

# EDGEWATER PARK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

Regular Business Meeting Agenda  
Samuel M. Ridgway Middle School  
Cafeteria  
March 24, 2026  
6:30 pm

## Vision Statement

A Celebration of Lifelong Learning in a Caring Community

## Mission Statement

The Edgewater Park Township School District is a positive learning community that embraces diversity, promotes tolerance, and models respect. We commit to providing a well-rounded education inclusive of the arts, academics, and social/emotional learning. We instill in our students the knowledge and skills necessary to promote independence, interdependence, and responsibility to themselves and others within the school community. Our students will understand and appreciate learning as a continual, lifelong process, as they develop their talents as global citizens, thus fulfilling both self and societal needs.

### I. MEETING CALLED TO ORDER by Mr. Holley, Board President

Sunshine Law:

The Edgewater Park Township Board of Education Meeting is called to order. The Board of Education, in compliance with the New Jersey Open Public Meeting Act, caused adequate and electronic notice of this meeting to be provided to The Burlington County Times, the Municipal Clerk of Edgewater Park and to be posted on the District's website and main entrance of Ridgway and Magowan Schools.

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

Mrs. Daly	Mr. Holley, President	Ms. Hosein
Mr. Lloyd, Vice President	Mrs. McLaughlin	Mr. Rebilas
Mr. Stephens	Mrs. Torres	Ms. Tucker

### IV. STUDENT LIAISONS TO THE BOARD OF EDUCATION

Mildred Magowan Elementary School - *Lina Bolat*  
Samuel M. Ridgway Middle School - *Omar Howell*

### V. PRESENTATIONS

- A. Teachers/Support Staff of the Year - *Michelle Latesta & Mike Melvin*
  - Magowan Teacher of the Year - *Justin Foster*
  - Magowan Support Staff of the Year - *Kimberly Pycik*
  - Ridgway Teacher of the year - *Kelly Evans*
  - Ridgway Support Staff of the Year - *Kaila Scott*
- B. Superintendent's Information Report - *Dr. Pamela Nathan*

**VI. APPROVAL OF MINUTES**

A. Minutes of the February 24, 2026 Regular Meeting

*Attachment VI-A*

**VII. RECOGNITION OF VISITORS/PUBLIC COMMENT**

When Addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President;
2. State your full name and address before commenting. Address and identify the specific topics on which you will be commenting;
3. Your time for commenting is limited to three (3) minutes.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion and action or disposition, at a later date/time. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public.

**VIII. TOWN COUNCIL LIAISON TO THE BOARD OF EDUCATION - Sarah Cannon-Moye**

**IX. COMMITTEE REPORTS**

- A. HUMAN RESOURCES - *Mrs. Colleen Torres*
- B. OPERATIONS - *Mr. Holley*
- C. CURRICULUM/TECHNOLOGY - *Mr. Daryl Lloyd*
- D. GOVERNANCE - *Mr. Holley*

Approve Second (2nd) Reading of the Following Policies:

**Policy Alert No. 236**

*Attachment X-D*

- P 0142.1 Nepotism (M) (Revised)
- P 1220 Employment of Chief School Administrator (M) (Revised)
- P&R 1552 Sexual Harassment - Staff (M) (New)
- P 3362 Sexual Harassment (M) (Abolished)
- R 3362 Sexual Harassment of Teaching Staff members  
Complaint Procedure (Abolished)
- P 4352 Sexual Harassment (M) (Abolished)
- R 4352 Sexual Harassment of Support Staff Members  
Complaint Procedure (Abolished)
- P 5111.10 Preschool Policy Updates ESI / ECERS-3 / TPOT

- E. BURLINGTON CITY DELEGATE - *Mrs. Daly*
- F. NJSBA/LEGISLATIVE DELEGATE - *Mr. Holley*

**X. SUPERINTENDENT'S REPORT**

A. PERSONNEL:

1. Substitutes - Motion to approve:

- a. Teacher Subs:
  1. Teacher Substitute List March 2026
  2. Robertina Kinnibrew
  3. Tania Greenleaf
- b. Support Staff Subs:
  1. Shauna Brown - Custodian

*Attachment X-A-1-a-1*

2. Koron Harmon - Custodian
3. Matthew Boyle - Custodian
4. Robertina Kinnibrew, Classroom Assistant

2. New Hires - Motion to approve:
  - a. **Renee Ayrer** - Lunch Assistant, Ridgway School; Salary \$6,545.00 Effective pending fingerprints.

3. Paid / Unpaid Leave of Absence - Motion to Approve:

*Attachment X-A-3*

Employee Number	Employee Leave Dates	Sick, Personal, Vacation, Birthday	Federal Family Medical Leave	NJ Medical Leave Act	Unpaid Leave	Return to Work
44658227	2/17/26 - 4/13/26				31	4/13/26

4. Homebound Instruction - Motion to approve:

For the following students:

- a. Student # 8858876769 - Dates TBD; TBD to provide Home Instruction services.
- b. Student # 7028778807 - Dates: 3/11/26 - TBD; Walsh Legacy To provide Home Instruction services.

5. Revised Start Date - Motion to approve:

- a. Janet Bowes - Interim Principal, Magowan School; 3/23/26 - 9/30/26;

6. Resolution for Emergent Hiring - Motion to approve:

***RESOLUTION - EMERGENT HIRING***

In accordance with N.J.S.A. 18A:6-7, 1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. and upon recommendation of the Superintendent, the Board of Education approves the submission of applications and the applicants' attestations that they have not been convicted of any disqualifying crime to the County Superintendent for the emergent hiring of the individuals listed:

NAMES

Rhianon Georgio

- B. TUITION REIMBURSEMENT (Based on Rutgers grad credit: \$902.00) - Motion to approve:

1. **Melissa McCloskey** - 3 graduate credits: Louisiana State University "Educational Technology Applied to the Classroom" at \$378.00 per credit; Spring 2026. Allowable reimbursement: 3 x \$378.00 = **\$1,134.00**.

- C. MOVEMENT ON GUIDE:

1. **Melissa McCloskey**, 3 graduate credits: Louisiana State University; BA+9, step 8. **New salary: \$69,712.00**. Effective September 1, 2026 in accordance with the EPEA Agreement.

D. CURRICULUM: N/A

E. MARCH HIB REPORT:

<i>SCHOOL</i>	<i>NUMBER OF HIB REPORTS</i>	<i>NUMBER OF CONFIRMED HIB INCIDENTS</i>
Magowan	0	0
Ridgway	0	1

F. FEBRUARY HIB REPORT FOR APPROVAL:

<i>SCHOOL</i>	<i>NUMBER OF HIB REPORTS</i>	<i>NUMBER OF CONFIRMED HIB INCIDENTS</i>
Magowan	0	0
Ridgway	1	0

G. MISCELLANEOUS - Motion to approve:

1. Approval for New Teacher Orientation to be held Tuesday, August 25, 2026 and Wednesday, August 26, 2026
2. Eighth Grade Graduation Date - June 18, 2026
3. *Revised 2026-2027 School Calendar*

*Attachment X-G-3*

H. ENROLLMENT:

**MARCH, 2026 ENROLLMENT**

Magowan	General Ed: 455 (-2)	Special Ed: 135 (+1)	590 (-1)
Ridgway	General Ed: 310	Special Ed: 61	371 (-1)
Burlington City HS	General Ed: 164 (0)	Special Ed: 36 (0)	200 (0)
BCIT	Westampton: 193 (+2)	Medford Campus: 9 (0)	202 (+2)
Special Services	11 (-2)		
Bancroft Neurohealth	4 (0)		
Benjamin Bannecker Prep	3 (0)		
Brookfield Academy	1 (0)		
Cinnaminson Twp.	0 (0)		
Garfield Park Academy	3 (0)		
Hampton Academy	3 (0)		
Mary Dobbins School	0 (0)		

Matheny Medical & Educational Center	0 (0)		
Mercer Special Services	1 (0)		
NJDCF	1 (0)		
Rancocas Valley Regional HS	0 (0)		
Riverside Twp.	0 (0)		
Y.A.L.E.	3 (0)		
		<b>Total Special Needs Placements:</b>	30 (-2)
		<b>Total Enrollment:</b>	1,393 (-2)

I. CORRESPONDENCE: N/A

**XI. SECRETARY’S REPORT**

A. FINANCIAL REPORTS: Addendum

1. TRANSFER OF FUNDS - Motion to: *Attachment XI-A-1-a*
  - a. Adopt resolution for the transfer of funds for February 28, 2026 to cover deficit balances in accounts.
2. BOARD SECRETARY’S REPORT - Addendum *Attachment XI-B-2-a*
  - a. Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Edgewater Park Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

\_\_\_\_\_  
Nancy Lane, School Business Administrator/Board Sec. Date

3. TREASURER’S REPORT - Addendum: *Attachment XI-A-3*  
Motion to approve:  
The February 28, 2026 Report of the Treasurer of School Funds.
4. BOARD CERTIFICATION - Addendum  
Motion to:  
Recommend that the Board of Education certify that as of this date and after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major fund balance has been overspent in violation of N.J.A.C. 6A:23A-16.10(c)3 and 4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. APPROVAL OF BILLS - Motion to:

*Attachment XI-A-5*

Approve bills as presented for the month of March 2026:\$2,167,795.51

	2/28/2026	3/14/26	Totals
PAYROLL	\$583,654.12	\$581,876.72	\$1,165,530.84
DCRP BOARD SHARE	\$1,694.62	\$1,592.97	\$3,287.59
FICA BOARD SHARE	\$9,627.65	\$9,241.82	\$18,869.47
FICA STATE SHARE	\$32,607.56	\$32,865.51	\$65,473.07
MEDICAL, RX, DENTAL AND VISION - MARCH 2026			\$368,121.03
<b>TOTALS</b>	<b>\$627,583.95</b>	<b>\$625,577.02</b>	<b>\$1,621,282.00</b>

B. INFORMATION:

Please be sure to complete your Financial Disclosure Forms as soon as possible.

C. TRAVEL EXPENSE REIMBURSEMENT REPORT:

Staff	Wkshp/Event	Date(s)	Provider/Location	Total Cost
Pamela Nathan	NJASA Conference	5/13/26 & 5/14/26	NJASA, Caesars Atlantic City NJ	\$0.00

D. NUTRI-SERVE FOOD MANAGEMENT -

*Attachment XI-D*

Financial Statement: 2/1/25 - 2/28/25

E. FIELD TRIPS FOR APPROVAL:

1. Mt. Laurel Funplex  
Magowan 4th Grade Safety Patrol  
June 3, 2026  
9:30 am - 2:15 pm  
Cost to Board: None
2. Muddy Paws Farm Rescue  
Magowan 1st Grade Students  
May 14, 2026  
9:15 am - 1:30 pm  
Cost to Board: None
1. Friendly's Cinnaminson  
5th, 6th and 7th Grades Special Education Students  
March 26, 2026  
10:40 am - 12:45 pm  
Cost to Board: None
2. Walking Trip - Memorial Field  
Magowan Student Council, 3rd and 4th Grades  
May 28, 2026  
9:00 am - 12:00 pm  
Cost to Board: None

3. 4th Grade Transition to Ridgway  
Magowan 4th Grade Students  
June 9, 2026  
9:00 am - 11:00 am  
Cost of Board: None
4. Walking Trip - Memorial Field  
Magowan 1st Grade Students  
June 12, 2026  
10:00 am - 2:00 pm  
Cost to Board: None
5. Walking Trip - Memorial Field  
Magowan 3rd Grade Students  
June 18, 2026, Rain Date 6/17/26  
9:15 am - 12:00/12:30 pm  
Cost to Board: None

F. BUILDING USE FOR APPROVAL:

1. Ridgway Spring Concert  
Ridgway Cafeteria and Stage  
May 20, 2026  
6:15 pm - 8:30 pm  
Admission: Donations Only
2. Magowan Spring Concert  
Ridgway Cafeteria and Stage  
May 6, 2026  
6:15 pm - 8:30 pm  
Admission: Donations Only
3. EPAA Basketball Day  
Ridgway Gym/Cafeteria  
March 13, 2026 - Set up  
8:00 pm - 10:00 pm  
March 14, 2026  
8:00 am - 4:00 pm  
Admission: None
4. Magowan CPR/AED Training  
Magowan Gym  
March 13, 2026  
1:15 pm - 3:15 pm  
Admission: None
5. Edgewater Park PTO Bingo Fundraiser  
Ridgway Cafeteria  
May 3, 2026  
10:00 am - 6:00 pm  
Admission: \$30.00
6. Multi Lingual Families Information Session  
Magowan Gym and Cafeteria  
May 18, 2026 (Rescheduled)  
5:45 pm - 7:30 pm  
Admission: None
7. Edgewater Park AAU 11 Girls Hoops  
Ridgway Gym

Mondays, Wednesdays, Thursdays  
March 25, 2026 - June 22, 2026  
6:30 pm - 9:00 pm  
Admission: None

- G. Approval to accept the Preschool Aid allocation for the 2026-2027 school year, in the amount of \$2,609,245.00.
- H. Approval of the Agreement for Professional Services between Burlington County Special Services School District and Edgewater Park Township School District for the 2026-2027 school year as needed. Rates and services are listed in the attachment. *Attachment XI-H*
- I. Approval of rates and services provided by GHR Education for the 2026-2027 school year. *Attachment XI-I*
- J. Approval of the following rates and services to be provided by LAN Associates:
1. Proposal for the major amendment of the Long Range Facility Plan at a cost of \$16,020.00, to be paid from the 2025-2026 budget. *Attachment IX-J-1*
  2. Proposal to provide architectural, mechanical, electrical, and Plumbing engineering services for interior alterations at Ridgway Middle School. This encompasses the Faculty Room renovation and Small group classroom spaces. Cost to the Board: \$104,760.00 *Attachment IX-J-2*

**XII. SOLICITOR’S REPORT**

**XIII. UNFINISHED BUSINESS**

**XIV. NEW BUSINESS**

**XV. EXECUTIVE SESSION\***

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board moved to Executive Session at \_\_\_\_\_ for approximately \_\_\_\_\_ minutes. The Board will reconvene in open public session immediately following the executive session. The Open Public Meetings Act allows the Board to enter into Executive Session for confidential matters (N.J.S.A.10:4-12b). Matters discussed in Executive Session will remain confidential until such time the need for confidentiality no longer exists. **RESOLVED**, that pursuant to Section 8 of the Open Public Meeting Act, the public shall be excluded from that portion of the meeting involving personnel, legal, student, and negotiations matters. **FURTHER RESOLVED**, that the discussion of subject matter in Executive Session can be disclosed to the public upon official action of the Board of Education.

\*The Board of Education reserves the right, if necessary and deemed appropriate, to enter into an Executive Session at any time during the regular meeting.

**XVI. GOOD OF THE ORDER**

**XVII. ADJOURNMENT - Motion to adjourn**