

GUIDELINES FOR TRANSFER STUDENTS

Policy 420 Rule

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It shall be the responsibility of each family/guardian entering a child into the School District of Slinger to complete official registration prior to assignment to a grade or schedule of classes.

Students transferring from other school systems or programs are required to provide a transcript of academic accomplishments at the previous school, or the address from which this data may be secured.

When such information is not available, students may be tested for placement in the school district. The school psychologist and school counselor, with assistance and advice from the classroom teachers, shall design or select commercial tests to be administered to students entering the district. A level of competence shall be determined for each discipline.

- In grades 1 through 5, the tests may be made up of questions, which test the child's knowledge in language arts (English), mathematics, and reading. Science and social studies may be added to the test materials at the 6th grade level and above. The test questions are to be general in nature and not designed to demonstrate expertise in any specific text or workbook. The level of achievement attained on the test shall determine the placement level for the child;
- If the placement is made to the 10th grade level or higher, credits may be allowed toward high school graduation. The numeric grade achieved on the testing instrument shall be translated into an alphabetic grade for ranking purposes for college admittance, scholarships, etc.;
- In the event there is an appeal on behalf of the child that the tests or examinations were inappropriate, unreliable or not relevant so that the placement is improper, a hearing shall be held by the Board of Education to hear the appeal and review the records;
- The decision of the Board shall be final.

Parents or guardians of students admitted to the District's elementary and secondary schools shall present immunization records as required by law.

Legal References:

Cross References:

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