IMPORTANT CONCERT INFORMATION! Please read carefully.

Dress Rehearsal

- We will be having an open dress rehearsal on Tuesday, December 8th at 10:40.
- Families and extended relatives are warmly invited to attend the dress rehearsal. Although The Park Church offers generous seating, attending the rehearsal is a wonderful option for extended family and it helps ensure plenty of room for everyone on concert night. It also gives our students the practice they need in front of an actual audience.
- **Our dress rehearsal is NOT at The Park Church and will be in our Westboro School gymnasium.**

Concert Location and Time

- Our concert will be held at the Park Church located on 1 Brower Drive (across from the health Clinic) on Wednesday, December 9th.
- The evening concert will begin promptly at 6:30 p.m. **The doors will open at 6:00 p.m. They will not open early regardless of the weather.** Students need to be at the Church no later than 6:15 p.m.
- **We know families line up early and therefore enter ONLY through North Entrance #4 (marked on the map). All other outside doors will be locked.** You may see some individuals entering through the south entrance. This is our staff. Students and families will not be permitted to enter through these doors to make it fair for those who choose to line up early for seats.

Travel and Parking

- **Please give yourself extra time to arrive and find parking.**
- Turning left from Baseline Road to get to the church can get quite backed up with so many families arriving around the same time.
- There is lots of parking available at the church. We respectfully request you NOT park at OLPH church to respect Christmas events they may also be having at this time of year.
- Please maintain a fire lane all around the building.

Special notes for Kindergarten and STEPS

- Kindergarten students will be performing at the beginning of the concert and will be dismissed immediately after in the foyer outside the auditorium. You can choose to leave at this time or save a seat for your child to join you in watching the remaining performances.
- STEPS students will also be performing near the beginning of the concert. They too will be dismissed immediately after to parents or guardians in the foyer.

Where should you go when you arrive? (see map attached)

- Kindergarten students will be dropped off at the Fellowship Hall. Please be sure to save a seat if you are planning on having your child join you in watching the concert after they perform.
- We have Room 113 reserved for STEPS students to meet when they arrive at the church.
- PLACE students can be dropped off at Room 114. Their teachers will help them find their seats before the concert begins.
- Grades 1-6
    - These students will all be seated in the auditorium. We ask you to help your child(ren) find their teacher who will assist with directing them to their seat. They will be staying in the auditorium for the duration of the concert.
    - ***Please keep your child's coat and boots/shoes with you. You may choose to hang up your child's coat with your own or keep it at your seat.***

The Concert

- We expect the concert will run approximately one hour in length.
    - We ask you to respect the time and practice ALL students have put into their performances by **staying until the end of the concert.** This also helps to minimize disruptions as students will be sitting with their classes and not with their families.
- Please try and keep doorways and aisles clear.
- Students can be picked up following the final message at the end of the concert. Please send one parent AND check in with your child's teacher before taking them with you. Once you have all your children, you are free to go (don't forget any 😀).

Other Important Information

- We will be passing around a donation basket 10 minutes before the concert to help with the cost of renting the church. There is no obligation, but we thank you in advance for any amount you might be willing to give. We are extremely grateful to hold our annual Westboro concert in this space and your donations continue to make it possible!
- There is no food or drink inside the auditorium.
- There is no smoking or vaping anywhere on The Park Church's property.

We look forward to this special evening with students and families! This will be such a fun night for all and we are excited for all of you to see the amazing performances students have been working so hard on the past few weeks. Please contact your child's teacher, the school, or Mrs. Richard (courtney.richard@eips.ca) with any questions or concerns.

Thank you for supporting the Arts and being part of this special event.



Love, Mrs. Richard
(Westboro's Fine Arts teacher)