Agenda
May 11, 2026
Regular School Board Meeting 7:00 p.m

Tim Rohweder, Superintendent
School Board Members: Clerk: Lynn Peterson, Chair: Joe Ward, Vice-Chair/Treasurer: Jennifer McDonald, Amy Pocrnich, Jim Podgornik, Larry Shelton, and Tammy Sundbom
Student Liaison Board Members: Malikia Brostrom, Claira Krzewinski, Laykn Lyons, Olivia Morin-Swanson, and Lillian Talarico

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Regular School Board Meeting

1. **Call to Order/Pledge of Allegiance**
2. **Roll Call**
3. **Vision and Mission Statement -** *"Driven by Purpose and Powered by Community to Educate, Engage, and Inspire"*
4. **Adoption of Agenda**
5. **Approval of the Minutes of the Regular School Board Meeting of April 27, 2026.**
6. **Public Comment**
7. **Communications**
    a. Commendations/Congratulations
        i. Congratulations to Wynn Giswold and Suri Langley for being crowned King and Queen during the Triple A Assembly.
        ii. Congratulate our graduating seniors who were honored at the Triple A Awards Ceremony on April 30th.
    b. Student Liaisons' Comments
    c. Communications - Media
        i. Items relating to the District from the *Proctor Journal*:
            1. April 30, 2026 Edition: "Proctor Schools invites community to shape future facilities," "Now is the time to show up for Proctor's Schools," "Proctor schools to form AI task force," "Proctor High School - Student of the Week: Ryan Behrman," "Board approves school calendar for 2026-27."
            2. May 7, 2026 Edition: "Proctor U fills every seat: How one program is keeping high achievers at PHS," "Lillian Larsen gets gold at national freeski," "State ballot questions could add $78K for Proctor schools," "Bridges March Star of Innovation recipient," "Proctor High School - Student of the Week: Olena "Lolly" Murray."
8. **Consent Agenda.**
    a. Approve the recommendation to hire Kyle Maunu as a 12-month / 20 hour per week custodian C-III at Bay View Elementary, Pay Grade 15 ($20.25/hr) of the Local 66 contract, effective May 4, 2026. Haley Maki previously held this position.
    b. Approve the recommendation to hire Abigail Voss as WEB Leader #1 at Jedlicka Middle School at a stipend of $1,119 beginning August 25, 2026. Travis (James) Bridges previously held this position.
    c. Approve the recommendation to hire Philip LaFlamme as the 9th-grade head football coach at a stipend of $2,219. Jacob Zoellick previously held this position.

d. Approve the recommendation to hire Nicholas Roth as the second varsity assistant football coach at a stipend of $2,220. Jacob Casey previously held this position.
e. Approve the voluntary transfer of Robert Marohn into the 1.0 FTE STEM/Outdoor Education teacher position to serve both Bay View Elementary and Pike Lake Elementary beginning in the 2026-2027 school year. This position was created at the April 27th Board meeting.
f. Approve the voluntary transfer of Beth Jauhola into the grade 1 teacher position at Bay View Elementary beginning in the 2026-2027 school year. Jill Lackner previously held this position.
g. Approve the voluntary transfer of Ana Urban Augustyn into the grade 4 teacher position at Bay View Elementary beginning in the 2026-2027 school year. Bill Gates is retiring from this position.
h. Approve the voluntary transfer of Erin Thoennes into the grade 2 teacher position at Pike Lake Elementary beginning in the 2026-2027 school year. This position was created at the April 27th Board meeting.
i. Approve the Memorandum of Understanding assigning Chad Lawrey as the interim Director of Buildings and Grounds for the remainder of the 2026 calendar year at a stipend of $13,200 ($3,200 thru 6/30/26 and $10,000 7/1/26-12/30/26).
j. Eliminate the district-wide substitute position for the 2026-2027 school year.
k. Create a .8 FTE Secondary At-Risk Student Interventionist position for the 2026-2027 school year.
l. Accept Cassie Letourneau's resignation as an educational assistant at the secondary site, effective at the end of the 2025-26 school year.
m. Accept Laykn Lyons' resignation as a lawn care worker, effective April 29, 2026.
n. Accept Kent Gaidis' resignation as a union bus driver, effective June 30, 2026.
o. Accept the following bids for Food Service for the 2026-2027 school year.
    i. Milk - Kemps
    ii. Bread - Pan-O-Gold

9. Informational Items and Reports

a. Superintendent Report
b. Reports
    i. School Board/District Committees
        1. Advisory Committee
        2. Finance Committee
        3. Operations Committee
    ii. Enrollment Report - May 2026
    iii. Legislative Updates
    iv. Township and City Communications

10. Action Items (Items for Individual Action)

a. Finance Director Report and Approval of Treasurer's Report
    i. Finance Director's Report
    ii. Approve the payment of bills dated April 27, 2026, in the amount of $162,559.93 covering checks 126640 through 126698, and all ACH transfers.
    iii. Approve the payment of bills dated May 4, 2026, in the amount of $104,466.87 covering checks 126699 through 126746, and all ACH transfers.
    iv. Approve the electronic transfers and payrolls for April 2026.

Electronic Transfer Reports: April 2026

Date	Account Transferred From	Account Transferred Into	Amount
4/15/26	MNTrust	First National Bank of Proctor	$1,000,000.00
4/21/26	MNTrust	First National Bank of Proctor	$700,000.00
4/30/26	MNTrust	First National Bank of Proctor	$450,000.00
	Total		$1,150,000.00

Payrolls: April 2026

Date	Payroll Type	Check Number	Amount of Check	Direct Deposits	Tax Wires	Grand Total
4/15/26	Regular	0143424-0143441	$349,837.86	482,146.67	308,702.29	$1,140,686.82
4/30/26	Regular	0143442-0143458	$70,937.06	477,700.46	303,933.45	$852,570.97
		Total				$1,993,257.79

b. Items that Require Board Approval
   i. Approve the proposed Community Education wage increases for direct student support services staff for school years 2025-2026 and 2026-2027. This new agreement includes a 2.5% increase in year one and a 2.25% increase in year two.
   ii. Approve and adopt the second reading of the suggested District policy changes. (These policies were included in your April 27th Board Packet.)
      1. Policy 401 - Equal Opportunity Employment
      2. Policy 427 - Workload Limits for Certain Special Education Teachers
      3. Policy 503 - Student Attendance
      4. Policy 515 - Protection and Privacy of Student Records
      5. Policy 530 - Immunization Requirements
      6. Policy 615 - Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students
      7. Policy 618 - Assessment of Student Achievement
      8. Policy 721 - Procurement
   iii. Approve a recommendation from Superintendent Tim Rohweder and the administrative team to amend the 2025–2026 calendar by designating June 3, 2026, as a half-day morning student contact day at the secondary site only to recover instructional time lost due to the January 28, 2026, water emergency closure. Elementary sites will retain their scheduled teacher workday, and the secondary site will have a half-day teacher workday in the afternoon.

c. Resolutions - None

11. Board Member Comments
12. Adjourn

In the event of inclement weather, the meeting will be rescheduled for the next business day at the same time and place, unless a quorum of the board is unavailable.

Board members may be attending this meeting via interactive technology as per Minn Stat. 13D.02.