

Proposal Form _ Training of Trainers (ToT) for young people with deafness and hard of hearing

Section A: Details of Applicant	
National network / organization	
Country	
Focal person and position	
Email address or contact details of focal person	
Social media links of organization	
Email address or contact details of organization	
Section B: Organizational Details	
Please describe your organization and include the following information (max 300 words) i. Briefly outline the primary mission and main objective of the organization ii. Target audience iii. Highlight main activities, programs and/or services provided	
Current board structure with age and gender in the organization	
Is your organization legally registered in your country? (non-governmental or other registration) Yes ☐ No ☐	
If Yes, please provide the type of registration, year of registration and relevant information.	
If No, you can still apply for funding, but you must have a fiscal sponsor or host organization who can receive the funds. If you have a fiscal sponsor or host organization, please answer the following. <i>Name of the host organization:</i> <i>Name of the lead / contact person at the host organization:</i> <i>Year of registration:</i>	

<i>Address:</i>	
<i>Website:</i>	
<i>Is it a youth organization or a youth led organization?</i>	
<i>Please describe the relationship with the proposed host organization, if you are applying through the fiscal sponsor host.</i>	
Section C. Proposal Summary	
Project title	
Proposed location (city/province)	
Proposed training dates	
What do you want to achieve and why? (max. 300 words)	
How will you achieve it? Explain the activities, training design and methodology. (max. 500 words)	
What are the immediate results? (max. 300 words)	
Is the proposed initiative new or a continuation of the ongoing or past activity? (max. 200 words)	
Team members to be involved	1. Name, Gender, and role 2. Name, Gender, and role
Partners who will be engaged in this project	
Section D. Financial Details and Timeline	
• Applicants must submit a detailed budget and project timeline in one file but different sheets, using any clear and standard format. • The budget should include realistic calculations and cost estimates for all anticipated program expenses.	
Total amount proposed	In USD: In local currency:
Link of budget sheet and timeline:	

Kindly submit the following documents before the deadline:

1. *Application form in doc format.*

2. *Budget with all the specifics (mentioning both USD and Local Currency)*
3. *Timeline should be tentative but realistic.*
4. *Both the budget and timeline should be in the same file but on different sheets.*