Network Collaborative Courses
LEAD Faculty Course Proposal Questions
Fall 2026 & Spring 2027

Please use this template to prepare your entries on Salesforce

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Questions are required unless marked otherwise.

Section 1

Name

Institution

Semester proposed for course delivery:

- Fall 2026
- Spring 2027

Are you renewing a course or submitting a new course proposal?

- New
- Renewal

New: What is the name of the course you are proposing?
300 characters maximum, including spaces

Renewal: What is the name of the course you would like to renew?
300 characters maximum, including spaces

Would you like to change the course title?

- Yes
- No

If Yes: Please enter the new course title here
300 characters maximum, including spaces

Course Description
Between 500 and 2000 characters, including spaces

This course satisfies requirements for the following Academic Certificates.
PLEASE LIMIT YOUR SELECTION TO NO MORE THAN TWO:

- Civic Engagement
- Democracy
- Global Humanities
- Global Studies
- Human Rights
- Sustainability and Climate Solutions
- Technology and Society
- None

Network Collaborative Courses are expected to strengthen a set of learning objectives, Global Learning, Intercultural Competence, and Teamwork, among participating students. These learning objectives are acquired as a result of students' participation in the global classroom and the courses will be evaluated, along other criteria, based on how effectively they foster these objectives. It is expected that NCCs promote:

1. **Global Learning** (understanding of global systems and how diverse perspectives impact the framing of global and local issues; the recognition of one's role in contributing to solutions in both local and global contexts);
2. **Intercultural Competence** (cultural self-awareness; curiosity and open-minded consideration of others' ideas, and increased ability to embrace cultural diversity), and
3. **Teamwork** (the ability to synthesize and build on others' contributions; the development of skills and mindset required for effective collaboration)

How will the course content, activities, and pedagogy increase global learning and intercultural competency?
1,000 characters maximum, including spaces

How will the course content, activities, and pedagogy foster interaction and learning among students across institutions?
1,000 characters maximum, including spaces

What assignments and activities will you use in your cross-network collaborative sessions and group projects?
1,000 characters maximum, including spaces

Add Co-Faculty

Before adding co-faculty please confirm that faculty have consulted with their dean or department chair and, wherever possible, will teach the network course as part of their regular teaching load.

(*Please Note: Only faculty who have already registered in the Portal will appear in the search list. If you need to add someone who is not in the list, save the application, ask them to register and then come back to your "In Progress" application to add them.*)

IMPORTANT NEW STEP: All co-faculty must also submit an application for this course. Once they register for the Portal they can use the "co-faculty" application link. They will need to know: if this is a renewal or new application, the course name, and the semester proposed.

Name (Search)

Institution

The form will allow you to add multiple co-faculty.

Please upload a draft of the cross-network syllabus if ready: [Optional]
Please upload Word or PDF documents. Do not attach Google Docs

Please share any additional comments or questions. [Optional]
1,000 characters maximum, including spaces

Section 2

Will the local course name differ from the NCC course name?

- Yes
- No

Yes: What will the local course name be?
300 characters maximum, including spaces

Is your course offered online or in person?

- Online
- In-Person

Online **Would you like to open up your online section to students from other institutions to register?** See below for additional questions.

- Yes
- No

Course level at your institution?

- Introductory Undergraduate (100)
- Intermediate Undergraduate (200)
- Advanced Undergraduate (300)
- Advanced Undergraduate/Graduate (400+)
- Graduate

Number of credits at your institution?

- 1 US / 2 ECTS
- 1.5 US / 3 ECTS
- 2 US / 4 ECTS
- 3 US / 6 ECTS
- 4 US / 8 ECTS
- No Credit
- Other

Other: If Other, please specify:
255 characters maximum, including spaces

Does your course have prerequisites?

- Yes
- No

Yes: Please list your course prerequisites here.
1,000 characters maximum, including spaces

What students **in your course section** (level and fields of study) are expected to enroll in this course? (maximum 100 characters, including spaces)
100 characters maximum, including spaces

The following questions are only asked if your course is offered online and you answer "Yes"to **Would you like to open up your online section to students from other institutions to register?**

Course Dates, Days & Times

Spring 2026, Fall 2026, and Spring 2027 courses are expected to follow the home institution calendar.

First Class Session of the Semester (MM/DD/YYYY):
The date that the first class will be held.

Last Class Session of the Semester (MM/DD/YYYY):
The date that the last class will be held.

The course days and times you enter here will be used for listing the course on our website. When entering the start and end times for your course:

- Use the Eastern Time Zone (ET). (Click here to check time zones)
- Do not use your local time zone.
- Use the 24 hour clock, not the 12 hour.

Day(s):

- Sunday
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday

Start Time: [HH:MM]

End Time: [HH:MM]

If your course is not offered at the same time each day you will have the opportunity to provide an additional set of dates and times.

Have the course days/times been confirmed by your home institution?

- These days/times have been confirmed

- These are the days/times I propose but they have not yet been confirmed

Total Intended Enrollment for Network Students:
Please enter a number

Total Intended Enrollment for Home Institution Students:
Please enter a number

Please indicate the percentage of the course that will be delivered in a synchronous format. Please note the expectation is that courses are fully synchronous.

- 100%
- 75–100%
- 50–75%
- Less than 50%

Pedagogy Workshop Participation

Have you participated in any CLASP/IWT pedagogy workshops?

- Yes
- No

- *Yes:* If yes, which workshops did you attend?
  255 characters maximum, including spaces

  No: If no, do you have experience teaching Liberal Arts and Sciences courses?
  - Yes
  - No

  Yes: If yes, please describe your experience teaching Liberal Arts and Sciences courses.
  255 characters maximum, including spaces

  No: If no, are you willing to commit to attending to a CLASP pedagogy workshop prior to teaching your course?
  - Yes
  - No

Are you teaching the course as part of your course load?

- Yes
- No

Please indicate your status at your institution:

- Full-time Faculty
- Full-time Staff
- Part-time Faculty / Adjunct

Do you have approval from your home institution to teach this course?

- Yes
- No

Your Bio:

1,000 characters maximum, including spaces

If your course is approved can we include your faculty bio on our website?

- Yes
- No

Please upload your curriculum vitae (CV):

Please upload Word or PDF documents. Do not attach Google Docs

Please upload your local course syllabus:

Please upload Word or PDF documents. Do not attach Google Docs

NCC Faculty Agreement.If my course is approved, I agree to the following:

- Administering student surveys
- Completing a faculty survey
- Submitting mid-semester and end-of-semester reports (course-lead only)
- Integrating activities/tasks that facilitate cross-network collaboration

Section 3

Administrative Review ("Screening") of International Participants

We screen all non-US program participants to ensure compliance with U.S. economic sanctions laws and fulfill a key requirement of grant awards from the Open Society Foundations. We check if names appear on a U.S. Government list of restricted individuals and keep a record to confirm that it has screened program participants. We do **NOT** share any information with the U.S. Government on screened individuals.

Are you a U.S. citizen or permanent resident?

- Yes
- No

Yes: N/A

No: What is your full legal name, if different from the name in which you registered in the portal?

Date of Birth

Country of Citizenship

Please indicate whether you have refugee status

- Yes
- No

Finally, a Privacy Notice must be agreed to in order to submit the proposal.