



CAREER DEVELOPMENT
CENTER

MAC CONNECT: WASHINGTON D.C.

DATE: JAN. 10-12, 2018

TRIP FOCUS: ADVOCACY, SOCIAL SERVICES & GOVERNMENT

APPLICATIONS DUE: MONDAY, OCT. 30 at 4:30pm

OVERVIEW

Macalester College will offer ten Macalester junior/senior students the opportunity to explore careers and connections with Washington D.C. area alumni in January 2018. This trip is made possible through collaboration of Macalester Career Development Center (CDC), Alumni Relations, and Advancement Offices.

This trip benefits Macalester as it offers a collaborative opportunity for alumni to share their expertise with current students, and students to serve as ambassadors of the College. The CDC's focus of the trip is assist students in exploring environments and how to market a liberal arts degree. Potential sites include but are not limited to Urban Institute, United Nations Population Fund, Congressional offices and Refugee Council U.S.A.. Trip participants will:

- Enrich skills and confidence in conducting informational interviews, and effectively navigating diverse networking environments.
- Develop and cultivate connections with alumni in areas of interest to sustain contact following the trip.

This trip is for individuals who are ready to challenge themselves to network, conduct informational interviews, and grow in their confidence in navigating diverse professional environments. Individuals will be expected to participate in several site visits each day and receptions in the evening.

DATES & COST

Events are scheduled beginning Jan. 10 and go through Jan. 12.

Students are responsible for providing their own transportation to/from Washington D.C. Macalester will provide hotel, ground transportation to events, and a majority of meals. Students are responsible for any meals not provided as a part of events, any transportation, or other costs, and any personal expenditures.

If you are selected, and you anticipate the cost is prohibitive to your participation, please contact CDC Director John Mountain.

ELIGIBILITY

The program supports 10-12 students. Participants are selected through an application process. Applications are reviewed by CDC staff. Participants will be selected based on strength of application, match to event purpose, and overall group composition.



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In order to spread out the immersive experiences offered through Macalester to as many students as possible, students who have not participated in other MacConnect events will be given preference. *Also, in efforts to retain the opportunity for students who have yet to secure full-time employment, students who have confirmed job offers upon graduation should not apply.*

MINIMUM QUALIFICATIONS:

- Junior/Senior student
- Good standing with the College (academic and conduct)
- Career focus in line with trip focus
- Demonstrated efforts and proficiency in conducting informational interviewing and networking
- Ability to positively represent the College and engage in professional/social interactions confidently.

APPLICATION DEADLINE: MONDAY, OCT. 30 at 4:30pm. Only complete applications will be considered. Selected participants will be notified via email no later than Friday, NOV. 17.

APPLICATION PROCESS:

All application info is accessible via Handshake. Log in to Handshake and look for the position within jobs called “MACCONNECT TRIPS 2017-18” or search by job #job, # 1039876.

Your application should include:

1. Completed [the application form](#).
2. Apply to the position via Handshake, including upload the following:
 - Resume
 - Unofficial transcript
 - Personal Statement of Interest (1 page)

Statement of interest instructions

In no longer than one page, explain how you personally are going to use the opportunities from this trip to further your professional goals. Please write in the first person.

Please address:

- i. Why do you want to go on this trip? How does the trip focus connect to your coursework, experiential learning (e.g. student organization involvement, internships, volunteering, work-study, personal interests) and professional goals?
- ii. What are your short-term goals for this trip? How will those goals fit into your longer-term plans?
- iii. What steps have you taken thus far to engage in professional networking and informational interviewing. Describe your experience conducting informational interviews, and participating in networking. Where do you think you have room to improve?
- iv. Feel free to add any other information you think would be important for the selection committee.

Questions? Contact Kate Larson at klarson7@macalester.edu