

Rules and Procedures

Classics One-Act Play Festival

Eligibility

- **Student Eligibility:** Open to students in grades 6, 7, and 8 as of September 1 of the current school year (or ages 11, 12, and 13 if in an ungraded school).
- Schools with any of the three specified grade levels may participate.
- **Actors and Crew:** Each school may involve up to 30 actors, actresses, and crew members in the performance. Alternates may attend the festival but may not participate in any part of the show during the performance.

Personnel Responsibilities

- **Festival Director:** Manages facilities, collects fees, and communicates with participating schools.
- **Contest Manager:** Guides participants in all aspects of stage operations and collects necessary documents (e.g., royalty payments, licensure, music log).
- **Backstage Technician:** Acts as the backstage timekeeper and facilitator during performances.
- **Technical Director:** Advises participants with sound and lighting setup and serves as the audience timekeeper.
- **Coach/Director:** Instructor(s) responsible for directing the students.
- **Judges:** Three drama experts are required to adjudicate the festival.

Play Selection

- Plays must meet the [Literary Merit for a Play](#) guidelines to be eligible.
- **Cutting** (editing) and **adaptations** are allowed, provided they comply with the publisher's license requirements. Directors are responsible for following all licensing restrictions, including restrictions on changes to character gender, time, or setting.

Royalties

- Directors must submit proof of royalty payment, including:
 - Copyright registration or publisher information.
 - License for public performance at the Classics One-Act Play Festival.
 - License for any cuttings, adaptations, or modifications (if applicable).
 - Proof of payment for royalties.
 - **Music Log:** Include song titles, performing artists, and cue lengths.

Rehearsals

- Each school is allotted 70 minutes for rehearsal, which includes setup, rehearsal, feedback, and strike.
- Sound levels and light cues must be set during the rehearsal period.
- Sets should be stored in each school's assigned storage box at the end of rehearsal.
- The Technical Director is present as an advisor only and will not operate any technical equipment.

Rules for Performance

Prohibited Actions:

- **Director Communication:** Directors may not communicate with cast or crew during the performance.
- **Prompting:** No prompting (audible or silent) is allowed from anyone other than onstage personnel.
- **Cell Phones:** Cell phones are prohibited backstage, in the tech booth, and onstage. If used as props, they must remain powered off at all times.

Script Usage:

- Scripts may be used:
 - Offstage for actors to review when not performing.
 - By crew members for technical purposes.
- Scripts may not be used:
 - By offstage speakers.
 - Onstage during the performance.

Violation of any of these rules may result in disqualification.

Performance Timing:

- **Setup:** 7 minutes
- **Show:** 40 minutes
- **Strike:** 7 minutes

Director During Performance

- No adults are allowed backstage or offstage during the contest performance.
- One director or assistant may be in the lighting/sound booth.
- Directors are permitted onstage only during setup and strike periods.

Lighting and Sound Assistance

- Only one adult assistant is permitted in the lighting/sound booth during the play performance.

Music

- A completed music log must be submitted to the Contest Manager before rehearsals begin.
- Total music duration (live or recorded) must not exceed 10 minutes.
- Recorded sound effects are allowed without time restrictions.