

**PROFORMA FOR CONSIDERING ASSESSMENT PROMOTION CASES UNDER THE
REVISED CAREER ADVANCEMENT SCHEME
IN RESPECT OF ASSISTANT PROFESSOR (FROM THE GRADE PAY OF 8000 TO 9000)
EVALUATION OF ASSISTANT PROFESSOR**

Whether Assessed Earlier: Yes or No If Yes, Date & Period of Last Assessment: (i) Date: (ii) Period: Current Assessment Period: From To <i>Please send 3 copies of duly filled-in proforma</i>

Name of the

College& University:

1.	Name	:	
2.	Designation	:	
3.	Discipline	:	
4.	Department/Section	:	
5.	Date of Birth	:	
6.	Date of award of degree	:	
7.	Date of joining the University	:	
8.	Date of joining in the post of Assistant Professor Sr. Scale in the grade pay of Rs. 8000/-	:	
9.	Date of completion of 3 years in the grade pay of Rs. 8000/-	:	
10.	A. Highlight Your Significant Contributions (in not exceeding two pages)	:	Enclosed as Annexure

10 B. Tabular Summary of Achievements

Read carefully the guidelines before furnishing details below-

Evaluation of Assistant Professor (RGP 8000)	Duration of contribution			Max Score	Score Obtained
	I - Year	II - Year	III - Year		
Assessment Period 3 Years					
CORE ACTIVITIES					
Teacher's/ Scientist's Achievement in Research					
University Projects: <u>1 Marks for PI, 0.5 marks for Co-PI for every completed year(Max.: 3 Marks)</u>				10	
External projects of project: Projects >10 Lakhs and above <u>4 marks for PI, 2 marks for Co-PI and Projects <10 Lakhs 2 marks for PI, 1 marks for Co-PI for every Project. (Max.: 7 Marks)</u>					
Technology spread and impact across the system				14	
• Innovative technologies developed, participatory technology developed, prototype, genetic stock, variety, product, vaccine, diagnostic kit, process, concept, methodology, software development/Data base management/ Expert system developed/ Decision support system /models/ e-learning lessons / models developed & any other relevant output like resource development: <u>1 marks for PI, 0.75 marks for Co-PI for each output(Max.: 3 Marks)</u> • Patents: For PI and Co-PI, for each patent granted International (granted for technology commercialized/ popularized): <u>2 marks for each patent.(Max.: 3 Marks)</u> • The variety released entered into seed chain. <u>1 marks for each variety(Max.: 3 Marks)</u> • Wide spread adoption of the variety /planting materials development/tools/machinery / technology developed etc. by the farmers/clients across the system / country with a perceptible impact. <u>0.5 marks for each variety (Max.: 2 Marks)</u> • Commercial release/use of the technology attracting revenue to the organization (<u>Rs. 2 to 5 Lakh 1 mark and above Rs. 5 Lakh 2 marks</u>) (Max.: 2 Marks) • Adoption of concept /methodology /product by research and academic members across NARS/ CGIAR/ international research and academic bodies, accreditation received etc. <u>0.5 marks for each (Max.: 1 Mark)</u>					
Publications:				30	
Papers published in Peer Reviewed Journals during the preceding 3 years. Paper published out of M.Sc. and Ph.D. work will also be considered. Out of 7 papers, 3 best research papers published during the					
assessment period of review will be allocated score according to the National Academy of Agricultural Sciences					

(NAAS) rating of Scientific Journals, on a scale of 1.0 to 20.0, totalled and divided by 1.2. OR The Research score for research papers would be augmented as follows: Peer-Reviewed Journals (Impact factor to be determined as per Thomson Reuters list): i) Paper in refereed journals without impact factor - 5 Points ii) Paper with impact factor less than 1 - 10 Points iii) Paper with impact factor between 1 and 2 - 15 Points iv) Paper with impact factor between 2 and 5 - 20 Points v) Paper with impact factor between 5 and 10 - 25 Points vi) Paper with impact factor > 10 - 30 Points (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Note: 5 Points = 1 Marks (Max.: 30 Marks)					
Other Publications				18	
• Books authored (minimum 100 pages): <u>2 mark for each author.</u> (Max.: 4 Marks) • Books edited (minimum 100 pages): <u>0.5 mark for each editor</u> (Max.: 2 Marks) • Technical/extension bulletin, Training manual (minimum 25 pages) <u>0.5 mark for each author</u> (Max.: 3 Marks) • Conference Proceedings and newsletters edited: <u>1 marks for editor and co-editors</u> (Max.: 2 Marks) • Book chapters/ Extension leaflets/folders: <u>0.5 mark for author and co-authors</u> (Max.: 3 Marks) • Technical/ popular Articles: <u>0.50 mark for author and co-authors</u> (Max.: 3 Marks) • E-publication, Technology inventory and concept series published (<u>0.5 marks for each</u>) (Max.: 1 Marks)					
Capacity building / monitoring/ evaluation / reporting and institution building				24	
• Technology inventory prepared, technology evaluation, monitoring of field/ adaptation trials, reporting of feedback / success stories/ cases etc. (<u>1 marks each</u>) (Max.: 2 Marks) • Customized instruction materials, ready reckoners, research monographs, advisories, simulation model/ • programmes etc. developed in relation to the institutional mandate. (<u>0.5 marks each</u>) Max.: 1 Marks)					

● Field day/ farmers fair, demonstration, exhibitions etc. <u>1 mark for each</u> (Max.: 4 Marks) ● Institution building (Only clearly defined major contributions as a Member Secretary RAC/SRC/QRT /PME Cell/CPC/IPR Cell/ Technical Cell/ any other assignment)(<u>1 marks each</u>) (Max.: 4 Marks) ● Editors of Annual and AICRP Reports/ I/c of Central Facilities like ARIS Cell/ video conferencing, HRD Cell etc.) (<u>0.5 mark per year for each assignment</u>) (Max.: 2 Marks) ● Works related to germplasm collection, documentation and conservation (<u>0.5 mark for each</u> year of involvement) (Max.: 2 Marks) ● Service providing activities related to production, processing and distribution of seeds and planting material, in-charge of cattle yard, fish & fish seed production, hatchery etc. (<u>0.5 mark per year for each assignment</u>) (Max.: 2 Marks) ● Convener or co-convener or organizing/ co-organizing secretary or course director / co-course director of seminars/symposia /workshop/discussion / conference / summer or winter school / training programme / refresher course of duration 3-5 days: <u>1 mark each</u>; 6 to 20 days: <u>2 mark each</u>; 21 days or more: <u>3 marks each</u>(Max.: 6 Marks) ● Other HRD programmes organized/coordinated/ assisted as per institutional mandate. (<u>0.5 marks for each assignment</u>) (Max.: 1 Mark)					
TEACHING					
Teacher's/ Scientist's Achievement in Teaching				62	
● Teaching. <u>2 marks for each credit hour taught</u> (A course with credit hour 1 + 1 taught in a semester will score 4 mark (course 1+1=2 credits x 2 marks = 4 mark each course each year)} (Max.: 25 Marks) ● Student guide/ co-guide: <u>1.5 marks for each Master's Degree awarded as guide, 0.75 mark to co-guide. 3 marks for Ph.D. as guide and 1.5 mark as co-guide.</u> (Max.: 15 Marks) ● Teaching aids developed (Teaching manuals, e-learning/Instructional materials etc., study tour, industrial visit, field visit arranged, teaching aids developed, Development of MOOCs, Innovative pedagogy, e-content etc.) <u>2.0 mark for each</u> (Max.: 20 Marks) ● Innovation in educational/teaching technology and methodology practiced, evaluated and integrated in the system. (<u>1 mark each</u>) (Max.: 2 Marks)					

PEER RECOGNITION				30	
● International and National Awards / National Academy fellow: <u>2 marks each</u>. (Max.: 4 Marks) ● Post-Doctoral Fellowships: <u>1 mark each</u>. (Max.: 1 Mark) ● Institutional or recognized professional societies award / fellowship/journal editor: <u>1 mark each</u> (Max.: 4 Marks) ● Best Paper, Best Posters <u>0.5 marks each</u> (Max.: 2 Marks) ● Conference prizes/medals <u>0.5 marks each</u> (Max.: 2 Marks) ● Oral presentation in International seminars/symposia / conference/ workshops: <u>2 marks each</u> (Max.: 4 Marks) ● Oral presentation in National seminars/symposia / conference/workshops: <u>1 mark each</u>. (Max.: 4 Marks) ● Special assignments (International organizations, overseas and special national assignments/ consultancies not covered anywhere else in the application: <u>2.0 mark for each</u> (Max.: 4 Marks) ● International seminars/symposia / conference/ workshops/ attended: <u>0.5 mark each</u> (Max.: 5 Marks)					
ANNUAL ASSESSMENT REPORTS				12	
Period of assessment: 3 years (<u>4.0 marks for Outstanding, 3.0 marks for Very Good, 2.0 marks for Good, 1.0 marks for Average and 0.5 marks for Below Average. Grading to be awarded for each year.</u>) (Max.: 12 Marks)					
Grand Total				200	

I certify that the information furnished above is true to the best of my knowledge and belief, and that if at any stage it is found to be incorrect/false, I shall be liable for disciplinary action against me as deemed fit

Date:

SIGNATURE OF THE TEACHER/ SCIENTIST

S. No.	List of enclosures/supporting documents in respect of each of the above items	Page No. (From - To)

CERTIFICATE (TO BE FILLED IN BY THE UNIVERSITY)

- Verified that the information furnished by the Teacher/ Scientist with regard to service particulars and teaching/ research achievements/publications etc. are correct.

ii. For the assessment period (From..... To) Dr. is clear from vigilance angle.

ii. No minor / major penalty has been imposed on him/her during the said assessment period.

iv. The work and conduct of Dr.as observed from the AnnualAssessment Report for the said assessment period has been found to be satisfactory.

v. AAR grading for the assessment period are given below

Assessment Period			
Grading by the Reporting officer			
Grading by the Reviewing Officer			

vi. Remarks of the Dean/ Director of the College/ University about the Teaching/ Research Potential of the Teacher/ Scientist as evidence from the SRC Proceedings/ any other document are given below:-

SIGNATURE OF THE HEAD OF THE COLLEGE/ UNIVERSITY

For official use only

**PROFORMA FOR CONSIDERING ASSESSMENT PROMOTION CASES UNDER THE
REVISED CAREER ADVANCEMENT SCHEME
IN RESPECT OF ASSOCIATE PROFESSOR (FROM THE GRADE PAY OF 9000 TO 10000)**

EVALUATION OF ASSOCIATE PROFESSOR

**Name of the
University:**

Whether Assessed Earlier: Yes or No

If Yes, Date & Period of Last Assessment:

(i) Date: (ii) Period:

Current Assessment Period: From To

Please send 3 copies of duly filled-in proforma

College &

1.	Name	:	
2.	Designation	:	
3.	Discipline	:	
4.	Department/Section	:	
5.	Date of Birth	:	
6.	Date of award of degree	:	
7.	Date of joining the University	:	
8.	Date of joining in the post of Associate Professor in the grade pay of Rs. 9000/-	:	
9.	Date of completion of 3 years in the grade pay of Rs. 9000/-	:	
10.	A. Highlight Your Significant Contributions (in not exceeding two pages)	:	Enclosed as Annexure

10 B. Tabular Summary of Achievements

Read carefully the guidelines before furnishing details below-

Evaluation of Associate Professor (RGP 9000)	Duration of Contribution			Max Score	Score Obtained
	I Year	II Year	III Year		
Assessment Period 3 Years					
CORE ACTIVITIES					
Teacher's/ Scientist's Achievement in Research					
University Projects: <u>1 Marks for PI, 0.5 marks for Co-PI for every completed year(Max.: 6 Marks)</u>				14	
External projects of >5 lakh per project: <u>4 marks for PI, 2 marks for Co-PI for every project(Max.: 8 Marks)</u>					
• Innovative technologies developed, participatory technology developed, prototype, genetic stock, variety, product, vaccine, diagnostic kit, process, concept, methodology, software development/Data base management/ Expert system developed/ Decision support system /models/ e-learning lessons / models developed & any other relevant output.: <u>2 marks for PI, 1 marks for Co-PI for each output(Max.: 6 Marks)</u> • Patents: For PI and Co-PI, for each patent granted International (granted for technology commercialized/ popularized): <u>3 marks for each patent.(Max.: 6 Marks)</u> Technology spread and impact across the system • The variety released entered into seed chain. <u>1 marks for each variety(Max.: 4 Marks)</u> • Wide spread adoption of the variety /planting materials / tools/machinery / technology developed etc. by the farmers/clients across the system / country with a perceptible impact. <u>1 marks for each variety (Max.: 2 Marks)</u> • Commercial release/use of the technology attracting revenue to the organization (Rs. 5 to 10 Lakh 1 mark and above Rs. 10 Lakh 2 marks)(Max.: 2 Marks) • Adoption of concept /methodology /product by research and academic members across NARS/ CGIAR/ international research and academic bodies, accreditation received etc. <u>1 marks for each (Max.: 2 Marks)</u>				22	
Publications:				36	
Papers published in Peer Reviewed Journals during the preceding 3 years. Paper published out of M.Sc. and Ph.D. work will also be considered. Out of 7 papers, 3best research papers published during the assessment period of review will be allocated score according to the National Academy of Agricultural Sciences (NAAS) rating of Scientific Journals, on a					

scale of 1 to 20, totalled and divided by 1.2. OR The Research score for research papers would be augmented as follows: Peer-Reviewed Journals (Impact factor to be determined as per Thomson Reuters list): i) Paper in refereed journals without impact factor - 5 Points ii) Paper with impact factor less than 1 - 10 Points iii) Paper with impact factor between 1 and 2 - 15 Points iv) Paper with impact factor between 2 and 5 - 20 Points v) Paper with impact factor between 5 and 10 - 25 Points vi) Paper with impact factor > 10 - 30 Points (a) Two authors: 70% of total value of publication for each author. (b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors. Note: 5 Points = 1 Marks (Max.: 36 Marks)					
Other Publications • Books authored (minimum 100 pages): <u>2 mark for each author.</u> (Max.: 4 Marks) • Books edited (minimum 100 pages): <u>1 mark for each editor</u> (Max.: 4 Marks) • Technical/extension bulletin, Training manual (minimum 25 pages) <u>0.5 mark for each author</u> (Max.: 6 Marks) • Conference Proceedings and newsletters edited: <u>1 marks for editor and co-editors</u> (Max.: 2 Marks) • Book chapters/ Extension leaflets/folders: <u>1 mark for author and co-authors</u> (Max.: 6 Marks) • Technical/ popular Articles: <u>0.25 mark for author and co-authors</u> (Max.: 4 Marks) • E-publication, Technology inventory and concept series published (<u>0.5 marks for each</u>) (Max.: 1 Marks)				27	
Capacity building / monitoring/ evaluation / reporting and institution building				50	
• Technology inventory prepared, technology evaluation, monitoring of field/ adaptation trials, reporting of feedback / success stories/ cases etc. (<u>2 marks each</u>) (Max.: 6 Marks)					
• Field day/ farmers fair, demonstration, exhibitions etc. <u>2 mark for each</u> (Max.: 10 Marks)					

● Customized instruction materials, ready reckoners, research monographs, advisories, simulation model/ programmes etc. developed in relation to the institutional mandate. (1 marks each)(Max.: 4 Marks) ● Institution building (Only clearly defined major contributions as a Member Secretary RAC/SRC/QRT /PME Cell/CPC/IPR Cell/ Technical Cell/ any other assignment (1 marks each) (Max.: 8 Marks) ● Editors of Annual and AICRP Reports/ I/c of Central Facilities like ARIS Cell/ video conferencing, HRD Cell etc.) (1 mark per year for each assignment) (Max.: 4 Marks) ● Works related to germplasm collection, documentation and conservation (1 mark for each year of involvement) (Max.: 4 Marks) ● Service providing activities related to production, processing and distribution of seeds and planting material, in-charge of cattle yard, fish & fish seed production, hatchery etc. (1 mark per year for each assignment) (Max.: 4 Marks) ● Convener or co-convener or organizing/ co-organizing secretary or course director / co-course director of seminars/symposia /workshop/discussion / conference / summer or winter school / training programme / refresher course of duration 3-5 days: 2 mark each; 6 to 20 days: 3 mark each; 21 days or more: 4 marks each (Max.: 8 Marks) ● Other HRD programmes organized/coordinated/ assisted as per institutional mandate. (0.5 marks for each assignment) (Max.: 2 Marks)					
TEACHING					
Teacher's/ Scientist's Achievement in Teaching				86	
● Teaching. 2 marks for each credit hour taught (A course with credit hour 1 + 1 taught in a semester will score 4 mark (course 1+1=2 credits x 2 marks = 4 mark each course each year))(Max.: 30 Marks) ● Student guide/ co-guide: 1.5 mark for each Master's Degree awarded as guide, 0.75 mark to co-guide. 3 marks for Ph.D as guide and 1.5 mark as co-guide. (Max.: 26 Marks) ● Teaching aids developed (Teaching manuals, e-learning/Instructional materials etc., study tour, industrial visit, field visit arranged, teaching aids developed, Development of MOOCs, Innovative pedagogy, e-content etc.) 2.0 mark for each (Max.: 24 Marks) ● Innovation in educational/teaching technology and					

methodology practiced, evaluated and integrated in the system. (1 marks each) (Max.: 6 Marks)					
PEER RECOGNITION				50	
- International and National Awards / National Academy fellow: <u>2 marks each.</u> (Max.: 6 Marks) - Post-Doctoral Fellowships: <u>1 mark each.</u> (Max.: 1 Mark) - Institutional or recognized professional societies award/ fellowship/journaleditor: <u>2 mark each</u>(Max.: 8 Marks) - Best Paper, Best Posters <u>1 marks each</u> (Max.: 6 Marks) - Conference prizes/medals <u>0.5 marks each</u> (Max.: 4 Marks) - Oral presentation in International seminars/symposia / conference/ workshops: <u>2 mark each</u>(Max.: 8 Marks) - Oral presentation in National seminars/symposia / conference/workshops: <u>1 mark each</u>(Max.: 5 Marks) - Special assignments (International organizations, overseas and special national assignments/ consultancies not covered anywhere else in the application: <u>2.0 mark for each</u>(Max.: 6 Marks) - International seminars/symposia / conference/ workshops/ attended: <u>1 mark each</u>(Max.: 6 Marks)					
ANNUAL ASSESSMENT REPORTS				15	
Period of assessment: 3 years (<u>5.0 marks for Outstanding, 4.0 marks for Very Good, 3.0 marks for Good, 2.0 marks for Average and 1 marks for Below Average. Grading to be awarded for each year.</u>) (Max.: 15 Marks)					
Grand Total				300	

I certify that the information furnished above is true to the best of my knowledge and belief, and that if at any stage it is found to be incorrect/false, I shall be liable for disciplinary action against me as deemed fit

Date:

SIGNATURE OF THE TEACHER/ SCIENTIST

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Assessment Period			
Grading by the Reporting officer			
Grading by the Reviewing Officer			

- vi. Remarks of the Dean/ Director of the College/ University about the Teaching/ Research Potential of the Teacher/ Scientist as evidence from the SRC Proceedings/ any other document are given below:-

SIGNATURE OF THE HEAD OF THE COLLEGE/ UNIVERSITY

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