

BFSA Standing Committee Summary

Advocacy, Education and Outreach Committee

- The committee shall identify and/or coordinate community outreach/involvement opportunities for the BFSA general membership;
- The committee shall be responsible for selecting relevant topics for the monthly Brown Bag Lunch Series; and
- The committee shall be responsible for planning various social events focused on community building and networking.

Finance Committee

- The committee shall be responsible for advising the President in all general fundraising initiatives.
- The chair of the Fundraising Committee shall serve as the primary treasurer/bookkeeper for the organization.

Logistics and Communications Committee

- The committee shall coordinate all general organization logistics, including assisting committees with event logistics, website updates, and basic technology.
- The chair of the Logistics and Communications Committee shall actively recruit and retain committee members with relevant experience in event planning, graphic and web design, photography and basic technology.
- The committee shall be responsible for keeping members informed of BFSA activities/events, and for the general marketing and publicity of the organization by the way of emails, flyers, display boards, giveaways, etc.

Membership Engagement Committee

- The committee shall be responsible for increasing the general membership and retaining members through engagement opportunities and member support.
- The committee shall advocate for the needs of Black employees and endeavor to improve the campus climate for Black faculty, staff, and students at the U of M;

Professional Development and Recognition Committee

- The committee shall be responsible for coordinating BFSA-sponsored professional development workshops and notifying general membership about University and local professional development opportunities.
- The committee shall determine additional opportunities to recognize noteworthy achievements of its members;
- The committee shall be responsible for informing members of award opportunities and overseeing the organization's nomination of members for awards; and
- The committee shall be responsible for planning a recognition initiative at the end of spring semester.