

Capstone Presentation Tips

- Practice, practice, practice! Make sure that you have plenty of information for the length of your presentation.
- Video clips are great as long as they support the presentation. Video for the sake of filling time distracts from the presentation and will result in a lower performance score. The total running time of the video in your entire presentation should not be more than two to three minutes total. Make sure you introduce/explain the video clip before playing it for your audience.
- Make sure that if you use presentation slides they can be easily read from 30 feet away. Make sure that they are readable! Light-colored text on dark backgrounds works well. If you use dark-colored text, make sure to use a very light background.
- You need to arrive outside your presenting room ten to fifteen minutes early and you will need to wait in the hallway as we do not want you to disrupt the person presenting in front of you.
- When you are finished with your presentation, ask for questions. There will be a few. Once that is finished, you need to post your documents to your e-portfolio and complete the Reflection.
- You need to dress nice. It doesn't need to be formal, but you need to be dressed better than "school casual." You are projecting an image of confidence and professionalism. Dress as if you were interviewing for a job. Jeans and T-shirts are not appropriate.
- Run through the presentation a couple of more times before your day to present. The more you go over it, the more confident you will be.
- There will be water available to you to help you should you experience dry mouth.
- Relax and enjoy your time sharing your information and research.