

# Internship Activities Timeline for Undergraduate Teacher Education 2025-26

*May be modified according to the needs and demands of the classroom.*

## August-September

- One week before school starts, the intern begins working with mentor to set up the classroom, attend school, district trainings, etc.
- Before school starts, read the Blueprint List of Internship Activities and make decisions about the timeline for activities
- Intern observes instruction and classroom management and works 1:1 with small groups of students to supplement instruction
- Initial orientation meeting with university supervisor and mentor

## October 9- December 5, Thursdays & Fridays

- Begin to experiment with the various co-teaching strategies
- Intern may begin to teach short (non-content rich) lessons to practice classroom management and communication strategies
- One more meeting with university supervisor for informal observation and completion of Disposition Assessment
- First reflection due to supervisor by 10/31

## January

- Continue with Blueprint List of Internship Activities and discuss implementation of co-teaching strategies with mentor teacher. Intern starts to teach content rich, standards-based lessons with the whole class, as determined through reflective conversations with mentor
- Evidence of growth and readiness to teach is documented by mentor and supervisor in coming months using the Internship Performance Criteria.
- Continue support meetings/observations with field supervisor
- January Release Day- 1/30

## February

- Intern takes primary responsibility for planning and instruction in one subject area (elementary), or one to two periods (secondary).
- February Release Day- 2/27

## March into April

- Over the next four-six weeks, intern takes on more responsibility each week as appropriate
- March Release Day- 3/27
- Continue support meetings/observations with field supervisor
- Internship mid-point conference in March/early April to discuss progress in the Disposition Assessment and Internship Performance Criteria (formative assessments)
- Second reflection due to supervisor by 3/31
- Education Job and Community Engagement Fair 3/31- 4:00- 6:00 pm *Upper Gwinn*

## April

- Intern assumes full-time independent teaching and maintains lead responsibility for planning, instruction and assessment (total of 6-8 weeks)
- Mentor co-teaches according to the strategies agreed upon
- Continue support meetings/observations with field supervisor
- Take the spring break week on the district's schedule; may still have SPU courses to attend
- April Release Day- 4/24

## May

- Full time independent teaching
- Third reflection due to supervisor 5/15
- May Release Day- 5/22
- Year-end internship conference at the end of May for summative assessments of Disposition Assessment and Internship Performance Criteria

## June

- Co-teaching, mentor in the lead role
- Final conference with field supervisor
- Final day of Internship 5/29

### Supervisor Visits:

Fall Quarter: 2 visits

Winter Quarter: 4-5 visits

Spring Quarter: 3-4 visits

\*At least one supervisor observation will be remote through GoReact - TBD to choose timing with supervisor

\*Note: In general, the release days are set aside to focus on coursework, program responsibilities, and personal health. If the suggested monthly Friday date does not work for your internship, you may schedule another date with your mentor that suits your situation better. SPU cannot require school districts to provide these release days to students who are working in districts during their internships.

