



PD Committee Agenda

March 16, 2026

1. Reviewed February Meeting [Notes](#)
2. Conference Plans - Reviewed [Year at a Glance](#)
3. Reviewed RFP results and selected sessions(see highlighted sessions) - [RFP Summary](#) Those selected will be notified after the Board meeting.
4. Reviewed the Conference [Schedule](#) and discussed several details.
Committee meetings added to the schedule Tuesday afternoon.
Monday opening remarks will include a warm up activity that Heidi and Regina will lead.
Andrew will work with the Membership Committee to plan the regional group meetings. The registration list will be used to create the groups.
Separate rooms may be needed.
Discussed the reception and agreed to include a fun activity to be planned by Karen, Heidi and Regina to encourage connections among the attendees.
A legal session was discussed. The plan is to combine the Karen Norlander award with the legal session having the award recipient present the session.
Considering Tara Moffett.
5. Vendor Registration Review - [Vendor List](#)
6. Registration Review - (38) (34 in 2025) Spread the Word! Link to [website](#) page. Print version of registration [form](#)
7. Conference Giveaway Discussion - Regina will research possibilities.

8. Other/Questions - Will be looking at other nearby hotels for overflow.

9. Next Meeting - April 20, 2026 8:00am