# **Communication Graduate Assistantship**

### Eligibility

#### If not yet enrolled in the M.A. program in Communication:

An undergraduate degree in Communication or a related discipline (before the assistantship would begin, a completed application to the M.A. program in Communication, and an excellent academic record

#### If currently enrolled in the M.A. program in Communication:

No more than 16 hours of graduate credit in Communication (at the time the assistantship would begin for a full time position) and 24 hours of graduate credit in Communication (at the time the assistantship would begin for a half time position)

and

An excellent academic record

\* The deadline for application is February 15 for the fall semester. In the event that a GA opportunity is available for the winter semester applications will be due on November 1.

#### **General terms**

As a Graduate Assistant you may be asked to assist the department with research and teaching related tasks.

A full time assistantship involves 20 hours of work each week during the semester. A half time assistantship requires 10 hours of work each week during the semester.

While you hold the assistantship, you must also be enrolled in eight hours of graduate credit each Fall and Winter semester. You are expected to complete your degree in two years.

The assistantship normally is awarded on a semester by semester basis and may be renewable. It carries a stipend and includes some tuition remission. Graduate Assistants will be reviewed each semester to determine if the assistantship will be maintained.

Applications and/or questions should be directed to:

Rebekah Farrugia, Chair Graduate Program Committee farrugia@oakland.edu Department of Communication and Journalism

### Information for graduate assistants

### The graduate assistant

The Graduate Assistant is a candidate for an advanced degree in Communication, dividing his/her time between eight credits for course work and twenty hours a week of supervised pre-professional activity if on a full time assistantship and 10 hours a week for half time assistantships. S/he is assigned each semester to one or more faculty members and the duties may include any activities relevant to the teaching and scholarship of the supervising professor and to the Graduate Assistant's own growth in these areas.

Assistants may not accept additional employment without permission of the Graduate Dean.

## Process of application and selection

Applicants are selected on the basis of the following:

- 1. a letter of application that includes undergraduate GPA
- 2. Resume

Awards are renewable Fall and Winter semesters throughout the period of the student's work toward his/her degree. Any student in financial difficulty may apply for help through the University's Office of Financial Aid, but Graduate Assistantships are awarded on the basis of competence and potential.

### Letter of application

We ask for a letter of application which will give us a full and personal sense of who you are. Such a letter might ideally address itself to questions like these:

1) What ideas and approaches to studying communication have interested and involved you most fully in your undergraduate or graduate work?

- 2) What, if any, experience have you had in teaching and/or research related activities? If none, what interests you about pursuing teaching and/or research related activities?
- 3) What are your expectations as a graduate student and graduate assistant? What would you like to learn and do?

Our questions are meant to be suggestive, not prescriptive, and your own concerns and commitments will provide the most appropriate focus for your letter of application.