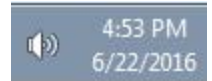


# Infinite Campus - POS – Terminal Beginning of the year setup.

A few days before school starts:

- Get your terminals set up. Make sure the network and power cables are plugged in properly.
- Turn the Terminals on
- Check the time and Date in the System Tray in the lower right corner.
- Log in using the Admin code – 123456
- Load POS data/all



- When that is done, go to Options
- Display eligibility
- Display Patron PIN
- Show Actual Purchasable cost are all Enabled
- The rest should all be disabled
- Screen Size can be set the way you want it.

If loading POS data does not work, check your network connections – if it still does not work, place a helpdesk ticket and the tech dept. will come out to see what is happening.



It would also be helpful just to log in as you normally would to be sure things look right and you can see students – especially the new KG, 6th, or 9th (depending on your building).