

EDGEWATER PARK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

Regular Business Meeting Agenda
Samuel M. Ridgway Middle School
Cafeteria
March 24, 2026
6:30 pm

Vision Statement

A Celebration of Lifelong Learning in a Caring Community

Mission Statement

The Edgewater Park Township School District is a positive learning community that embraces diversity, promotes tolerance, and models respect. We commit to providing a well-rounded education inclusive of the arts, academics, and social/emotional learning. We instill in our students the knowledge and skills necessary to promote independence, interdependence, and responsibility to themselves and others within the school community. Our students will understand and appreciate learning as a continual, lifelong process, as they develop their talents as global citizens, thus fulfilling both self and societal needs.

I. MEETING CALLED TO ORDER by Mr. Holley, Board President

Sunshine Law:

The Edgewater Park Township Board of Education Meeting is called to order. The Board of Education, in compliance with the New Jersey Open Public Meeting Act, caused adequate and electronic notice of this meeting to be provided to The Burlington County Times, the Municipal Clerk of Edgewater Park and to be posted on the District's website and main entrance of Ridgway and Magowan Schools.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Mrs. Daly	Mr. Holley, President	Ms. Hosein
Mr. Lloyd, Vice President	Mrs. McLaughlin	Mr. Rebilas
Mr. Stephens	Mrs. Torres	Ms. Tucker

IV. STUDENT LIAISONS TO THE BOARD OF EDUCATION

Mildred Magowan Elementary School - *Lina Bolat*

- *Students of the Month Presentation*

Samuel M. Ridgway Middle School - *Omar Howell*

V. PRESENTATIONS

- A. Teachers/Support Staff of the Year - *Michelle Latesta & Mike Melvin*
 - Magowan Teacher of the Year - *Justin Foster*
 - Magowan Support Staff of the Year - *Kimberly Pycik*
 - Ridgway Teacher of the year - *Kelly Evans*
 - Ridgway Support Staff of the Year - *Kaila Scott*
- B. Superintendent's Information Report - *Dr. Pamela Nathan*

C. Team Special Saints - Burlington City School District

VI. APPROVAL OF MINUTES

A. Minutes of the February 24, 2026 Regular Meeting

Attachment VI-A

VII. RECOGNITION OF VISITORS/PUBLIC COMMENT

When Addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President;
2. State your full name and address before commenting. Address and identify the specific topics on which you will be commenting;
3. Your time for commenting is limited to three (3) minutes.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition, at a later date/time. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

VIII. TOWN COUNCIL LIAISON TO THE BOARD OF EDUCATION - Sarah Cannon-Moye

IX. COMMITTEE REPORTS

- A. HUMAN RESOURCES - *Mrs. Colleen Torres*
- B. OPERATIONS - *Mr. Holley*
- C. CURRICULUM/TECHNOLOGY - *Mr. Daryl Lloyd*
- D. GOVERNANCE - *Mr. Holley*

Approve Second (2nd) Reading of the Following Policies:

Policy Alert No. 236

Attachment X-D

- | | |
|-----------|--|
| P 0142.1 | Nepotism (M) (Revised) |
| P 1220 | Employment of Chief School Administrator (M) (Revised) |
| P&R 1552 | Sexual Harassment - Staff (M) (New) |
| P 3362 | Sexual Harassment (M) (Abolished) |
| R 3362 | Sexual Harassment of Teaching Staff members
Complaint Procedure (Abolished) |
| P 4352 | Sexual Harassment (M) (Abolished) |
| R 4352 | Sexual Harassment of Support Staff Members
Complaint Procedure (Abolished) |
| P 5111.10 | Preschool Policy Updates ESI / ECERS-3 / TPOT |

- E. BURLINGTON CITY DELEGATE - *Mrs. Daly*
- F. NJSBA/LEGISLATIVE DELEGATE - *Mr. Holley*

X. SUPERINTENDENT'S REPORT

A. PERSONNEL:

1. Substitutes - Motion to approve:

a. Teacher Subs:

1. Teacher Substitute List March 2026
2. Robertina Kinnibrew
3. Tania Greenleaf

Attachment X-A-1-a-1

- b. Support Staff Subs:
 - 1. Shauna Brown - Custodian
 - 2. Koron Harmon - Custodian
 - 3. Matthew Boyle - Custodian
 - 4. Robertina Kinnibrew, Classroom Assistant
- 2. New Hires - Motion to approve:
 - a. **Renee Ayrer** - Lunch Assistant, Ridgway School; Salary \$6,545.00 Effective pending fingerprints.
- 3. Paid / Unpaid Leave of Absence - Motion to Approve: *Attachment X-A-3*

Employee Number	Employee Leave Dates	Sick, Personal, Vacation, Birthday	Federal Family Medical Leave	NJ Medical Leave Act	Unpaid Leave	Return to Work
44658227	2/17/26 - 4/13/26				31	4/13/26

- 4. Homebound Instruction - Motion to approve:
For the following students:
 - a. Student # 8858876769 - Dates TBD; TBD to provide Home Instruction services.
 - b. Student # 7028778807 - Dates: 3/11/26 - TBD; Walsh Legacy To provide Home Instruction services.
- 5. Revised Start Date - Motion to approve:
 - a. **Janet Bowes** - Interim Principal, Magowan School; 3/23/26 - 9/30/26;
- 6. Resolution for Emergent Hiring - Motion to approve:
RESOLUTION - EMERGENT HIRING
In accordance with N.J.S.A. 18A:6-7, 1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. and upon recommendation of the Superintendent, the Board of Education approves the submission of applications and the applicants' attestations that they have not been convicted of any disqualifying crime to the County Superintendent for the emergent hiring of the individuals listed:

NAMES
Rhianon Georgio
- 7. Retirement - Motion to approve:
 - a. **Christopher Mickle** - Custodian, Ridgway School. *Attachment X-A-7-a*
Effective 8/1/26.

- B. TUITION REIMBURSEMENT (Based on Rutgers grad credit: \$902.00) - Motion to approve:
 - 1. **Melissa McCloskey** - 3 graduate credits: Louisiana State University "Educational Technology Applied to the Classroom" at \$378.00 per credit; Spring 2026. Allowable reimbursement: 3 x \$378.00 = **\$1,134.00.**

C. MOVEMENT ON GUIDE:

1. **Melissa McCloskey**, 3 graduate credits: Louisiana State University; BA+9, step 8. **New salary: \$69,712.00.** Effective September 1, 2026 in accordance with the EPEA Agreement.

D. CURRICULUM: N/A

E. MARCH HIB REPORT:

<i>SCHOOL</i>	<i>NUMBER OF HIB REPORTS</i>	<i>NUMBER OF CONFIRMED HIB INCIDENTS</i>
Magowan	0	0
Ridgway	1	1

F. FEBRUARY HIB REPORT FOR APPROVAL:

<i>SCHOOL</i>	<i>NUMBER OF HIB REPORTS</i>	<i>NUMBER OF CONFIRMED HIB INCIDENTS</i>
Magowan	0	0
Ridgway	1	0

G. MISCELLANEOUS - Motion to approve:

1. Approval for New Teacher Orientation to be held Tuesday, August 25, 2026 and Wednesday, August 26, 2026
2. Eighth Grade Graduation Date - June 18, 2026
3. ***Revised 2026-2027 School Calendar***

Attachment X-G-3

H. ENROLLMENT:

MARCH, 2026 ENROLLMENT

Magowan	General Ed: 455 (-2)	Special Ed: 135 (+1)	590 (-1)
Ridgway	General Ed: 310	Special Ed: 61	371 (-1)
Burlington City HS	General Ed: 164 (0)	Special Ed: 36 (0)	200 (0)
BCIT	Westampton: 193 (+2)	Medford Campus: 9 (0)	202 (+2)
Special Services	11 (-2)		
Bancroft Neurohealth	4 (0)		
Benjamin Bannecker Prep	3 (0)		
Brookfield Academy	1 (0)		
Cinnaminson Twp.	0 (0)		

Garfield Park Academy	3 (0)		
Hampton Academy	3 (0)		
Mary Dobbins School	0 (0)		
Matheny Medical & Educational Center	0 (0)		
Mercer Special Services	1 (0)		
NJDCF	1 (0)		
Rancocas Valley Regional HS	0 (0)		
Riverside Twp.	0 (0)		
Y.A.L.E.	3 (0)		
		Total Special Needs Placements:	30 (-2)
		Total Enrollment:	1,393 (-2)

I. CORRESPONDENCE: N/A

XI. SECRETARY’S REPORT

A. FINANCIAL REPORTS: Addendum

1. TRANSFER OF FUNDS - Motion to: *Attachment XI-A-1-a*
 - a. Adopt resolution for the transfer of funds for February 28, 2026 to cover deficit balances in accounts.
2. BOARD SECRETARY’S REPORT - Addendum *Attachment XI-A-2-a*
 - a. Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Edgewater Park Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Nancy Lane, School Business Administrator/Board Sec.

Date

3. TREASURER’S REPORT - Addendum: *Attachment XI-A-3*
Motion to approve:
The February 28, 2026 Report of the Treasurer of School Funds.
4. BOARD CERTIFICATION - Addendum
Motion to:
Recommend that the Board of Education certify that as of this date and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge,

no major fund balance has been overspent in violation of N.J.A.C. 6A:23A-16.10(c)3 and 4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. APPROVAL OF BILLS - Motion to: *Attachment XI-A-5*
 Approve bills as presented for the month of March 2026:\$2,167,795.51

	2/28/2026	3/14/26	Totals
PAYROLL	\$583,654.12	\$581,876.72	\$1,165,530.84
DCRP BOARD SHARE	\$1,694.62	\$1,592.97	\$3,287.59
FICA BOARD SHARE	\$9,627.65	\$9,241.82	\$18,869.47
FICA STATE SHARE	\$32,607.56	\$32,865.51	\$65,473.07
MEDICAL, RX, DENTAL AND VISION - MARCH 2026			\$368,121.03
TOTALS	\$627,583.95	\$625,577.02	\$1,621,282.00

B. INFORMATION:

Please be sure to complete your Financial Disclosure Forms as soon as possible.

C. TRAVEL EXPENSE REIMBURSEMENT REPORT:

Staff	Wkshp/Event	Date(s)	Provider/Location	Total Cost
Pamela Nathan	NJASA Conference	5/13/26 & 5/14/26	NJASA, Caesars Atlantic City NJ	\$0.00

D. NUTRI-SERVE FOOD MANAGEMENT -
 Financial Statement: 2/1/25 - 2/28/25

Attachment XI-D

E. FIELD TRIPS FOR APPROVAL:

1. Mt. Laurel Funplex
 Magowan 4th Grade Safety Patrol
 June 3, 2026
 9:30 am - 2:15 pm
 Cost to Board: None
2. Muddy Paws Farm Rescue
 Magowan 1st Grade Students
 May 14, 2026
 9:15 am - 1:30 pm
 Cost to Board: None
1. Friendly's Cinnaminson
 5th, 6th and 7th Grades Special Education Students
 March 26, 2026
 10:40 am - 12:45 pm
 Cost to Board: None

2. Walking Trip - Memorial Field
Magowan Student Council, 3rd and 4th Grades
May 28, 2026
9:00 am - 12:00 pm
Cost to Board: None
3. 4th Grade Transition to Ridgway
Magowan 4th Grade Students
June 9, 2026
9:00 am - 11:00 am
Cost of Board: None
4. Walking Trip - Memorial Field
Magowan 1st Grade Students
June 12, 2026
10:00 am - 2:00 pm
Cost to Board: None
5. Walking Trip - Memorial Field
Magowan 3rd Grade Students
June 18, 2026, Rain Date 6/17/26
9:15 am - 12:00/12:30 pm
Cost to Board: None

F. BUILDING USE FOR APPROVAL:

1. Ridgway Spring Concert
Ridgway Cafeteria and Stage
May 20, 2026
6:15 pm - 8:30 pm
Admission: Donations Only
2. Magowan Spring Concert
Ridgway Cafeteria and Stage
May 6, 2026
6:15 pm - 8:30 pm
Admission: Donations Only
3. EPAA Basketball Day
Ridgway Gym/Cafeteria
March 13, 2026 - Set up
8:00 pm - 10:00 pm
March 14, 2026
8:00 am - 4:00 pm
Admission: None
4. Magowan CPR/AED Training
Magowan Gym
March 13, 2026
1:15 pm - 3:15 pm
Admission: None
5. Edgewater Park PTO Bingo Fundraiser
Ridgway Cafeteria
May 3, 2026
10:00 am - 6:00 pm
Admission: \$30.00
6. Multi Lingual Families Information Session
Magowan Gym and Cafeteria

May 18, 2026 (Rescheduled)

5:45 pm - 7:30 pm

Admission: None

- 7. Edgewater Park AAU 11 Girls Hoops

Ridgway Gym

Mondays, Wednesdays, Thursdays

March 25, 2026 - June 22, 2026

6:30 pm - 9:00 pm

Admission: None

- 8. **8th Grade Parent Committee**

Ridgway LRC

March 30, 2026

6:30 pm - 8:00 pm

Admission: None

- G. Approval to accept the Preschool Aid allocation for the 2026-2027 school year, in the amount of \$2,609,245.00.

- H. Approval of the Agreement for Professional Services between Burlington County Special Services School District and Edgewater Park Township School District for the 2026-2027 school year as needed. Rates and services are listed in the attachment. **Attachment XI-H**

- I. Approval of rates and services provided by GHR Education for the 2026-2027 school year. **Attachment XI-I**

- J. Approval of the following rates and services to be provided by LAN Associates:

- 1. Proposal for the major amendment of the Long Range Facility Plan at a cost of \$16,020.00, to be paid from the 2025-2026 budget. **Attachment IX-J-1**

- 2. Proposal to provide architectural, mechanical, electrical, and Plumbing engineering services for interior alterations at Ridgway Middle School. This encompasses the Faculty Room renovation and Small group classroom spaces. Cost to the Board: \$104,760.00 **Attachment IX-J-2**

- K.

RESOLUTION

2026-2027 Budget

Regular General Fund Levy – Base Budget

BE IT RESOLVED that the Edgewater Park Township Board of Education hereby approves the 2026-2027 school district budget which sets the amount of the total budget, with a tax levy for submission to the Burlington County Office of Education for review and approval as follows:

	Budget Levy	Local Tax
Total General Fund	\$34,452,328	\$12,239,592
Total Grants and Entitlements	\$ 3,189,726	N/A

<i>Total Debt Service Fund</i>	<u>\$ 1,025,282</u>	<u>\$ 592,017</u>
<i>Totals</i>	<i>\$38,667,336</i>	<i>\$12,831,609</i>

BE IT RESOLVED, that the supporting documentation of this proposed budget also contains an itemization of certain expenditures in accordance with administrative regulations, and

BE IT FURTHER RESOLVED, the Edgewater Park Board of Education does hereby approve the proposed FY 2026-2027 operating budget; and

BE IT FURTHER RESOLVED, the Edgewater Park Board of Education does hereby authorize the Business Administrator to submit the proposed budget to the Burlington County Office of Education for review and approval and to advertise said tentative budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that the school district is transferring \$300,000 from the district's Tuition Reserve Account for the purpose of payment of tuition to Burlington City School District; and

BE IT FURTHER RESOLVED, that the school district is transferring \$1,422,000 for the purpose of funding the following projects; \$1,345,000 for the Ridgway Faculty Room and small group classroom space updates; \$77,000 for Ridgway stage abatement and update, gym floor resurface and Transportation Office update.

BE IT FURTHER RESOLVED, that a public hearing be held in the Ridgway Middle School LRC, Edgewater Park, New Jersey on April 28, 2026 at 6:30 PM for the purpose of conducting a public hearing on the proposed budget for the 2026-2027 School Year.

BE IT FURTHER RESOLVED, that the proposed budget include an adjustment for banked cap in the amount of \$500,000 for the FY27 School Year, in accordance with N.J.A.C. 6A:23A-10.1(b) for the purpose of maintaining and expanding programs, due to the decrease in state aid. As statutorily required, the district affirms that it (a) has fully exhausted all eligible statutory spending authority in the budget year; (b) such stated need/purpose will be completed by June 30, 2027; (c) and such stated need/purpose cannot be deferred or incrementally completed over a long period of time.

BE IT FURTHER RESOLVED, to include in the proposed budget an adjustment for increased costs of health benefits in the amount of \$139,671, principally to pay for additional increases in benefit premiums for the FY27 School Year.

RESOLUTION

Travel and Related Expense Reimbursement

WHEREAS, the Edgewater Park Township Board of Education Policy #6471 and NJAC 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2026-2027 school year.

WHEREAS, the Edgewater Park Township Board of Education appropriated \$16,750 for travel during the 2025-2026 school year and has spent \$3,120.40 as of March 24, 2026.

NOW, THEREFORE BE IT RESOLVED that the Edgewater Park Township Board of Education hereby establishes the school district travel maximum for the 2026-2027 school year in the sum of \$16,100 and

BE IT RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

XII. SOLICITOR’S REPORT

XIII. UNFINISHED BUSINESS

XIV. NEW BUSINESS

XV. EXECUTIVE SESSION*

On a motion by _____, seconded by _____, the Board moved to Executive Session at _____ for approximately _____ minutes. The Board will reconvene in open public session immediately following the executive session. The Open Public Meetings Act allows the Board to enter into Executive Session for confidential matters (N.J.S.A.10:4-12b). Matters discussed in Executive Session will remain confidential until such time the need for confidentiality no longer exists. **RESOLVED**, that pursuant to Section 8 of the Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving personnel, legal, student, and negotiations matters. **FURTHER RESOLVED**, that the discussion of subject matter in Executive Session can be disclosed to the public upon official action of the Board of Education.

*The Board of Education reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

XVI. GOOD OF THE ORDER

XVII. ADJOURNMENT - Motion to adjourn