxxxx (12 point)

Indicator	Time	Result	Predicate
A	xxxx	xxxx	xxxx
B	xxxx	xxxx	xxxx

Source: …….., year

Conclusion
(Times New Roman 12 pt, single spacing, no subsections)

The conclusion section contains conclusions and recommendations. The conclusion must clearly indicate the results obtained, the advantages and novelties discovered, and possibilities for future development. The conclusion may be presented as a paragraph or as a list using alphabetical numbering.

Recommendations based on the research findings may take the form of suggestions or critical advice for future research to ensure improved outcomes in subsequent studies.

Acknowledgments (Optional) (TNR 12-point, single spacing)

Acknowledgments may be addressed to sponsors or research grant providers (if any), institutions, or respondents who significantly contributed to the research conducted.

References (TNR 12-point, single spacing)

References must be compiled using the Mendeley reference management tool with the APA 7th Edition citation style. Format:
Author's Last Name. (Year of publication). Article title. Journal Name. Volume. Issue. Pages. doi (if applicable).

● Books

a) Author's Name. (Year). *Book Title* (must be italicized), volume and edition (if applicable). Publisher Name, City of Publication.
   Castleman, K. R. (2004). Digital Image Processing, Vol. 1, Ed. 2, Prentice Hall, New Jersey.
b) For sources with an institutional author, write the institution's acronym.

● Translated Books

Original author's name, year of translation, *translated book title* (must be italicized), volume and edition (if applicable). (translated by translator's name), translation publisher's name and city of publication.

Gonzales, R. P. (2004). *Digital Image Processing* (Pemrosesan Citra Digital), Vol. 1, Ed. 2, translated by Handayani, S., Andri Offset, Yogyakarta.

● References in the form of scientific journal articles

Author, (year), article title, journal name (must be italicized). Volume. Issue. Pages. doi (if available).

Yusoff, M., Rahman, S. A., Mutalib, S., and Mohammed, A. (2006). Diagnosing Application Development for Skin Disease Using Backpropagation Neural Network Technique, *Journal of Information Technology*, Vol. 18, pp. 152-159.

● General articles

Author, (year), article title, website address (must be italicized), accessed on…

Borglet, C. (2003). Finding Association Rules with the Apriori Algorithm, http://www.fuzzy.cs.uniagdeburgde/~borglet/apriori.pdf. Accessed on March 10, 2026.

NOTES

1) The bibliography must include all references cited in the manuscript.
2) If there are three authors, all their surnames must be listed. Use et al. for author teams of four or more.
3) The total article length should be 4,000–8,000 words or 10 –18 pages (single-spaced, A4 paper, Times New Roman 12 pt, one-column format).
4) Articles undergo a screening process prior to review; articles that do not adhere to the template will be returned to the author for revision.
5) A minimum of 10 references published within the last 10 years is required, or 80% of references must come from accredited scientific journals.
6) The bibliography must be compiled using the Mendeley reference management tool with the APA 7th Edition citation style.