

Glacial Hills Elementary School
Starbuck MN 56381
Regular Meeting Minutes
Monday May 20th, 2024

Personnel Committee Meeting – NONE
Policy Committee Meeting – NONE
Regular Meeting – 6:00 p.m.

Our **mission** is to create an innovative, dedicated, safe and caring environment for students in kindergarten through sixth grade. This is accomplished by collaborating with families and staff to achieve academic success and environmental literacy through hands-on-learning and individualized instruction.

Our **vision** is to shape academically strong, respectful and responsible students. Students will reach their full potential and become lifelong learners and positive members of society when their individual academic, behavioral, and social needs are addressed.

Personnel Committee Meeting – NONE

Policy Committee Meeting - NONE

Regular Meeting Agenda:

1. Call to Order by Chairperson. *Meeting was called to order at PM*

2. Members Present:

☒ *Kristi Gruber*
☒ *Colter Combellick*
☒ *Jessica Albertsen*
☒ *Ashley Boutain*
☐ *Aimee Thompson*
☐ *Danielle Kulzer-Douvier*
☒ *Jesse Wartner*

Also, Present: *Jodee Lund, Glen Pederson*

3. Members Absent:

☐ *Kristi Gruber*
☐ *Colter Combellick*
☐ *Jessica Albertsen*
☐ *Ashley Boutain*
☒ *Aimee Thompson*
☒ *Danielle Kulzer-Douvier*
☐ *Jesse Wartner*

4. Conflicts of Interest? None

5. Approve minutes of the last regular meeting.

Motion to approve by: Kristi

Second by: Jesse

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

6. Review and approve agenda

Motion to approve by: Ashley

Second by: Colter

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

7. Ongoing Board Training: OW Book Club on Charter School Board University

8. Monitor Financials consider purchase order requests, approve bills and wire transfers

There are 3 purchase order requests.

- 1. Dakota Sheds: 12x16 and 8x10 (grant money will cover this). See attached bids.*
- 2. Fencing for OLC (\$1400)*
- 3. Equipment for OLC including rubber mulch and border (\$2198)*

There are bills totaling \$107,783.02 and bank transfers of \$130,025.00 for April (Details: See attached Reports)

Summary Payment Register-

Checks and Wires \$107,783.02

Detailed Payment Register-Checks \$39,428.74

Detailed Payment Register-Wires \$68,354.28

Eagle Bank Transfers - \$130,025.00

Motion to approve by: Jessica

Second by: Colter

Discussion: Table sheds until next time for price comparison for steel roofing.

Motion passed unanimously with 5 yay, 0 nay and abstained

- [April] Cash Flow Report & Fund Balance Report

Motion to approve by: Jesse

Second by: Ashley

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

9. Directors Report

- MCA Testing is complete
- Kiddie Carnival and Parade Help
- New Hires and Summer PD
- Interview for toddler teacher
- GHES received the Innovation Award for 2024 for increasing learning opportunities for all pupils
- Conservation Crew
- Family Day and Color Run

10. New Business

- Terminate contract with Michael Schuett backdating to December 2023. Michael resigned on November 22, 2023.

Motion to approve by: Kristi

Second by: Jessica

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Approve contract renewal of A Chance to Grow for 3rd Party Billing.**

Motion to approve by: Colter

Second by: Jesse

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Approve staff handbook for SY 2024-2025.**

Motion to approve by:

Second by:

Discussion: Table handbook until June. Jodee just got it back from the legal team today and emailed it.

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Review and approve Board Bylaws of the Corporation.**

Motion to approve by: Ashley

Second by: Colter

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Accept resignation of Nicole Koons and Barbara Feuchtenberger, classroom teachers.**

Motion to approve by: Jesse

Second by: Jessica

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Approve hire of Amy Braaten for K-6 para for 2024-2025 school year.**

Motion to approve by: Kristi

Second by: Colter

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Approve hire of Katie Ledermann as the 4th grade teacher.**

Motion to approve by: Colter

Second by: Kristi

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Approve hire of Ava Koep as the kindergarten teacher.**

Motion to approve by: Jesse

Second by: Ashley

Discussion:

Motion passed unanimously with 5 yays, 0 nays and 0 abstained

- **Approve hire of Sarah Schrantz as the 2nd grade teacher.**

Motion to approve by: Jessica

Second by: Colter

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

- **Accept MN DEED Grant for \$240,000 for child care and preschool.**

Motion to approve by: Jesse

Second by: Colter

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

- **Renew Director contract for 2024-2025 school year.**

Motion to approve by: Jessica

Second by: Colter

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

- **Accept \$678 and \$1830 for the Great Start Compensation Grant for Child Care for the month of April.**

Motion to approve by: Jesse

Second by: Jessica

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

- **Approve Statement of Work - Audit Services for \$15,000 with Clifton Larson Allen LLP.**

Motion to approve by: Jesse

Second by: Colter

Discussion:

Motion passed unanimously with 5 yay, 0 nay and abstained

11. Motion to Adjourn at 7:13 p.m.

Motion to approve by:

Second by:

Discussion:

Motion passed unanimously with yay, and abstained

Next Regular board meeting date is Monday, June 17th 6pm.