SECRETARY'S CERTIFICATE

I, ______________, acting in my capacity as Corporate Secretary of ____(**COOPERATIVE**)____**.,** a domestic cooperative duly organized and existing by virtue of laws of the Republic of the Philippines, with business office located at __________________**,** after being duly sworn to in accordance with law, hereby certify that in the _____ Meeting of the Board of Directors of the Corporation held on _____________________**,** and at which a quorum was present, the following resolution was duly passed and approved**.**

Board Resolution No. ____ Series of 2025

RESOLVED, as it is hereby resolved that ________________, **Chairperson of ____** (**COOPERATIVE**)____**,** be empowered and authorized to apply for, negotiate and obtain loan from the **Small Business Corporation (SB Corporation),** under such terms and conditions as may be mutually agreed upon, including renewals, extensions and/or increase thereof.

RESOLVED FURTHER, that through the **Chairperson** of ____ (**COOPERATIVE**)____**,** be as he/she is hereby authorized to act for and in behalf of the cooperative, and to sign, execute and deliver any and all documents necessary for the aforementioned loan application, including the power to enter into renewals, extension and amendments thereof. The specimen signature of the **Chairperson** appears hereunder.

____
(Name of the Authorized Signatory)
Chairperson

I further certify that the above-Board Resolution is on record and in my custody being the Corporate Secretary, and that the same remains in full force and effect unless otherwise revoked.

____
(Name)
Corporate Secretary

OATH

Republic of the Philippines)
City of _________________) S.S.

SUBSCRIBED AND SWORN to before me this ____ of _________________, 2025, at ____, affiant exhibited to me:

Name	**CTC Nos.**	**Date and Place Issued**

NOTARY PUBLIC

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