

RIDGES ELEMENTARY PAC

MEETING MINUTES

Date: 9/3/2024

Time: 7:00pm (community room)

In Attendance: Miranda Johnson (Principal), Annie Mills (President), Amanda Mulder (Vice President/Fun Run), Bill Fox (Treasurer), Dana Sullivan (Secretary), Lisa Neal (Volunteer Coordinator), Lindsey Williams (Volunteer Coordinator), Candee Ward (Art Lit/Décor), Melinda Courtney (Fun Run/Fundraising), Nikki Orr (Fun Run/Student Store), Diana Pennington (Communications), Victoria Hudson (Hospitality), Larry Todd (Chess Club), Betsy Wilberg (Passport Club), Amy Seely (Apparel), David Raver (Popcorn), Morgan DiGiallonardo (Fair Games), Nick Digiallonardo (Photography), Parent Volunteers: Rima El-Hadeed, Joulia Messik, Rachel Helsham, Lauren Palmer, Kari Roach, Tera Harder, Chase Bevvie, Lorena Berries

Approval of Minutes: Amanda Mulder makes a motion to approve June 2024 meeting's minutes. Seconded by Melinda Courtney. Unanimously approved.

President Report and Board Discussion- President Annie Mills

- 1) Ice Breaker Activity
- 2) Events Review: Kinder Orientation, Meet and Greet/Supply Night, First day of school
 - a) Thanks to everyone for volunteer assistance with these events. Appreciative of Décor made for first day of school- especially photo-opt area. Also had apparel available. Able to connect to many new kinder families.
- 3) Staff Atrium Area Update
 - a) Associate Principal and Ambassador students to help decorate the area. PAC has raised funds for picnic tables
 - b) Stay tuned for volunteer opportunities to assist with cleaning and decorating the space
- 4) **Back to School Night 9/26 5:30-7pm**
 - a) Need PAC volunteers to work PAC table
 - i) Will have 2 set ups (on both Edy and Laurel sides)
 - ii) PAC will be providing a treat- TBD
 - iii) Fun Run would like to advertise at this event
 - iv) Will likely be run as a scavenger hunt

Treasurer Report- Treasurer Bill Fox

- 1) See Attached Monthly Activity Budget Below
- 2) Started year at ~\$47k
- 3) Month of September will disburse first half of classroom supply cost (~\$30K)

Principal Report- Principal Miranda Johnson

- 1) Thanks to PAC for assistance with beginning of school events; including helping move a teacher's classroom
- 2) Staff is looking forward to support and promote the Fun Run
- 3) Mrs. Johnson has met with Nutrition Services. Nutrition is considering applying for a farm to table grant for a once-a-month farmers market for students to participate in (fresh fruits and vegetables). She is looking for volunteers through PAC to assist with preparation for these events. This would potentially be held October 23rd but would be flexible to work on dates based on volunteer availability. Would be held during recess.
 - a. Several PAC members would like to support this
 - b. Mrs. Johnson will help connect PAC to Nutrition Services

Committee Reports

- 1) Volunteer Coordinators -Lisa Neal and Lindsey Williams
 - a) Currently supporting Background checks and new volunteers through help counter
 - b) Creating sign up geniuses for Student Store and Popcorn Fridays
 - i) Will be using rosters through help counter
 - c) Next event to work on will be Fun Run
 - d) Parent Volunteer Kari Roach will be shadowing Vol. Coordinator team this year in anticipation of taking over the role next school year
- 2) Fun Run – Amanda Mulder, Melinda Courtney, Nikki Orr (co-chairs)
 - a) Fun Run is Friday October 4th
 - b) Athletic Timing is reserved, and bibs ordered
 - c) Friday 9/27 envelopes will go home- with a small informational flyer attached to educate families about how fundraiser helps PAC support the school
 - d) Business sponsorship total is \$12,400 (highest to date)
 - i) \$7,400 in in kind donations for prizes, services, raffle
 - e) Fun Run Volunteer orientation meeting is next Thursday 9/12 at 6pm**
 - f) Pledge star is getting started- need to do a test run
 - g) Water bottles will have student name stickers again
 - h) T-shirts are a teal color with a picture of Wolfie on the front
 - i) School Wide Goal is \$90k
- 3) Popcorn Fridays- David Raver
 - a) September 6th is first Popcorn Friday

- i) PAC board will assist with running the first as we await general volunteers background checks
 - ii) Annie Mills, Candee Ward will assist with this Thursday and Friday
- b) Will be submitting a reimbursement request for labels for classroom popcorn bins
- c) Popcorn Volunteer Orientation Meeting Tuesday 9/17 at 6pm**
- 4) Events & Hospitality- Victoria Hudson
 - a) Back to school treats in the staff room this year (versus coffee cart last year)
 - b) Plan to have birthday cards and small treat for all staff this year
 - c) Hospitality Volunteer Orientation Meeting on October 9th at 6pm**
 - d) Next events are Fall Conference Meal and Winter Week
 - e) Awaiting Staff favorites list
- 5) Apparel- Amy Seely
 - a) Did a special back to school order: Started with the tie-dye shirt and new light blue sweatshirt launch for first day of school
 - i) Overall 161 separate orders
 - ii) Have done 2 rounds of orders thus far but will do a 3rd at Back-to-School night
 - iii) So far we have made back costs associated
 - b) Still working with Adams Screen Supply
 - c) Will also have traditional apparel available for sale online- through our PAC website
 - d) Apparel Volunteer Orientation Meeting Thursday September 19th at 5pm**
- 6) Chess Club- Larry Todd
 - a) Reintroducing club this year (hasn't run since 2019)
 - b) Wed morning starting October 9th- before school activity 7am-7:45
 - c) March 5th will be last meeting prior to the Tournament
 - d) Friday Folder flyer will be sent out this month for registration (likely September 13th)
 - e) Waiting for registration numbers prior to ordering supplies
 - f) Fee of \$40 for the chess season (will include a chess club t-shirt)
 - i) Will include information on how to apply for waived fees for students with limited resources
 - g) Chess Volunteer Orientation Meeting is September 25th at 6pm**
- 7) Passport Club- Besty Wilberg
 - a) Relaunching Passport club (since 2019)
 - b) Launching October 29th at 7:15
 - c) Geography club for grades 3-5
 - d) Will need volunteers to help with each meeting
 - e) Committee orientation meeting TBD
- 8) Art Lit: Candee Ward
 - a) Stepping in as chair position was recently vacated
 - b) Meeting with former chair for updates tomorrow
 - c) Will be creating a committee Volunteer Orientation meeting- TBD
 - d) Nov 4th will begin the first week of lessons
- 9) Student Store: Nikki Orr

- a) First Student store will be October 16th;
 - b) Student Store is open every other Wednesdays after school and the following Fridays before school
- 10) Fundraising: Melinda Courtney
- a) Held two dine-in events over the summer raising approximately \$300
 - b) Upcoming fundraising events:
 - i) Handels- All day 9/11
 - (1) 25% of profits will go to the PAC
 - ii) Maple Boutique 9/25 all day event
 - (1) 4-6pm refreshments
 - (2) spend \$75 get a free gift
 - (3) 20% of sales go to school
- 11) Dance: Michelle DeLozeir
- a) Dance will be held March 14th 5:30pm-8pm
 - i) Looking for volunteers the day of and the day prior

New Business

1. Dana Sullivan will be working this year on compiling the PAC drives
 - a. Moving all information from the old "Edy Ridge" drive to the current Ridges drive
 - b. Please be on the lookout for folders for your department/committee and go through to audit and make sure documents are all current

Upcoming Dates

1. Popcorn Friday – September 6th
2. Dine Out Event at Handels- September 11th All Day
3. Fun Run Committee Meeting – September 12th at 6pm
4. Popcorn Committee Meeting- September 17th at 6pm
5. Apparel Committee Meeting- September 19th at 5pm
6. Chess Club Committee Meeting- September 25th at 6pm
7. Back to School Night September 26th 5:30-7pm
8. Fun Run envelopes will be sent home- September 27th
9. October 4th- FUN RUN

Next Meeting

OCTOBER 1st 2024, 7PM in the Community Room

Meeting adjourned at 8:13 pm

