



College in the Schools

UNIVERSITY OF MINNESOTA

Dear CIS instructors and student field day chaperones:

Thank you for planning a visit to the University of Minnesota Twin Cities for a College in the Schools (CIS) student field day. During your visit you remain responsible for the youth you bring, including behavior and group management. Please remember that as CIS students, your students are University of Minnesota students, and are expected to adhere to the Board of Regents Policy: [Code of Conduct](#), which is included in the course syllabus.

During your CIS field day, students may experience some of the following activities:

- Lectures and performances
- Breakout sessions and group discussions
- Station rotations
- Lab and/or barn tours
- Campus tours
- Classroom visits

As a field trip chaperone, you remain responsible for the safe movement of your students during these and any other on-campus activities. The University does provide some recommendations:

- Review the [Parking and Transportation Services \(PTS\)](#) website so that your bus driver knows how to drop off and pick up students in a safe location. Information about [short-term pick-up/drop-off bus parking](#) for Coffman, Northrop, and West Bank (Anderson/Willey/Mondale Halls) is provided on the PTS website. If you have additional questions about transportation, please contact your faculty coordinator or faculty coordinator assistant.
- When minors visit the University, it is recommended that groups maintain chaperone to student ratios of 1:12 for ages 15 and older. If your group does not meet this ratio, consider moving around campus as a larger group. This will help assure a safe experience for all.

Lunch is not provided at CIS field days. If students have a lunch break during their visit to the University, please make the appropriate arrangements with your students. Schools remain responsible for their students during the lunch break.

The University of Minnesota is excited to provide your students with an academic experience on our campus, which enhances their CIS course curriculum and helps students develop their identities as future college students.

Enjoy your visit!

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University of Minnesota Twin Cities