



2025 Columbus Alumnae Panhellenic Association Scholarships

For Undergraduate Members

Deadline for submission is 11:59 pm October 19, 2025 and recipients will be notified by November 16, 2025.

The Columbus (OH) Alumnae Panhellenic Association (CAPA) is pleased to announce that this year we plan to offer up to 3 scholarships to benefit students who are members of National Panhellenic Conference (NPC) sororities. The scholarship(s) are geared to sorority members attending college within Ohio. Scholarship award(s) will be paid directly to the school as a payment toward tuition. The recipient(s) will be notified on or by November 16, 2025. Winner(s) must provide information to make a payment directly to the financial office of college/university.

The Jane A. Sotak Scholarship for Panhellenic Excellence is a merit and essay-based scholarship; financial need will not be a consideration.

Jane Sotak has given a lifetime of service to her sorority, Alpha Chi Omega. She has served her sorority in every way possible for almost 50 years. Jane served on their local House Corporation for 36 years, as Treasurer for the majority of those years, and was integral in acquiring the loan to build their current house. She served as their alumnae group President for multiple terms and as their Panhellenic delegate. For her dedication, she has won national awards from Alpha Chi Omega, such as the 2013 National Alumnae Appreciation Award. In 2019 she stepped down as their Alpha Iota Alpha Alumnae Group President.

CAPA has known Jane for just a small part of her sorority life, but we have benefited greatly by her service as Treasurer for 13 years. She has been a “treasure” to us and a quiet force to keep us fiscally sound. A better role model couldn’t be found.

The CAPA scholarship committee will accept questions at capascholarship@gmail.com.

***To avoid typing errors, copy and paste this email address into your send line.**

APPLICATION REQUIREMENTS:

- Applicant must be enrolled “full time” as a student at a college or university in Ohio.
- Applicant must be an initiated, active member of a fully participating National Panhellenic Conference (NPC) sorority.
- Applicants must be continuing undergraduate studies for the Spring 2026 semester and remain active in the member sorority. This scholarship is not designed for graduate level students or alumnae.
- Please be aware that applicants are responsible for ensuring that their submission is properly filled out and sent.



INSTRUCTIONS:

- Complete the applicant cover sheet, application form, and essay questions. Add your essays on the last page of this application.
- Complete and save this application document as psapp_(underscore) first initial, last name (no spaces)
Example: If your name is Betty Smith it would be psapp_bsmith
- In the subject line of your email enter: psapp_(underscore) first initial, last name (no spaces)
- Send your completed application to capascholarship@gmail.com.
 - ***To avoid typing errors, copy and paste this email address into your Send Line.***
- **RECOMMENDATION REQUIRED:** Please obtain one brief Letter of Recommendation from your Chapter Advisor or Advisory Board affirming your good standing with the chapter and the National Organization. The letter can be in email form or a document attached to an email. This letter should come directly from the individual providing the recommendation and not the applicant.
 - If the recommendation letter is a document, save the document as psrec_(your first initial, last name, no spaces.) Put that name in the subject line.
- Email all documents - including recommendation **on or before 11:59pm October 19, 2025** to capascholarship@gmail.com.
 - ***To avoid typing errors, copy and paste this email address into your Send Line.***
- Only complete, on-time applications with proper recommendations will be considered.
- All application materials will become the property of Columbus Alumnae Panhellenic Association.

AUTHORIZATION: By submitting this application, you attest that, to the best of your knowledge, all information submitted on your application is correct. Applicant accepts that the decisions of the Scholarship Committee are final.



The Jane A. Sotak Scholarship for Panhellenic Excellence (page 1/4)

Name:

College or University:

Student ID:

Home address (permanent):

Mailing address (on-campus housing):

Student (School) Email address:

Preferred Email address:

Phone:

Preferred method of communication (email or phone):

NPC Sorority:

Year initiated:

Major:

Minor (if applicable):

Planned degree:

Major GPA:

Latest Term GPA:

Overall cumulative GPA:

Planned Graduation date and year:

Person writing the recommendation document on sorority status (should be submitted separately):

Name:

Email:

Phone number:



The Jane A. Sotak Scholarship for Panhellenic Excellence (page 2/4)

1. SORORITY ACTIVITIES AND INVOLVEMENT: include Organization activities, committees, leadership positions, special projects.
2. PANHELLENIC ACTIVITIES AND INVOLVEMENT: include Organizational activities, leadership positions, special projects.
3. COMMUNITY SERVICE INVOLVEMENT / PARTICIPATION: List current activities, current leadership positions, **outside** of school commitments -example- local non-profits
4. UNIVERSITY LEADERSHIP / PARTICIPATION: List any activities, leadership positions in clubs, sports teams/clubs, academic-related organizations, etc. i.e. anything outside of sorority commitments on campus.
5. PERSONAL HONORS, AWARDS and SCHOLASTIC ACHIEVEMENTS (College years only): List any personal honors, awards, and scholastics achievements that you have received during your college years.



The Jane A. Sotak Scholarship for Panhellenic Excellence (page 3/4)

ESSAY QUESTION ONE: Please explain why you deserve this scholarship. Please limit your essay to 500 words or less.



The Jane A. Sotak Scholarship for Panhellenic Excellence (page 4/4)

ESSAY QUESTION TWO: In what ways have you experienced personal growth and/or growth in leadership over the past year? Please limit your essay to 500 words or less.