



Post-Secondary Adult and Career Development (PACE) Division
Policy Committee Meeting

Date: Wednesday, November 30, 2022

Location: virtual, Ballroom D of the Westgate

Time: 11:30 AM – 12:30 PM PST

Agenda

Call to Order: Kris called the meeting to order at 11:05. Minutes were distributed before the meeting. Kris called for anything that needed to be amended or changed in the minutes. There were no corrections to the minutes, so the minutes were approved as read and distributed.

Roll Call -unsure who was in attendance as I was in zoom land

Committee Members:

Kristina Ropos

Jeff Travers

Kermelle D. Hensley, Ed.D.

Robb Lowe

Mark Wilson

James Perey

Emilie Cherry

Brett Richardson

Ed Woods

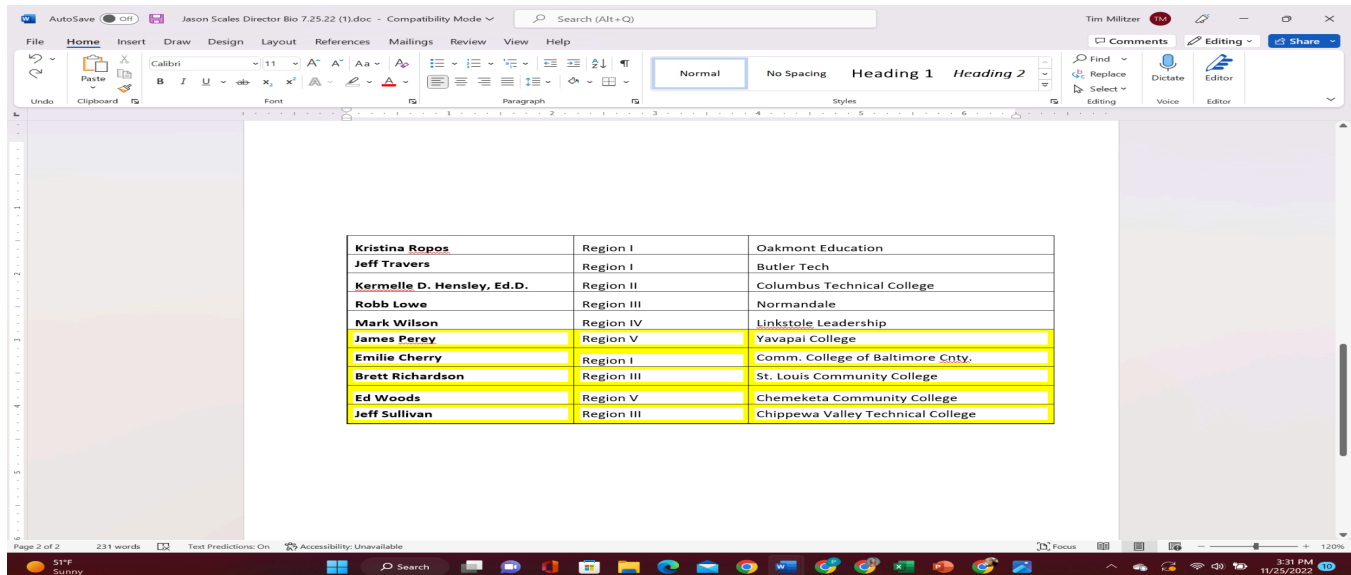
Jeff Sullivan

Approval of Agenda:

Kris gave a broad overview of the Agenda for the meeting. Kris asked for a motion to approve the agenda. There was a motion by John Noel and a second by Mark Wilson. The agenda was approved.

Update on the Policy committee. Kris noted that we have representation from every region.

2022-2023 Policy Committee



Kristina Ropos	Region I	Oakmont Education
Jeff Travers	Region I	Butler Tech
Kermelle D. Hensley, Ed.D.	Region II	Columbus Technical College
Robb Lowe	Region III	Normandale
Mark Wilson	Region IV	Linkstole Leadership
James Perey	Region V	Yavapai College
Emilie Cherry	Region I	Comm. College of Baltimore Cnty.
Brett Richardson	Region III	St. Louis Community College
Ed Woods	Region V	Chemeketa Community College
Jeff Sullivan	Region III	Chippewa Valley Technical College

Update on Submitted Policy Manual: Kris went over 2022 Policy Committee updates. See highlights below

PACE Division Leadership and Policy Manual:

- In Jan of 2021 the policy committee began reviewing the last updated 2016 version.
- In Oct of 2021 the updated manual was submitted to ACTE to be shared with members.
- At Vision 2021 the manual was voted on by present members to be submitted to the ACTE Board.
- At the July 2022 Annual Board Meeting the PACE Division Leadership and Policy Manual was approved.
- Can be found on the PACE webpage of the ACTE website (<https://www.acteonline.org/about/structure/divisions/postsecondary-adult-and-career-education-division/>).

A New Policy Committee List was approved Jan 2022:

- New members were added and those who requested to be removed & those who were at max terms were completed.

Nominating Committee and new Nominating Chair Named:

- Dr. Janet Burns accepted the Nominating Committee Chair position.
- Nominating Committee formed: Mark Wilson, Kermelle Hensley, Robb Lowe, James Perey, and Jeff Travers.
- Dr. Burns assisted Mark Wilson and Dr. Hensley with developing a rubric of questions for interviewing. Interviewing began in late July 2022.

Legislative Updates: Zack Curtis ACTE Public Policy, gave an update on the following:

- Election-democrats hold the senate, and republicans took control of the house by a small majority-it will be an interesting year for negotiations in getting legislation passed. It may mean there needs to be some bi-partisan work and negotiation.
- Legislature is working on the fiscal year 2023 budget. It is on a continuing resolution which means taking last year's budget until some agreement can be reached.
- House has proposed a 45 million and 60 million increase to Perkins basic state grant-making. We are seeing increases but want to make sure we consider inflation and new needs for CTE.
- Working on fiscal year 2024 and have requested a 400 million increase in Perkins basic state grant
- Jobs Act- There were opportunities to include this in larger packages but it did not happen. They are still hopeful that senate leadership may include this in a package. If not, we will need new champions to push the bill forward. There are also competing proposals. However, the jobs ACT seems the most viable way to get short-term Pell over the finish line. If not, in the appropriations bill, they will continue to work on it.
- Pelosi has stepped down for the next year and -Kevin MacCarthy will likely be the speaker. This means a new face for both parties as they work to approve several acts including: WIOA, Jobs Acts, Higher education act, farm bill, etc.
- Hopeful that we can get some reasonable solutions and progress in the next year.
- National Policy seminar-DC-March 19th-22nd

There was a question about guidance on how to use resources from the American rescue plan for teacher shortages, career counseling, dual enrollment, etc. In Zack's presentation on teacher shortage and guidance, there is more detail on this in public information.

Financial Update: LeAnn Wilson, ACTE Executive Director, can a financial update.

The current operating budget for PACE is \$3,600, and we have yet to spend any of it; however, after the conference, those funds will go down. Budgets are formulas based on membership and attendees at Vision; hoping it continues to increase because as membership grows, so does the budget.

Spending is according to the approved budget and includes policy committee reimbursement of up to \$200 per person; unused funds will shift to other areas. Currently, \$3,200 in designated funds-it is ours to use as needed-slight dips in investments, but we have made that backup. PACE raised sponsorship funds for some of our food and beverages

There is a cost to increase next year for conferences and services. Vision registration is crazy high this year, and the postsecondary audience has been expanded this year.

Question: Increase in registration next year? There is an increase in inflation and cost -ACTE has stayed the same in 10 years and is much lower than other educational associations. They are looking at rates in Phoenix and voted to increase registration costs. However, early bird registration will be the current rate. Instead of a significant increase every ten years, they are considering small increases more often. ACTE does not like the increase but is hoping to ease the transition as costs continue to increase.

Question: Did we get donations? Yes, but we needed a clear vehicle or process for monetary donations. We received a few donations equaling 2-3 hundred dollars and one for \$500 from Frank ____.

Question: Has there been consideration of the cost for a retiree? ACTE does have a significantly reduced retiree rate. Retirees may need to learn about it. ACTE also has a student rate below regular registration.

Question: What is the increased cost of the conference? It is a \$150 dollar increase, which puts registration at \$545-ACTE looked at five other national conferences- market-wise, ACTE is still on the low side.

Question: Is there talk about what happens if schools can't afford to send people? They are attempting to lessen the impact on districts by keeping the early bird rates. ACTE is focusing on helping to drive increases in funding for CTE funding. ACTE is hoping schools will take advantage of early bird rates. There are two stages of early bird- through July and another early bird. ACTE want to ensure there is no impact on the program quality they deliver.

Membership Update: Dr. Sophia Alston gave an update on membership.

Dr. Alson has been with ACTE for a year and has had a significant impact and resource. She got input from the postsecondary advisory group on expanding membership and support for postsecondary. Three areas were identified based on this work, Recruitment and Retention, Professional development, and Policy. In addition, there was a survey sent out with 300 respondents identifying what types of professional development they wanted. Based on the input, workgroups were developed, and the first professional convening was on October 6th and 7th with 85 people in attendance.

The areas were:

- Expanding career pathways
- Building apprenticeships
- Closing access and equity gaps
- Supporting faculty recruitment and retention

Highlights were networking, and attendees wanted more time to do this.

Trying to co-locate with ECMC collaborative and have the Post-secondary convening in the fall in Denver. They are hoping to have a date in the near future. If you are interested in helping, talk to Sophia.

There is also a webinar series:

Oct 27th Book Launch: Curriculum Development and Design in CTE

No 10th Next Level Fellows Program

Jan 26th Bridging Access and Equity Gaps in Postsecondary CTE

Feb 23rd Postsecondary Research Fellows

They are working on the next Convening and webinar series in the coming months.

Question: Where is our membership now? It is around 993, close to 1000 members.

There was a discussion on the value of being a PACE member-note that you can be in more than one division. Working on making sure people know the value of being a member and working on marketing pieces, including the webpage.

Question: In every region, is there a state representative who can speak to PACE? All states vary in how their postsecondary organizations are structured and what they look like. Looking at models and considering how to make organizations robust is of interest. Some state organizations need help tying into the national organization. We need to look at the return on investment for recruitment strategies and determine which have an impact.

Strategic Plan-Themes for ACTE: Kris gave an overview of the themes

- Member Value & Engagement
- Advocacy & Awareness
- Professional & Leadership Development
- Teacher Pipeline Shortage
- Strategic Partnerships
- IAED

We need to determine which ones we should be focusing on this next year. So that when we have the post-vision meeting, PACE can identify priorities and align them with our initiatives. It would be good to find champions in the state to lead PACE in those states that do not have an affiliation. There was also discussion about building and enhancing partnerships and how best to approach the issue.

Time 106.21

Nominating Committee: Kris Ropos -Update of PACE VP Election

The nominating committee conducted interviews and identified two nominees for the PACE Vice President-elect position. There were three candidates, and there is an opportunity for the 3rd candidate, who was not selected by the committee, to run from the floor during the opening session and business meeting. The third candidate has been interviewed by the panel and meets all requirements. Those selected by the committee were Rana McVay and Shawn Frie.

Our 2023 experienced Fellow for the 2023 ACTE is Martha Payan-Hernandez, and she should be in attendance tomorrow. She is from Fullerton California

We have the Blue books here; thank you to John for transporting those.

The Pace opening session and 11:45-1:15 in the north room in the convention center N -254, and the PACE Reception is in ballroom F at the Westgate. Pace networking café will be held Friday, December 2nd, there are two times, but it will be from 9-10 a.m. in the Convention center in North room 2333

Upcoming ACTE Conferences-

2023	Phoenix, AZ.	November 29 – December 2, 2023
2024	San Antonio, TX.	December 4 – 7, 2024
2025	Nashville, TN	

Other New Business:

- The 2023 ACTE board of directors' election will be held this **Dec. 2-Jan. 2**
- Voting will open during [CareerTech VISION](#) on **Dec. 2** and run through **Jan. 2**
- Winners will be announced in January 2023

The meeting was adjourned at 1:52 pm.