



## Board of Directors Meeting AGENDA

March 4th, 2023 10:00 A.M. – 1:30 P.M. (ET)

Virtual via Zoom

jlroman@iu.edu is inviting you to a scheduled Zoom@IU meeting.

<https://iu.zoom.us/j/609917981>

### IFLTA Executive Board:

|                                      |  |
|--------------------------------------|--|
| <b>President</b>                     | Judi Carlstrand (IUPUI)                  |
| <b>1<sup>st</sup> Vice President</b> | Yuriko Ikeda (Marian University)         |
| <b>2<sup>nd</sup> Vice President</b> | Brandon Fitzsimmons (Sycamore School)    |
| <b>Immediate Past President</b>      | Chunmei Guan (Logansport High School)    |
| <b>Secretary</b>                     | Melinda White (Purdue University)        |
| <b>Treasurer</b>                     | Ye Sun (Lafayette Jefferson High School) |

#### I. Call to Order @10 :01

- a. **Introductions : New and Old Members** – In attendance: Judith Carlstrand, Yuriko Ikeda, Brandon Fitzsimmons, Chunmei Guan, Melinda White, Ye Sun, Candis Carey, Charlene Heinzman, Megan Worcester, Attia Youseif, Susan (Feng) Luo, Liu Li, Israel Herrera, Thomas Maxwell, Madeline Hennessy, Charles Campbell, Diane Wilson, Elizabeth Bays, Mary VanRoosendaal

#### II. Secretary's Report – Melinda White

- a. Charlene Heinzman moved to approve the minutes from Dec. 2 board meeting, Yuriko Ikeda seconded, no discussion. Motion approved.

#### III. Treasurer's Report – Ye Sun

- a. Conference expenses and income reported (**\$19,200 loss**)
- b. We need to balance the budget for next year
- c. Domain fee was paid to a false company, but refunded when approached after paying the fees to the correct company.
- d. The hotel room charges were all sorted and corrected now.
- e. Israel requested receipts be sent to companies that had donated for the GALA sponsorship. There are 6 more companies he is working with, but he needs to find addresses to send to Ye.
- f. Yuriko Ikeda motioned, Diane Wilson seconded, no discussion, report approved.

#### IV. IFLTA Fall Conference Updates - Yuriko Ikeda

- a. Conference Theme- 3 choices
  - i. Creating Bridges Across Cultures/Communities
  - ii. Cultures/ Connections/ Communities
  - iii. Connecting and Communicating across Cultures
    - 1. Vote taken between options 2 and 3
    - 2. 3 (Connecting and Communicating Across Cultures) is chosen
- b. Conference Format will be in person (not hybrid)
  - i. Florence Henshaw is confirmed as Keynote speaker w/ additional session and workshop
- c. Registration and Presentation deadlines – plan to up deadline for proposals to June or July 1 (was Aug. 1/Sept. 1) so people have time to apply at their schools for funding
  - i. Vote taken and July 1 was chosen
  - ii. all proposals should be in English regardless of language of proposed session
- d. accepting in two waves was proposed
- e. acceptance letters need to inform presenter in what session they will be presenting
- f. Thursday Night ideas for pre-conference workshop-since no one attended CSFLTA Pre-Conf Workshop
  - i. Speaker from top 3 sessions 2022
  - ii. JJ Epperson
  - iii. Julia Baumgart
  - iv. Jill Woerner
  - v. University Presentations on current research/assessments
  - vi. \*Leslie Phillips reports that she has started to plan one with a methods professors from the University of Southern Indiana
- g. Exclusive workshop with keynote speaker if we are short on presenters suggestion
- h. Dates : Nov. 2-4 GALA Friday Evening as before

## V. Spring Conference / PD Committee – Israel F. Herrera

- a. Met at the end of February to plan
- b. Proposed venue : Logansport H.S. (last year was Marian University)
- c. Proposed Dates : April 15 & May 6 (vote taken, May 6 was decided upon)
- d. TOYs asked to present? Standout sessions from last year? Get proposals?
- e. \*President needs to sign updated PGP Certificates for attendees
- f. \$35 registration fee for members, \$45 non-members, students free (\$10 suggested, but consensus was for free)

- g. proceeds go toward paying for 1 person to attend larger conference
- h. Contact should be made with Teacher Ed. programs of IN schools : Israel has contact info for N.D, Purdue, IU, etc.
- i. 8 presenters – 2 sessions (9 :30 & 1 :30)
- j. Israel to write up infoto send to Judi for a President's message she is planning for next week
- k. Chunmei compiling list of restaurants for Logansport

**VI. Nomination Process for IFLTA 2<sup>nd</sup> Vice-President**

- a. Committee created for vetting nominees
  - i. Chunmei Guan
  - ii. Brandon Fitzsimmons
  - iii. Melinda White
- b. Anyone interested can self-nominate

**VII. Budget Committee Created**

- a. President, Treasurer, Conference Chair, Past President (maybe past Treasurer ?)
- b. Meet twice a year (April and after Fall Conference)
- c. Motion to accept creation of new committee by Melinda White. Seconded by Brandon Fitzsimmons

**VIII. IFLTA Reports (as needed/available)**

- a. IDOE - Chelsea Isley, Erica Sponberg (absent, sent by email)

As a reminder, the CoMP rule change is underway to include WIDA ACCESS scores and broader ELA assessments to meet the English proficiency requirements. These new requirements will be in effect this school year (2022-2023). As an additional reminder, students who enroll in school already proficient in a world language (ELs, heritage speakers) can take an approved language proficiency assessment and earn 6 world language credits automatically if they score Intermediate High or higher. These 6 credits count toward the six required WL credits and no additional coursework is required. We have also extended the deadline to sign up to participate through March 17, 2023. The reason for this is that IDOE has started sending out a monthly Educators newsletter, and we're hoping that by publicizing CoMP in March next Monday (3/6), we can raise awareness about the award and encourage higher participation.

If you're interested in seeing if your school or district is signed up, check out [this list](#). So far, we have 60 participants, last year the number was 65. The # of schools participating last year declined as well, but the overall number of students who received the award increased - that's a trend that we like to see, but we also need to increase participation if we want to try and leverage this for a potential graduation pathway down the road.

If you're looking for guidance documents and resources to learn more about CoMP, we just updated many of the documents on our website to reflect the rule change and English assessment requirements. There's also a new "["At - A - Glance" document](#)" published that can help lay out the steps to be taken throughout the year. If you'd still like additional information, I just hosted a [recorded webinar](#) on the ins & outs of CoMP that can be accessed on the Indiana Learning Lab or YouTube that breaks things down even further.

- b. Advocacy – Megan Worcester (LAD, CoMP committee, Pathways, Listserv)
  - i. Working with Chelsea to increase CoMP participation
  - ii. List of tests that CoMP uses needs updated/revised
  - iii. No language specialist in IDOE so they are unaware of appropriate tests
  - iv. Sub-committee in Advocacy to evaluate list and update
  - v. IDOE looking at creating a WL specialist position but what would their responsibilities be ?
  - vi. Associated Constituent Presidents should send in letters expressing the need for WL specialist
  - vii. Participated in Language Advocacy Days (4 IFLTA reps and 1 Italian teacher from Notre Dame met with 4 State Representatives and 2 Senators),
  - viii. VIRTUAL \$150 pre-registration, used to be a 3-day trip to DC. Send more advocates virtually?
  - ix. World LEAP program, Need representation @ the National Level (DOE), Paul Simon Study Abroad Act
  - x. Updating Advocacy Website (asking for feedback) – Add “Calls to Action”
  - xi. Fundraise for Scholarships? IFLTA Swag: Waterbottles, bags/totes, t-shirts, stickers for waterbottles
    - 1. Tony London Co. in Columbus IN, Megan Godbout w/ 185 Promotions & Apparel in Carmel
  - xii. Use local sourcing, pre-order and deliver at Fall Conference
  - xiii. Local printer suggestions from Rachel Walker, Elizabeth Bays, Charlene Heinzman?
  - xiv. Joint National Committee for Languages (JNCL) – IFLTA is a member
  - xv. INTESOL & IDOE to help
  - xvi. Opening Language Pathway for Graduation paperwork will be resubmitted
    - 1. Has to be submitted school by school

2. 2 prongs – Multilanguage (use of language skills in future career paths – SLIFE (who don't currently have a path to graduation because they frequently can't pass the math requirements due to their interrupted education)
- xvii. Need personal emails for advocacy updates (add to registration for Fall Conf)
- xviii. DLI schools need re-funded in Fed programs

- c. Newsletter Editor – Susan Luo
  - i. 1<sup>st</sup> deadline ends today, extending to middle of April
  - ii. Include French and German Contests, and upcoming Spanish competition
  - iii. Send Melinda email to announce new call for articles & new deadline
- d. Membership and Recruitment – Nicci Carney (absent)
- e. Social Media - Attia Youseif
  - i. Report spam messages on FB page
- f. Exhibits Chair – Candis Carey
  - i. Teacher's Discovery, Embassies, She has a list of 40 others to contact
  - ii. working with Dwight through Meeting Connection
  - iii. Include lunch tickets for exhibitors (they didn't have them this last Conference)
  - iv. Is the exhibit coordinator also responsible for getting tables for constituent organizations, poster presentations, etc.?
  - v. Need a wireless mic for raffle (couldn't hear this year)
  - vi. Add list of all exhibitors when advertising conference
  - vii. Check with Dwight to see if all 20 itemized \$ from last year
- g. Posters – Yi-Chun Lin
  - absent, no report
- h. DLI/Heritage Language – Vesna Dimitrieska (absent, emailed)
  - Indiana University will host the 2023 Dual Language Summer Institute from 12- 16 June, 2023
    - several programs across the state are actively working towards expanding their DL programs from elementary to middle school. Some of those programs are: Monroe County School Corporation, Indianapolis Public Schools, Muncie Community Schools.
- i. Less Commonly Taught Languages – Sibel Crum (absent)
- j. Publications and Research – Julia Baumgardt
  - absent, no report
- k. Awards – Israel Herrera

- i. IFLTA nominee Dr. Debra Prenkert won the 2023 CSC Paul Simon award. Dr Prenkert is our 7<sup>th</sup> Paul Simon winner in the last 9 years. “...currently Assistant Superintendent of Elementary Education in the Monroe County School Community Corporation (MCCSC) in Bloomington, Indiana. Over her time in the district, Dr. Prenkert has overseen the creation of two dual language immersion Programs, three IB elementary schools and 14 world language programs in elementary schools through the development and implementation of a multi-year plan designed to increase access and equity for all students. Dr Prenkert has also been instrumental in the creation and advancement of the Heritage speaker programs in early education. The world language programs created under Dr. Prenkert’s leadership have earned both local, state and national recognition. Dr. Prenkert’s work to ensure that students become bilingual, bicultural, and biliterate extends beyond the classroom to the greater Bloomington community, as the district serves as a pipeline for employers seeking multilingual applicants. Dr. Prenkert’s tireless advocacy for early second language education for all learners espouses the late Senator Paul Simon’s dedication to and enthusiasm for foreign languages and international studies.”
- ii. ACTFL Professional Award— Angelika Becker— Florence Steiner award recipient
- iii. Israel will be awarded the National Service Award at AATSP in Salamanca, Spain this summer.
- iv. Assoc. Constituent Organizations should share potential nominees to ACTFL, INELL, and Central States awards

1. Indiana Language Roadmap - Eli Konwest  
absent, no report

## **IX. Old Business**

- a. Feedback from survey about 2022 Fall conference = Brandon Fitzsimmons
  - i. 42 total responses, 4 of which were first time attendees
  - ii. Constituent organization leaders should plan to go to New Teacher Workshop (NTW)
  - iii. Maybe highlight the NTW better
  - iv. Have something specific for new teachers/1st time attendees at Registration check-in
  - v. Build Survey into the app ?

- vi. Have it prepared for completion at the end of conference to get bigger sample size
- vii. Reward with candy for completing form ?
- viii. Larger prize drawing from those that submitted form(\$50) ?

## **X. New Business**

- a. 2024 Conference - proposals from hotels**
  - i. Marriott's is the only viable one, still concerned about income and expenses to balance budget
  - ii. Moved to place a hold on accepting this budget by Melinda White, 2<sup>nd</sup> by Candis Carey- No discussion – Motion carried
  - iii. Suggestion: Israel maybe share the conversation on why we need to increase fees with other constituent leaders at Central States?
- b. TOY discussion: Liu Li
  - i. Nominations due from constituent Organizations by last Friday in April (the 28<sup>th</sup>)
  - ii. Submission of Candidate Portfolios due maybe July 1 (once they are nominated from last board meeting)
  - iii. New changes are now in email and application form
- c. Summer PD – Israel
  - i. We will discuss at next meeting

## **XI. World Language Affiliate Reports (time-permitting)**

- a. AATF Madeline Hennessy**
  - i. I have to get going, but AATF Indiana would like to share contact info for our new officers. Many emails are still going to our former president (Lindsey Van Groningen), so please update your contacts accordingly:  
President: Madeline Hennessy mmehenne@gmail.com  
VP: Kate Spanke kate.spanke@gmail.com  
Secretary: Michael Heitz mheitz@madison.k12.in.us  
Treasurer: Thomas Maxwell maxwellt@franklinschools.org
- b. AATF-NW IN Diane Wilson**
  - i. Ricky Baron selected as rep. of AATF Region 5
- c. AATG Charlene Heinzman**
  - i. 406 students participated in Fall Immersion Day, Sponsored by Ball State German Club (to avoid fees)
  - ii. Nominating IN teacher for AATG @ ACTFL
  - iii. Max Kade movies @ Antheneum
- d. AATSP Paul Coats (absent)**
  - i. State Conference in April

- ii. Immersion Day (Colombia) Next planned Mexico/Brazil
- e. AITJ Elizabeth Bays
  - i. Japanese Olympiad @ IU
  - ii. Officers have not changed
  - iii. TOY Yasuko Akiyama? IU
- f. CLTA-IN Shumin Fang (Absent)
- g. ICC Charles Campbell
  - i. Annual Conference at Butler last week
  - ii. Discussed how they can have a stronger presence at IFLTA
- h. GLAC Jill Woerner (absent due to NECTFL)
  - i. Global Learning Advisory Council has one final meeting on April 29 at 4pm EST. Any IFLTA members are welcome to attend & learn more about what GLAC does. Zoom link can be found on the GLAC website.

**XII. Final comments and suggestions of items for following meetings.**

- a. Multicultural job fair: Judi
  - i. Sept. or Oct. (last Friday)
  - ii. assigning partners for visiting school groups with faculty @ IUPUI
  - iii. Indiana Language Roadmap on board along with Vice Chancellor

**XIII. Adjournment**

- a. Meeting ended at 1:35pm motion to adjourn: Melinda White, second by Charlene Heinzman

**Next IFLTA Meeting:**

Saturday May 13th via Zoom