

Position description

Position title:	Senior Community Climate Action Advisor	Team:	Climate Action Solutions
Division:	Community	Reports to:	Climate Action Solutions Team Manager
Department:	Environmental Services	Direct reports:	N/A
Unit:	Sustainability Initiatives	Indirect reports:	N/A



Our commitment to te ao Māori

We honour Te Tiriti o Waitangi, accord value to te ao Māori (the Māori world), support kaitiakitanga and are responsive to the needs of the Māori community. You participate in initiatives to embed te ao Māori into the way we do things. You are willing to develop and build your own confidence and capability to contribute to the department's Māori Responsiveness Plan and wider organisation's vision to be a treaty-responsive organisation.



Purpose of the job

To support the team manager to deliver on the goals of Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan, particularly enabling communities and building community capacity to respond to climate change. To provide strategic advice to the team on community climate action and resilience initiatives and to lead development and delivery of new or complex regional and local community climate initiatives. To work collaboratively across council, agencies and communities, community development practice to support delivery on Auckland Council plans, local board plans, The Auckland Plan, community aspirations and the Māori Plan for Tāmaki Makaurau.

 <p>Key responsibilities</p>	<ul style="list-style-type: none"> • Be aware of, and demonstrate, the principles of Our Charter. This sets out the expectations for conduct at Auckland Council. • We recognise that urgent climate action is necessary to build a better future for the people of Auckland • You participate in initiatives that embed sustainability and resilience in the way we work. You are willing to develop your own capacity and understanding in sustainability, climate action, carbon reduction and resilience in order to contribute towards our outcomes in Te Tāruke-ā-Tāwhiri: Auckland's Climate Plan • To support the Team Manager to develop and deliver services, projects and pilots with climate outcomes sought by Council, including responses to emerging, issues and priorities • To work with the Principal Advisor, Sustainability Initiatives, to identify the key opportunities to support Aucklanders to respond to climate change at the community level, building community capacity to organise and be involved in climate projects • Review international and national research and best practice information on key issues and emerging matters of relevance to community climate action and identify any actions required to further Council objectives. • To provide leadership, mentoring and support to the Community Climate Action Advisors and our community contractors on projects delivered through regional budget and local boards. • To support team members to develop local climate projects with mana whenua and mataawaka that deliver on Māori outcomes • Ensure services are delivered in a manner that maximises community/customer engagement, development and behaviour change opportunities
 <p>Outcomes</p>	<ul style="list-style-type: none"> • Communities/customers contribute to the achievement of council climate, resilience and sustainability goals • Increase in community/customer participation in community climate projects and initiatives, including among diverse ethnic communities • Services demonstrate tangible results for the investment of resources • Service delivery maximises alignment with local board and governing body priorities

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 Key skills	<ul style="list-style-type: none"> • Ability to engage with diverse stakeholders and support community engagement and capacity building • Ability to apply behavioural change science to programme design • Ability to translate technical information to a range of audiences • Ability to provide quality advice to elected members to support their decision making on local and regional community climate initiatives • Strong relationship building skills and networks • Ability to create and manage budgets and timelines • Can provide specialist advice on community climate initiatives to internal and external stakeholders • Ability to support and mentor team members • Commitment to developing your cultural competency and understanding of te ao Māori.
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 Job requirements	<ul style="list-style-type: none"> • Relevant tertiary qualification required: Social Science / Behaviour change / Environmental Science / Marketing / Psychology / Community Development • A current and relevant NZ Driver's license or other applicable way of travelling across the region • Minimum of eight years' experience in a relevant role • Experience in managing programmes through community/household engagement including diverse communities • Contract management • Health & Safety Management
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Disclaimer

The above statements are intended to describe the general nature and level of work being performed by incumbents in the assigned job. They are not construed as an exhaustive list of all responsibilities, duties, or skills required of the incumbent. From time to time, employees may be required to perform duties outside of their normal responsibilities as needed.

Approving manager:	Version date:
Rachel Turner and Adrian Feasey	April 2025

 Job framework	Job function:	Job family:	Job:

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