



MEETING ATTENDEES (In Person)

Hannah Able	Kelly Agee	Alyssa Anderson
Dan Byram	Mary Beth Duggal	Marilee Rahn
Liz Rutan	Lindsay Treadway	Christen Wall

MEETING ATTENDEES (Online)

Danielle Coutreras	Hillary Duvall	Dee Gannett
Brittany Gerig	Samantha Hargitt	Salheddine Kabaz
Jonelle Redelman	Jocelyn Sargent	Rachel Stern
Courtney Taylor	Amanda Woods	Eimile (?)

ACTION ITEMS

NEXT MEETING: Tuesday,
September 16th

- Student Recruitment – talk to friends and spread the word – CFI 27 has room!
- Appoint someone to spearhead Teacher Appreciation
- Attend Open House: August 21st
- Ensure broad access to PTSA notes/action items via various communication channels
- Create shared public calendar with downloadable meeting invites
- Fall Festival (Oct 3rd)
 - o Vendors
 - o Activities
 - o Volunteers
- More information on seasonal flower sales

UPCOMING EVENTS

Open House: August 21st
Book Fair: September 29th – October 3rd
Fall Festival: October 3rd

USEFUL LINKS AND RESOURCES

[Join the PTSA!](#)
[Pay your Dues](#)
[CFI 27 Events Calendar](#)



Staff Appreciation: TBD

Party in the Park: TBD

GENERAL MEETING MINUTES:

Welcome/Announcements

- Introduction
- Invitations to join the PTSA

Administrative Announcements (Hillary Duvall)

- CFI 27 has had a great start to the year with all classroom teachers returning from the end of the 24/25 school year
- Looking forward to continued growth at the school with space to recruit students – especially in kindergarten where we have a 3rd teacher ready for a full roster
- This year's theme is "Powered by Positivity"
 - o CFI 27 is leveraging funds as Title 1 status school to:
 - Partner with the Joseph Maley Foundation to offer SEL (social-emotional learning)
 - Offer 2nd tier support to help students navigate emotions
 - Calm down corners in each classroom
 - o Through these opportunities CFI 27 is creating an environment of safety and inclusion that allows our students to make mistakes and become risk takers, ultimately improving attendance and academic achievement
- 2025/26 School Year will be the Year of Clubs
 - o Lots of clubs and after school activities
 - o Increased family opportunities, i.e.: STEAM at Victory Field

Treasurer's Report

- Nothing to report today

Events

- Open House is scheduled for August 21st
 - o Will provide an opportunity to see the space and learn more about the school



- o PTSA has purchased t shirts that will be given out to students in each classroom
 - o Students will have an opportunity to swap sizes in the cafeteria if they don't get the correct size
 - o Extra t-shirts were purchased for teachers
 - o Parents can purchase t-shirts as well
- Teacher Appreciation
 - o Need to appoint someone to spearhead this event
 - o Have had requests to hold this on in-service or Parent-in-Touch (PIT) days
 - PTSA will poll to identify the best day to host this
- Fall Festival
 - o Will be October 3rd from 5:30 – 7:00
 - o Book fair will go all week from Monday to Friday
 - o Will need volunteers for this event
 - o Next meeting: discuss activities/food/vendors
 - Suggestions:
 - Pizza or taco truck (\$1 of every sale to taco truck goes to CFI 27)
 - Bounce house
 - Popcorn
- Potential Event Ideas:
 - o Roller skating event
 - o Wrestling show? (will likely not be this year, but can look into it)
 - o Adult Only Event (i.e. Parent Bash – dancing/food/drink/raffle)
 - Haven't done this since Covid
 - Historically, was an event that brought in a lot of donations
 - To consider:
 - Where to host (if at school, no alcohol)
 - Child Care



- Heavy coordination lift

Fundraising

- Will have another Lilly Day of Service to continue work done last year on outside space but could use additional funds generated by PTSA. Some ideas:
 - o Creating walkway to Door 1
 - o Creating a sensory garden
 - o Creating an outdoor classroom
- A generous donation from a CFI family last year was used to purchase a new mascot costume
- Ideas for this year include:
 - o Dine to donate (hosting restaurant donates percentage to school)
 - Have reached out to everyone on the list
 - Target to offer one every month:
 - Hotbox: September
 - Crew Carwash: November (ahead of holidays)
 - Clustertruck: October and 2nd semester
 - Half Liter: December?
 - o Events (fall fest, glow dance, party in the park, staff appreciation)
 - These bring in some income after money raised to host
 - As Title 1 school, expected to host 3 community events that are open to the public (e.g. Party in the Park, Stories by Starlight, Fall Fest)
 - Fall Festival
 - Looking for sponsorship for bounce house (\$250) and other activities (pumpkins etc.)
 - o Passive Fundraising
 - Spirt Wear virtual store
 - School is taking this over
 - Linking Kroger Cards



- Send instructions to PTSA
- Include flyer on who to do this in Friday folder, in Ms. Duvall's emails, and on Facebook page
- Raise-Right Gift Cards
 - School didn't make much money on this
 - Need to consider timing (ahead of holidays etc.)
 - High fees and difficult to navigate
- Corporate Sponsorships
 - In past years, have reached out to:
 - o North Mass Boulder
 - o PAT Architecture
 - o Foundry (in-kind donation)
 - This year expanding list and outreach for these sponsorships
- In-Kind (especially good for staff appreciation)
 - Holiday Giving Tree – need to discuss with administration to identify needs this year, or if exploring other options
 - Support for food pantry – still have funds left over from last year earmarked for this
- Club Sponsorships (school provides funds for students in need that want to participate Usually done on a term-term basis. Parent would call office, PTSA would be notified to run check to club – maintains anonymity for kids/families)
 - Actively earmarking money for this
- o Exploring Seasonal Flower Sale
 - Will bring more info to next meeting
- o Agee met with Pacers Rep



- \$13 - \$26 tickets – with \$6-\$10 of ticket sales going directly to school
- Will be in the Spring
- Ensure balancing fundraising with holidays and other events
- Consider reaching out to Fever in Spring for summer/fall tickets for next school year

Miscellaneous

- Communications
 - Will continue to use school text to ensure everyone is getting messages
 - Ensure making meeting information accessible via all platforms (school communications/Facebook/etc.

Engagement & Membership

- We have more engagement than we have in past years
- Look at ways to get more involvement, potential ideas:
 - Include notes on t shirts “brought to you by CFI PTSA” etc.
 - QR Code at back-to-school night with information on PTSA
 - Consider different meeting times to accommodate work and sports/activity schedules
- Upcoming Meetings
 - Have adjusted cadence to accommodate administrative schedules/holidays/etc.
 - Use notes to send follow-up to entire list serve
 - Share action items in Duvall Newsletter
 - Explore how to make school calendar more accessible with downloadable events etc.

FUTURE AGENDA ITEMS FOR CONSIDERATION

- Reach out to Fever end of school year (May) for summer and fall tickets



- Discuss t shirt designs for upcoming year (May/end of year meeting)
 - o Include event dates on back of shirt