Professional Development Committee Minutes

Location:	Zoom meeting
Date:	May 30th, 2023
Time:	3:30 p.m. – 5:00 p.m.

Who was in attendance: Lea Hald, Jessica Krug, Nick Fox, Dr. Kiersten Elliott, Erin ONeill, Amanda De La Torre, Brian Rodas, Marissa Moreno, Maria Muñoz, Andrea de Brito (taking notes)

I. Call to Order 3:38 p.m.

II. Public Comments

III. Check-in

IV. Approve minutes by Erin and Jessica

V. Dry tech run through of PD Day scheduled for August 21 at 11:00 am
   a. MC's will have more to discuss with events
   b. Good opportunity for the dance students to practice on JAMS stage and speak to events regarding lighting and music. **Action: Marissa-** will let them know once she has the students who will perform.

VI. Continue discussing plans for Fall PD day
   a. Update from NCORE meeting with Maria - Are share-out sessions possible?
      i. Maria communicated the opportunity to Eartha Johnson. Eartha shared it with participants during the NCORE Pre-Conference Meet and Greet Zoom meeting on 5/24.
      ii. Maria expressed to Eartha that participants would have to organize during the summer in preparation for PD Day.
      iii. **Action: Lea** - will reach out to Maria and Eartha after June 5th to organize who the presenters will be.
   b. Update on video that shows the day-to-day for Administrators/Managers, Classified, and Faculty.
      i. **Action: Erin**- will finish it by tomorrow 5/31 and send out a bulletin to find participants.
   c. Brian got us a quote for lunch.
      i. Reached out to Allegra of Corsair Cafe for a summer bbq menu quote.
      ii. Estimate for 350 people is $11,668.62

iii. Requested a taste testing with Dr. Jeffery. Also, asked Allegra for another menu option. **Action: Brian**-reach out to Allegra to schedule an appointment for this.
iv. Casablanca is a more affordable option but Corsair Cafe is more flexible to account for persons who do not RSVP.
v. Kiersten - Closer to 500 people for headcount.
vi. Brian- Maybe we can say 400 people and allow for some cushion from the vendor.

d. Marissa has update about student dancers
    i. Working on getting our student dancers and has been conversing with Lea.

VII. Possible one hour meeting on June 6th for those who can make it?
a. To get more feedback on the poll and wrap up a couple of items.
b. **Action: Lea-** will send out a calendar invitation.

VIII. Changes to state rules about meeting remotely to take effect in the Fall.
a. Only matters if you're voting and we currently only vote to approve minutes.
b. To be continued.

IX. Faculty PD applications
a. Online Teaching Conference 2023

X. 4:00 pm we will go to a different Zoom link to pitch our idea so far to Dr. Jeffery

XI. Adjournment 4:30 p.m.

Next meeting: Maybe June 6th from 3:30-4:30?