To
The Branch Manager
[Bank Name]
[Branch Address]
[City, State, PIN]

Date: [DD/MM/YYYY]

Subject: Complaint Regarding Online Fraud Transaction

Respected Sir/Madam,

I am writing to inform you about an unauthorized online transaction that occurred in my bank account. My account details are as follows:

- **Account Holder Name:** [Your Name]
- **Account Number:** [Your Account Number]
- **Registered Mobile Number:** [Your Mobile Number]

On [Date], I noticed that an amount of ₹[Amount] was debited from my account without my knowledge or consent. The transaction details are:

- **Transaction ID:** [If available]
- **Date & Time of Transaction:** [DD/MM/YYYY, HH:MM]
- **Amount:** ₹[Amount]

I believe this is a case of online fraud. I request you to kindly investigate the matter urgently, block any further suspicious transactions, and take necessary action to recover the lost amount. I am also ready to cooperate fully and provide any documents or statements required for the investigation.

Kindly acknowledge this complaint and provide me with a reference number for further follow-up.

Thanking you,

Yours faithfully,
[Your Name]
[Your Address]
[Your Contact Number]
[Your Email ID]