Export Grades from Google Classroom to Skyward
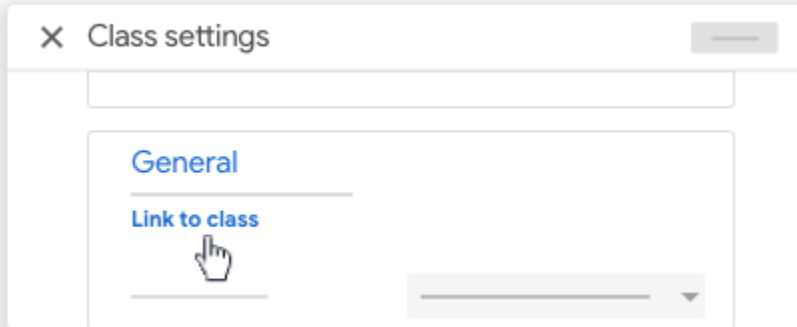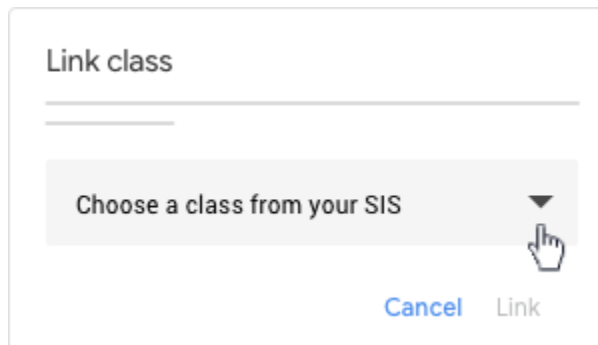
Link the Google Classroom to a Skyward course

1. Go to Google Classroom (classroom.google.com).

2. Click the class - Settings ⚙ .

3. Under General, click Link to class.

4. Under Link class, click the Down arrow ▾ and choose your class from the menu.

Note: Only classes that list you as the primary teacher in Skyward show in the dropdown.
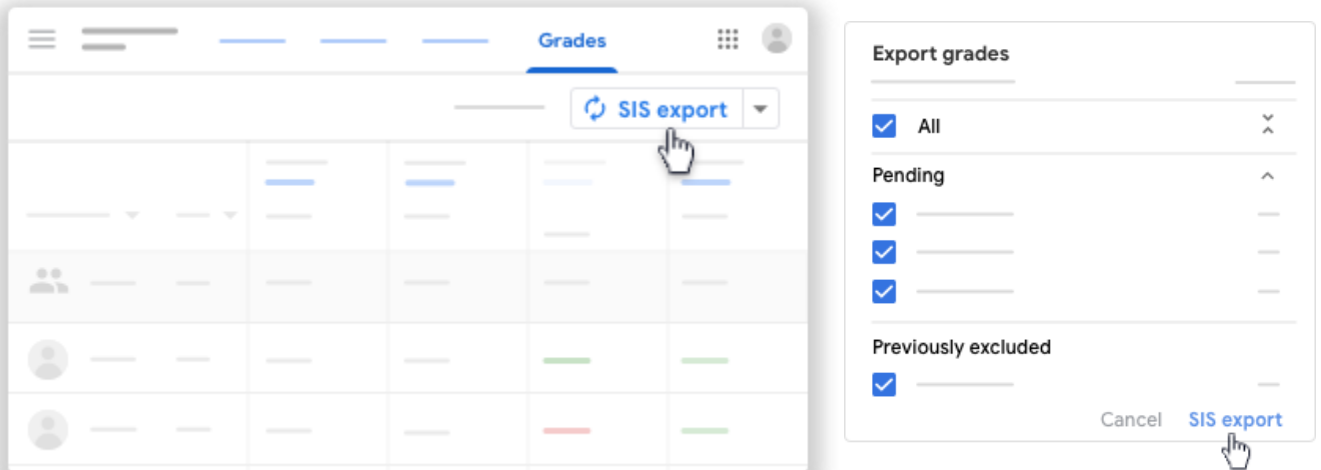
5. Click Link below the dropdown.

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Google Classroom Assignments

★ The post date and the due date must be in the current grading period.
★ The assignment title must be unique from any other assignments in your Google Classroom and Skyward gradebook.
★ The length of the assignment title must be 30 characters or less.
★ Grade <u>and return</u> the assignment(s) in Google Classroom. <mark>Teachers must have returned grades or marked the submission as "Missing" or "Excused."</mark>
★ Export to Skyward ⤵

1. In Google Classroom, click the class - Grades.

2. On the right, click SIS export.

Grades export for any classwork with a checked box. For any grades you don't want to export, uncheck the box. Classwork you don't export this time shows under Previously excluded on your next export.

Tip: Under Grade updates, you see the number of returned grades since your last export.

3. Click SIS export in the bottom right.

4. If you run into any errors, see this [Troubleshooting Guide.](#)

Export Grades from Google Classroom to Skyward

Skyward Grade Categories Update

1. Categories have been set to district defaults for the beginning of the school year. Advanced and AP classes may need to adjust the percentages in the settings of the Google Classroom to match Skyward.

2. When exporting grades, if the category was not set in the Google Classroom gradebook, assignments come into Skyward in the "Goo" category, weighted at 0%, and highlighted red.

3. Click the Assignment column header to edit the assignment in Skyward and set the correct category in the drop-down. Click Save. This will clear the red highlight from the assignment column.