



SAMVADA, BANGALORE

www.samvadabaduku.org

Invites Applications for the post of **Communications Associate**

Location: Samvada Campus, Bangalore

Samvada, established 1992, has been sensitizing and empowering young people from marginalized communities to build a socially just and inclusive society. Our belief is that young peoples' values, behaviours, career choices, relationship ideals and lifestyle aspirations can challenge patriarchy, casteism, communalism and consumerism to transform and democratise our society.

Role of the Communication Associate:

The Communications Associate will communicate Samvada's vision of youth empowerment for a gender-just, inclusive, and sustainable world. The role involves creating engaging multimedia content, managing the website and social media, producing reports and publications, and ensuring all external communications are accurate, creative, and aligned with Samvada's policy.

Reporting to: Executive Leadership Team

Responsibilities:

- Strategically plan and implement Samvada's communication (digital, print, media) in consultation with management.
- Prepare and produce the Annual Report; write, edit, proofread, and coordinate design/publication of outreach materials (posters, brochures, reports, invitations).
- Manage and update the Samvada website and social media presence; create engaging content with programme teams to expand audience reach.
- Coordinate translations (English–Kannada) and ensure accuracy of documents/publications.
- Document and archive photos, videos, and testimonials; oversee photography, videography, and editing for events and campaigns.
- Support fundraising communication, donor engagement, and public-facing events, including media coordination.
- Convene and lead the Social Media & Website Staff Committee.

Skill requirements mandatory:

1. Highly motivated, self-starter with a passion for creating content related to youth, and social concerns
2. Excellent English writing skills; ability to write for different formats- long form, social media- with precision and clarity



3. Good oral command over Kannada is mandatory (written skills will be an added advantage)
4. Photography, Video shooting and editing skills

Skill requirements (Desirable)

5. Understanding of SEO and Website development will be an added advantage.
6. Writing in Kannada

Qualification: Post graduation in social sciences, communications/humanities. Candidates with prior experience, who may not have the desired qualification may also be considered

Language Requirements: English and Kannada (Ideally, both written and spoken)

Experience: 03 to 05 years' experience of handling social media platforms including websites and developing communicative materials of an NGO.

CTC:45000 (Negotiable depending on experience and qualifications)

To Apply - Please follow the link to apply for a job <https://forms.gle/gsQ3Qeen9i5digux6>

Last Date to Apply: 15th October 2025

Apart from experience and education, preference will be given to women candidates, candidates from the Dalit communities, religious/ ethnic/ sexual minorities and to people with disabilities.

Samvada Campus Address: # 95/05, Banjarapalya (Near Bus Stop), Agara Village, Thathaguni Post, Bangalore – 560 082