

Bayberry Lakes Homeowners' Association, Inc.

**Board of Directors' Meeting Minutes**

Thursday, June 4, 2020

Call To Order: The Bayberry Lakes Homeowner's Association, Inc., Organizational Board of Directors' Meeting was called to order by President B. Kamer, at 7:35PM at the Bayberry Lakes Community Clubhouse, 120 Elderberry Drive, Daytona Beach, Florida.

Roll Call/Selection of Officers:

Motion made by K. Medlin, seconded by A. Tominsky, to appoint William Kamer as President; motion carried.

Motion made by W. Kamer, seconded by A. Tominsky, to appoint Kevin Tucker as Vice President; motion carried.

Motion made by A. Tominsky, seconded by W. Kamer, to appoint Kathy Medlin as Secretary; motion carried.

Motion made by W. Kamer, seconded by K. Medlin, to appoint Adam Tominsky as Treasurer; motion carried.

Motion made by K. Medlin, seconded by A. Tominsky, to appoint Joy Hagstrom as Director, Kristina Sanders as Director/Treasurer at Large, Kathleen Ridall as Director, Sabrina Zahnen as Director, Tom Zahnen as Director; motion carried.

(Management to update website and sunbiz.org)

Banking Resolutions: Motion made by S. Zahnen, seconded by K. Medlin, to appoint William Kamer, Kristina Sanders, Adam Tominsky, and Kevin Tucker as authorized banking signatures; motion carried. Management to request representative of Synovus Bank to be present at the June 25, 2020 Board of Directors' meeting to update banking resolutions.

Approval of Minutes: Motion made by K. Tucker, seconded by K. Medlin, to waive the reading and approve the Minutes of March 26, 2020 with correction (vice present/vice president) and Closed Legal Minutes of May 21, 2020; motion carried.

Financial Reports: A. Tominsky provided written and verbal financial reports at the Annual Meeting: Balance Sheet (05/20) and Profit & Loss Budget vs. Actual (01/20 – 05/20) and Customer Balance Summary and Collection Report (05/20), ICI/Bayberry Colony payment report (05/20). Operating (02/20 and 04/20): \$64,121/\$94,093, Reserve (02/20 and 04/20): \$85,180/\$70,940. Clubhouse rentals in 2020 - \$925 which assist with offsetting clubhouse expenses. Total expenses for 2020 \$53,351.

Neighborhood Watch: M. Royer was present and reported Memorial Weekend was crime free in the community. Citizens reporting of crime is up. Entryway cameras are functioning.

2020 Pending Projects (Board Discussion):

\*108Briarberry: Motion made by A. Tominsky, seconded by J. Hagstrom, to approve ARC request. Amended motion made by K. Ridall, seconded by A. Tominsky, to approve the ARC submittal of 108 Briarberry to install a 'gazebo' subject to the following conditions: No larger than 10'x20', 0 walls, materials remain as stated in request, correspondence from the owner committing to its removal and proper storage during Hurricanes/Named Storms, and adjacent/neighboring property owner to provide approval of installation; motion carried.

\*Clubhouse rentals during COVID 19 will now require an additional \$125 cleaning fee. Renters will be asked to leave out chairs and tables for disinfecting.

\*ARC is working to update community color pallets. Management to forward K. Ridall contact information for Sherwin Williams.

\*Social/Community Events were proposed, including but not limited to: Community fundraiser for a local COVID19 organization (5K walk, run, bike in the am/carnival in the pm) in September 2020, welcoming committee for new owners, newsletter with advertisements, game nights, street block parties, and more.

Next Board Meeting: June 25, 2020 @ 7PM

Adjournment: 9PM