76th Senate

Fall Session

S.R. 23J

Bill Type: Bylaws Change
Fiscal Impact: $0.00

A Bill to Revitalize the Academic Focus of the Internal Vice President's Office

A bill, brought by **Senator Romi Riss** and joined by **Senator Erica Sherkin** to replace the existing Internal Compliance Officer role with a Director of Academic Affairs role under the Office of the Internal Vice President.

Endorsed by the following student sponsors:
Enri Lala, Internal Vice President
Baden Holliday Rosales, Chief Compliance Officer
Mathew Nelson, Internal Compliance Officer

WHEREAS: The charge of the Office of the Internal Vice President includes the responsibility to "create policy proposals to improve educational policies [and] campus academic plans,"[1] emphasizing its role in shaping academic initiatives; and,

WHEREAS: The current membership of the Office lacks any position dedicated to supporting said academic and policy mission; and,

WHEREAS: The existing "Internal Compliance Officer" role largely duplicates the functions of other Associated Students entities, including the Office of the Student Advocate[2] and the A.S. Commission on Disability Equity;[3] and,

WHEREAS: Replacing this position with a Director of Academic Affairs better aligns the Office's structure with its founding charge and provides focused leadership in advancing student academic needs; and,

---

[1] AS By-Laws, Article V, ASUCSB Executive Office, §6 Office of the Internal Vice President
[2] AS By-Laws, Article V, ASUCSB Executive Office, §9 Office of the Student Advocate
[3] AS By-Laws, Article XI, Boards and Commissions, §6 A.S. Commission on Disability Equity

THEREFORE, BE IT ENACTED by the Associated Students in the 76th Senate assembled that the following clauses will go into effect in the Bylaws of the AS Legal Code under ***Article V — OFFICE OF THE INTERNAL VICE PRESIDENT, Section 6D&L*:**

D. The Office of the Internal Vice President shall consist of:

a. Head of Staff
b. Deputy Head of Staff
c. Student Fee Advisory Commissioner
d. Director of Accountability
e. First Pro-Tempore
f. Second Pro-Tempore
g. Internal Affairs Coordinator (2)
h. Public Relations/Media Coordinator (2)
~~i. Internal Compliance Offer~~ Director of Academic Affairs
j. Web Development Director

...

~~L. Internal Compliance Officer~~

~~a. Work in conjunction with the IVP to facilitate an Association Wide Compliance Evaluation to survey Association Members' experience and satisfaction with AS Services and All Internal Operations.~~

~~i. This includes but is not limited to Office functions, A.S. Spaces, A.S. Faculty and Staff, and All Appointed and Elected Officials.~~

~~b. Will conduct the ADA Compliance Assessment to record and report areas on campus that are deemed inaccessibly by students.~~

~~i. The Survey will invite responses of the entire student body for feedback on Campus Accessibility.~~

~~1. Will assess each location for ADA Compliance and Building Code Adherence.~~

~~2. All reports will be submitted to governing campus and groups facilities.~~

~~ii. We seek the collaboration of other A.S. Entities to ensure all Students Rights to accessibility are maintained.~~

iii. ~~Conduct a Campus Walk Through 1-2 times per fiscal year to assess areas of concern and collect the responses of A.S. members to evaluate Accessibility needs and interests.~~

L. Director of Academic Affairs

a. Work in conjunction with the IVP to represent student voices on matters pertaining to the development and implementation of new academic programs, updates to educational policy, and other relevant areas that become apparent.
b. Representation and Advocacy
    iv. Attend at least one (1) Academic Senate or Academic Senate Committee meeting per quarter.
        1. Ensure that student concerns are being addressed and objectives are seeing progress.
    v. Serve as the IVP Office's official representative to all relevant academic institutions, including committees and subcommittees, that discuss curriculum development or academic planning.
    vi. Maintain active communication with all Collegiate Senators in the ASUCSB Senate to relay student priorities and gather input on new academic initiatives.
        1. Present findings and coordinate action items with the Outreach Committee at least once per quarter.
c. Program Research and Development
    i. Annually conduct at least one (1) survey to assess student, faculty, and staff opinion on current educational policy and practices, such as demand for new minors, certificate programs, or interdisciplinary opportunities.
    ii. Coordinate meetings with departmental officials, faculty chairs, and deans across all Colleges to explore proposed and potential programs or policy changes.
    iii. Prepare formal program proposals or recommendations for presentation to the Academic Senate or relevant administrative offices.
d. Reporting and Communication
    i. Provide quarterly reports to the A.S. Senate and the IVP detailing progress on academic initiatives, survey results, and ongoing department collaborations.
    ii. Maintain a database with all meeting notes, proposals, and survey data related to academic program development.
    iii. Maintain active and creative engagement with the student body, both on-campus and via social media and other digital means, to hear their feedback and communicate their and the IVP's office objectives.
e. Office and Administrative Duties

f. Make themselves available to any AS position-holding member or student regarding the fulfillment of their goals and responsibilities.
g. Attend all IVP Office staff meetings, retreats and activities.
h. Serve a term of one (1) academic year.

Legislation enacted on the xxth of (Month), 20xx.