WORKSHEET FOR THE DECISION-MAKING PROCESS
BASED ON STEPS PROVIDED IN THE BACB'S ETHICS CODE FOR BEHAVIOR ANALYSTS

What is the problem?
Clearly define the issue and consider potential risk of harm to relevant individuals.

Who is involved?
Identify all relevant individuals.

REFERENCE

Behavior Analyst Certification Board. (2020). Ethics code for behavior analysts. Littleton, CO: Author.

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What are the facts? What are the sources for these facts?
Gather relevant supporting documentation and follow-up on second-hand information to confirm that there is an actual ethical concern.

Check your perspective.
Consider your personal learning history and biases in the context of the relevant individuals.

Consult the code - both standards and core principles.
Identify the relevant core principles and Code standards.

Identify the resources consulted with the problem.
Consult available resources (e.g., research, decision-making models, trusted colleagues). Include names, dates, and feedback provided.

REFERENCE

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Possible Solutions *Develop several possible actions to reduce or remove risk of harm, prioritizing the best interests of clients in accordance with the Code and applicable laws.*	Evaluation of Possible Solution *Critically evaluate each possible action by considering its alignment with the "letter and spirit" of the Code, its potential impact on the client and stakeholders, the likelihood of it immediately resolving the ethical concern, as well as variables such as client preference, social acceptability, degree of restrictiveness, and likelihood of maintenance.*

REFERENCE
Behavior Analyst Certification Board. (2020). Ethics code for behavior analysts. Littleton, CO: Author.

Which one will you choose? Why did you choose it?
Select the action that seems most likely to resolve the specific ethical concern and reduce the likelihood of similar issues arising in the future.

The Plan
Take the selected action in collaboration with relevant individuals affected by the issue and document specific actions taken, agreed-upon next steps, names of relevant individuals, and due dates.

Specific action taken:

Agreed-upon next steps:

Names of relevant individuals:

Due dates:

How did you follow-up? What did you find?
Evaluate the outcomes to ensure that the action successfully addressed the issue.

REFERENCE
Behavior Analyst Certification Board. (2020). Ethics code for behavior analysts. Littleton, CO: Author.