

**HERMAN E. DUNCAN GRAND COUNCIL
ROYAL & SELECT MASTERS (PHA)
STATE OF OKLAHOMA AND JURISDICTION
GERMANY-ITALY-KOREA-JAPAN-MIDDLE EAST**



COUNCIL ANNUAL REPORT 20 _____

Please print or type, keep (1) copy of your files and return (2) copies to the Illustrious Grand Secretary. He will then forward a copy to the Grand Thrice Illustrious Master for his records. Late reports will not be considered.

Thrice Illustrious Master: _____ of _____ Council Number
____, located at _____, Oklahoma, Jurisdiction.

To: Herman E. Duncan Grand Council, F&AM, PHA, Jurisdiction of Oklahoma

The undersigned Thrice Illustrious Master submits the following report for the year beginning 1 January _____ and ending 31 December _____.

Meetings:

1. We held _____ regular meetings, missed _____ meetings.
2. Did you open your meetings promptly? YES _____ NO _____
3. Do you have a feasible reason for not holding your regular meetings? YES _____ NO _____. If so, **state reasons:**

4. Did you make proper committee appointments? YES _____ NO _____. If no state reasons:

5. Is there a copy of the committee's appointments filed with the Grand Council?
YES _____ NO _____

6. Did you promote regular study of the ritual for the membership? YES _____ NO _____. If no state reasons:

7. Did your Council make proper and timely reports to the Grand Council?
YES _____ NO _____. If no state reasons:

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8. Did you close your meetings at a reasonable hour? YES___NO___. If no, state reasons:

9. Did your Council place an AD in the souvenir program of the Grand Lodge? YES___NO___. If no, state reason:

10. Did your Council attend the District/State Workshops? YES___NO___. How many Companions were present? _____. If none state reason:

EXPANSION:

1. Number of Companions on Rolls as of Last Year Annual Report _____
2. Number of Companions initiated since Last Report _____
3. Number of Companions reinstated since Last Report _____
4. Number of Companions admitted by demit since Last Report _____
5. Number of Companions transferred into your Council by the Grand Commander _____
6. Number of Companions on Rolls before Deductions (ADD 1 THRU 5) _____

PLEASE DEDUCT THE FOLLOWING:

7. Number of Companions suspended/dropped since last report _____
8. Number of Companions demitted out since last report _____
9. Number of Companions expelled since last report _____
10. Number of Companions deceased since last report _____
11. Total Number of Companions deducted (ADD 7 THRU 11) _____
12. Subtract line 11 from line 6 which will equal your total membership _____

ACTIVITIES/PUBLIC MEETINGS:

1. Did your Council worship at regular intervals in the church? YES ___ NO ___. If no state reason:

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FINANCIAL STATUS:

1. The beginning balance of _____ Council No _____ treasury account as of January 20__ was \$_____.
2. The ending balance of _____ Council No _____ treasury account as of 31 December 20__ is \$_____.
3. Does your Council owe any outstanding debts to Herman E. Duncan Grand Council? YES ___ NO ___. If yes, give itemized list of debts owed.

PUBLIC RELATIONS:

1. State in detail what your Council has done during the year for the community, state, and country. (If more space is needed use the back of the sheet).

CHARITY:

1. How many sick and distressed Companions did your Council aid during the year? _____
2. Were you and the Companions attentive to the sick? YES ___ NO ___
2. What other contributions did your Companions make to charity?

SOCIAL ACTIVITIES:

What has your Council done during the year?

SOCIAL ACTIVITIES: (CONTD).

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Signature

Date

DATE RECEIVED BY THE GRAND COUNCIL: _____