



EMMANUEL
COLLEGE

WARRNAMBOOL Sharing Faith, Hope & Love

UNIFORM GUIDELINES



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The wearing of a school uniform reinforces a sense of identity and belonging, and ensures an inclusive learning environment for all students. Correct wearing of school uniform displays a sense of pride in the College community. It is compulsory for students to wear the correct uniform and students are expected to maintain high standards of personal grooming and neatness, and to take pride in their College uniform.

All uniform items listed below are available from the College Uniform Shop.

	Girls uniform	Boys Uniform
Summer Uniform	• College Dress - *Hem of dress must touch just above the kneecap - OR • Navy Shorts and Short Sleeve Blouse/White Polo Shirt with College logo • Short white socks (above the ankle) • Lace up black leather school shoes • College jumper • College blazer • College hat - navy, wide brim*	• Navy medium length shorts (Niceline) • White polo shirt with College logo • Navy short socks • Black, lace up, leather school shoes or black, lace-up ankle boots • College jumper • College blazer • College hat - navy, wide brim*
Winter Uniform	• College Winter Skirt *Winter Skirt must be mid-calf length - OR • Navy Tailored Slacks • Long/Short Sleeve White Midford school shirt • College School tie • Navy tights or long navy socks • College jumper • Lace up black leather school shoes • College blazer - Optional items • College logo scarf • College spray jacket *	• Grey long trousers • Long/Short Sleeve White Midford school shirt • College School tie • College jumper • Navy socks • Black, lace up, leather school shoes or black, lace-up ankle boots • College blazer - Optional items • College logo scarf • College spray jacket*
Sports Uniform	• House polo top with logo • College Logo navy shorts • College rugby top • College Logo Track suit pants • Plain white or navy socks (no logo) • Runners • College hat - navy, wide brim	
School Bag	• College backpack (compulsory)	

*Please note the College spray jacket is to only be worn to and from school for protection from inclement weather. This item is not to be worn during classes indoors. At all other times the blazer is the outer garment.

*To ensure adequate protection from the sun. During Terms 1 and 4 students are to wear a College hat during recess and lunchtime and during PE classes.



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SENIOR UNIFORM

A Year 12 commemorative hoodie will be available for students to purchase and the conditions of the wearing of this hoodie will be outlined by the Head of House/Director of Senior school.

GENERAL UNIFORM EXPECTATIONS

>> Correct and full uniform is to be worn to and from school. If students choose to wear their school uniform in public on other occasions, eg. after school, it is to be worn as the complete uniform and students will adhere to the College expectations. On sports days, or at the specific request of staff, students may come in FULL sports uniform.

>> Year 7- 8 students are able to wear their College PE uniform to school on the day they have PE practical class or practical HPE elective classes. When wearing the sports uniform the rugby top is considered the outer garment.

>> Year 9 students are able to wear their College PE uniform to school only on the day they have PE practical class.

>> Students are advised to mark their name on all items of uniform and personal property brought to school.

>> If, for a valid reason, a student is not able to wear the uniform for a day or has incorrect uniform an explanatory note should be brought from a parent/guardian that day. Frequent misuse of this system will result in a phone call to parents outlining the expectations of College Uniform requirements and conditions of enrolment.

>> If a student is unable to wear the entire correct Sports Uniform to school on their designated day, they are to wear College Uniform and bring an appropriate change of clothes in their bag for their activity.

>> All students are to wear the College blazer to and from school every day. On days when it may reach 25 degrees, students will be informed prior to the end of the school day, that they do not have to wear their blazer home. Jumpers are not to be worn as the outer garment to and from school.

>> No garment other than those stated in uniform requirements are to be visible, e.g. T-shirts worn under dresses and shirts, socks beneath or over stockings and no leggings. Items used for warmth should not be seen. No item of the sports uniform is to be worn with the Emmanuel summer or winter uniform.

>> Suitability of uniform and/or appearance may be determined at the Principal's discretion.

DRESS & GROOMING

On all occasions, the formal or sport uniform should be clean, neat and in good repair. Grooming and accessories need to be consistent with the College uniform.

HAIR

>> Hair is to be neatly groomed and appropriate to the wearing of a uniform.

>> Hair that touches the shoulders must be fully tied back. Partially tied up hair is not permitted

>> No extremes in hair styles. While it is difficult to define "acceptable hair style" or "extremes in hair style", most parents and students are sensible in their judgement. The College reserves the right to label a hairstyle as "extreme and unacceptable".

>> Hair colour should appear natural and avoid excessive tints (such as greens, blues, pinks and reds) which are not appropriate in a school setting.

>> Navy, white or maroon ribbons/hair ties.

>> All students must be clean-shaven. If not, students will be asked by a Year Level Coordinator/ Head of House to use school shaving equipment.

JEWELLERY/BODY ART

>> Jewellery must be discreet and can include any of the following;

- a maximum of two small studs or sleepers in each ear,



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- one simple bracelet,
- one watch,
- one simple silver or gold ring.
- >> Body piercing, other than in the ear, (eg nose piercing) is unacceptable. Please note should a student have a nose piercing it is either removed during the school day, covered or a clear retainer is worn.
- >> Failure to observe the jewellery expectations will result in the excess jewellery being confiscated until the end of term.
- >> No visible tattoos.
- >> No make-up, excluding light foundation which is acceptable and natural coloured nail polish may be worn. Acrylic nails are not permitted.

FREE DRESS DAYS

On special occasions students are permitted to wear a selection of their own casual clothes to school instead of their normal uniform. Generally, these are held as fundraisers for selected charities, therefore a gold coin donation for each student is often requested.

Whilst it is a free dress day, the College still expects students to observe principles concerning the dignity of each person and the respect for others. Students need to be mindful of the styles of clothing and appearance that are deemed to be appropriate for a school setting. Students should consider subjects they may have on days of casual dress such as PE, materials design etc. to ensure clothing is appropriate to participate in these classes.

As per school policy hair needs to be tied back for occupational health and safety reasons and students must wear covered in shoes. Students should be mindful that if they are dressed inappropriately, or their appearance is deemed not suitable, then they will be required to change into more appropriate clothing or return home.

SHARED RESPONSIBILITY

Responsibility of Students

Enrolment at Emmanuel College represents an understanding that students are expected to maintain a high standard of personal grooming and neatness and to take pride in their College Uniform.

It is the responsibility of students to be aware of and adhere to the College's expectations regarding the uniform and to understand that it is designed to support the learning of students in a safe and equitable learning environment.

If a student is out of uniform or in incorrect uniform it is their responsibility to provide a note from their family explaining the reason.

Responsibility of Families

Families are expected to actively support and implement the College uniform guidelines. It is the responsibility of families to ensure students are equipped with the correct uniform and wear it correctly.

Should there be a valid reason for a student to be out of uniform, families must provide a written explanation to their child's homeroom teacher.

Responsibilities of Staff

All staff at Emmanuel College are involved in the care and management of students and it is their responsibility to acquaint themselves with the College uniform expectations. All members of staff have a responsibility to correct students who are not conforming to the College's uniform expectations in regards to uniform. Staff will follow the uniform procedures when students are in breach of uniform expectations.



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SUMMER UNIFORM

On the way to or from school or on excursions, the blazer (with or without the jumper) must be the outer garment.

OPTION A



SHORTS
(NAVY)



SHORT SLEEVE
POLO



BLAZER



PULLOVER



NAVY
SOCKS



SHOES
Black lace-up,
leather school
shoes or black,
lace-up ankle boots

OPTION B

Girls need only one version of the summer uniform. If you choose the shorts you do not need to purchase the dress. If you choose shorts you must also purchase the summer blouse.

On the way to or from school or on excursions, the blazer (with or without the jumper) must be the outer garment.

DRESS LENGTH: The dress must be touching the kneecap - no shorter.



DRESS

OR



SHORTS (TAILORED SHORTS NAVY)
+ SHORT SLEEVE BLOUSE



+



BLAZER



PULLOVER



WHITE
SOCKS



SHOES
Black lace-up
shoes only

WINTER UNIFORM

On the way to or from school or on excursions, the blazer (with or without the jumper) must be the outer garment.

OPTION A



TROUSERS
(TAILORED
GREY)

+



LONG/SHORT
SLEEVE
SHIRT

+



BLAZER

+



PULLOVER

+



TIE

+



NAVY
SOCKS

+



SHOES
Black lace-up,
leather school
shoes or black,
lace-up ankle boots

OPTION B

Girls need only one version of the winter uniform. If you choose the winter pants you need not purchase the skirt. If you choose pants you must also purchase the blouse.

On the way to or from school or on excursions, the blazer (with or without the jumper) must be the outer garment.

SKIRT LENGTH: The skirt must be mid-calf length



WINTER SKIRT
OR
SLACKS

OR



+



LONG/SHORT
SLEEVE BLOUSE

+



NAVY TIGHTS
OR
KNEE HIGH

+



BLAZER

+



PULLOVER

+



TIE

+



SHOES
Black lace-up
shoes only



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SPORTS UNIFORM

Track pants are optional (shorts may be worn year round) but if track pants are worn they must be Emmanuel track pants.



LONG SPORT SHORTS

OR



SHORT SPORT SHORTS

+



HOUSE POLO

OR



LONG SLEEVE HOUSE POLO

+



RUGBY JUMPER

+



TRACK PANT

+



OR



WHITE OR NAVY SOCKS

+



RUNNERS

SPRAY JACKETS

Highly recommended

Emmanuel College spray jackets are an optional uniform item. Great for walking home or between campuses in wet weather.



SCHOOL BAGS

The Emmanuel College school bag is the Chiropak II backpack in navy blue. It comes with a lifetime warranty and is endorsed by the Chiropactor's Association of Australia. This bag is a compulsory item.



HAT

During term 1 & 4 the Emmanuel College hat must be worn outside.



SCARF

The Emmanuel College scarf is an optional uniform item that can be worn during term 2 and 3 only, with the winter uniform.



JEWELLERY

Jewellery must be discreet and can include any of the following:

- two small studs or sleepers in each ear,
- one simple bracelet,
- one watch,
- one simple silver or gold ring.

Body piercing, other than in the ear, (eg nose piercing) is unacceptable.

HAIRSTYLES

Hair should be tidy and well-groomed. Shoulder length hair must be tied back at all times. While it is difficult to define 'acceptable hairstyles' or 'extreme hairstyles', most parents and students are sensible in their judgement. The College reserves the right to label a hairstyle as 'extreme and unacceptable'. Hair colour should appear as natural and excessive tints should be avoided.

MAKEUP

Makeup and coloured nail polish may not be worn to school.

UNIFORM SALES & QUESTIONS

New uniform items can be purchased from Noone Imagewear, which is located at the McAuley Campus of Emmanuel College. Use the Botanic Road entrance.

The shop is open on:

Monday 8.00am - 12.00pm
Wednesday 10.30am - 4.00pm
Friday 10.30am - 4.00pm

Uniform shop contact:

Telephone: (03) 5537 9287

Email: ecwarrnambool@noone.com.au

The shop will also be open on some Saturdays, with dates advertised in the College newsletter and the Emmanuel College App.

Our online uniform shop is accessible through our website www.noone.com.au

You can nominate to 'click and collect' uniform items and your child can collect the prepaid items required directly from the uniform shop. Alternatively you can choose to have the items delivered through Australia Post for a small charge.



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The expectation of all students at Emmanuel College are to be in the correct school uniform each day at school and should there be instances of where uniform is not correct, the following procedures will occur; (this also applies to PE uniform)

Step 1

HRT's/Teacher

- restorative conversation with student
- first warning (verbal)



Step 2

HRT's/Teacher

- restorative conversation with student
- Second warning (behaviour track)
- Automated parent notification

Step 3



For ongoing pattern of uniform breaches

HRT's/Teacher

- HRT/teacher to advise YLC that a lunchtime behaviour reflection stage has been reached. YLC/DP can assist with reflection.
- Contact home and speak with parents (behaviour track)



Step 4

For continued ongoing pattern of uniform breaches

- HRT's - complete a behaviour track - YLC to have a restorative conversation with student prior to contacting home. YLC to organise after school uniform reflection letter and process uniform reflection on SIMON.



Step 5

- After school student/parent meeting with Assistant Principal (students) and Director of School/Year Level Coordinator.

Tracking for uniform breaches accumulates over a term and is reset at the end of each term *If a student has an incorrect uniform item and parent note - Parents are asked to provide a letter explaining why their child is wearing an incorrect uniform and when the incorrect uniform will be rectified, a tracking will not be recorded. This cannot be recurring.