1:15-2:05 Session 1

| Level | Title | Description | Who |
|---|---|---|---|
| Beg | Getting Organized - Gmail, Calendar, & Keep | Using and adjusting Gmail and calendar to work for you both personally and professionally. Using labels, different type of inboxes, creating calendars, sharing calendars with students / parents / family, etc. Creating and organizing notes in Google Keep will also be taught. | Justin Wilson - HS Room 11 (Lauren Logan's Room) |
| Advanced | Moving Forward with Drive, Docs and Slides | Drive offline, addons, files, folders, converting, interacting, tips and tricks! This is moving past replacing paper/pencil with technology. | Linda Hummer - Elementary Computer Lab (2nd Floor) |
| int-adv | So we are 1:1 - now what? | Strategies and systems we have in place for 1:1 Chromebooks. Apps/Extensions, web filter, assessment kiosk (Google Forms and entering a PIN), classroom management. Ask questions, share what is working in your classroom, get ideas. | Dustin Ruffell - HS Computer Lab (Beside HS Library) |
| Beg | Google Classroom Intro | Still needing to get the basics out of Google Classroom. Here is the session to start at, get in, and participate! | Chris Malanga (NWOCA) - MS Computer Lab (Jan Sonnenberg's Room) |
| int-adv | Apps / Extensions | Apps and Extensions for Google Chrome and Chromebooks | John Mansel-Pleydell (NWOCA) - MS Room 34 (Lisa Kleman's Room) |

2:10-3:00 Session 2

| Level | Title | Description | Who |
|---|---|---|---|
| Adv | Advanced Tips & Tricks for your Organizational Life - Gmail, Calendar, Keep | Gmail labs, reminders, tasks, advanced filtering and labeling, choosing the inbox that is right for you, gmail and calendar collide, iCals and subscribing, and Google Keep! For those who really want to own personalization! | Dustin Ruffel & Justin Wilson - HS Computer Lab (Beside HS Library) |
| Beg | Drive, Docs and Slides | Still struggling with understanding what drive (Docs, Sheets, Slides, Drawings) is, how it works and which settings you need to even get going? This is the right session for you! Kickstart your Google experience here! | Linda Hummer - Elementary Computer Lab (2nd Floor) |
| Adv | Advancing Google Classroom | Differentiating instruction within Google Classroom, advanced features (guardians, scheduling, drafts), integration, calendars, partners (Edulastic, Pear Deck, etc.), formative assessments, sharing, flipping, and communicating! | Chris Malanga (NWOCA) - MS Computer Lab (Jan Sonnenberg's Room) |
| Beg | Google Forms | Getting going with Google Forms. The basic features of Google Forms to get you going and collecting data and data retrieval (Google Graphs vs. Spreadsheet Responses). | John Mansel-Pleydell (NWOCA) - MS Room 34 (Lisa Kleman's Room) |