

## Group 5

### CEA Committee [Structure](#) and Communication

- Ideas for Revise Leadership structure for Committee structure and communication expectations
- Committees know what other committees are doing to allow for collaboration
- All members have access to what is happening

**Group Facilitators:** Sarah Rosenberg, Heba Abu, Liza Gosselin

Group members: Laurie, Janet, Isun

Proposals:

- ☐ The CEA committees will have 7 overarching “groups”
  - ☐ [Overview and flowcharts](#),
- ☐ [CEA committee structure draft](#)
- ☐ [Monthly email template](#)

| Highlights/<br>Coming Soon                                                                                                                                                                                                                                  | Need Feedback                                                                                                                     | Bylaws changes/<br>To be voted on |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| <ul style="list-style-type: none"><li>- New monthly email that will be shared out about what’s going on in the committees</li><li>- <a href="#">Form for monthly input to share to CEA</a> - one rep from each committee will submit this monthly</li></ul> | <p>Who are our contacts for each group?</p> <ul style="list-style-type: none"><li>- Post-implementation: is it helpful?</li></ul> | n/a                               |

| Committee                    | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| Executive Board              | <ul style="list-style-type: none"> <li>• Organize 10 minute meetings, once per month, invite CEA president</li> <li>• Organize two way communication network to connect with members; Make sure member contact information is up to date; Manage the CEA Bulletin Board at your school</li> <li>• Be the first contact when issues arise, connect to CEA president when needed</li> <li>• Sit on the Faculty Advisory Committee at your school</li> <li>• Membership support: Give Welcome packet to newly signed up members; Support member sign-up with the Member Chair – folks who have not yet signed up</li> <li>• New member outreach – connect with new members 3 times during the year</li> </ul> |
| Membership                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Grievance                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Finance                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Bylaws                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Contract Negotiating         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Elections                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Officers                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Political Action             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| EC Circles                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Legislative Political Action |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Political Endorsement        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Data Team                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Social Media                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Health & Safety              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Infection Control            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Action Team                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| EOCC                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

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|------------------------------|--|
| Superintendent's<br>Advisory |  |
| OSS Advisory                 |  |
| Faculty<br>Advisory          |  |
| Professional<br>Learning     |  |
| Curriculum &<br>Instruction  |  |
| Peer Evaluations             |  |
| Evaluation<br>Process        |  |
| Sick Leave Bank              |  |
|                              |  |
|                              |  |
|                              |  |