

# HUTTONS AMBO PARISH COUNCIL MINUTES

**Wednesday, July 17th at 7:30pm**

## Agenda

- 1. Welcome,**
  - a. Councillors present – Simon Lealman, Andy Dorman, Philip Barraclough, Clare Messer & Anne Lealman (Clerk)
  - b. apologies for absence – Emma Samuel & Alan Sanders
  - c. Guests: Graham Milner, Rona Charles, Janice Hanslow, Danny Pickering & Chris Dawes
- 2. Approval of Minutes of meeting of 15.05.2024 – 17.07.24 minutes approved as accurate – signed digitally by S N Lealman Parish Council Chair**
- 3. Matters arising:**
  - a. Road drains from High to Low Hutton & outside the old Blacksmiths shop – had been seen by NYC and is listed as complete. Drains are Highways responsibility, but they claim the soakaways are not their responsibilities, the nearest landowner is now responsible. Andy is going to ring Highways and try again. Clare gave us the email address for Highways Keegan@highways
  - b. Sewage leak from manhole on Hall driveway – we believe that this is fixed. Andy contacted the Estate and they were aware and working on it.
  - c. Takeover of Green Alkanet – update from AS via SL Alan gave us an update on how to best get rid of Alkanet. Rona agreed that removing the heads is a good way of stopping it spreading. Rona is going to provide a photo so we know what we are looking for.
  - d. Grass cutting – Danny has requested 20 hours a month same as the church – SL said 8 months at 20 hours is £3200 and that amount is the whole precept. 2022/23 was 12.5 hours a month and 2023/24 was 9 hours. All agree anyone that speaks to Danny about the grass and verges, then he should refer them to a member of the Parish Council. Highways only cut what is considered safe. March, April, September & October 10 hours a month, May, June, July & September 15 hours a month. 100 hours over 8 months March – October - £2000 per annum Danny to be paid on a monthly basis on 10 hours £200 March, April, September & October and 15 hours £300 May, June, July & August.
  - e. Hand rail outside the Village Hall update – SL reported damaged posts to Area 4, it has been inspected and work carried out 17/7/24 and completed.
- 4. New Matters:**
  - a. New Laptop for Parish Clerk in this financial year – no patches and no support from September 2025 – Yes spend approved
  - b. Speed Gun – Traffic coming through the village sensor air pipes still in progress. The speed gun is primarily for the A64 both ways as we believe that traffic is doing far

more than the 50mph allowed. Approximate spend of £199. Contact Clare emailing the email address and then review their response and bring back to the next meeting.

- c. Parish Council Website – issues raised at both governance checks on 2022-23 and 2023/2024 reports. Confirmed by the PC Website that we do need a website bespoke to the Parish Council. All present agreed that they were all having issues with sending things to Michelle. Progress this action and feedback to the Parish Councillors when information is available

## **5. Planning: No planning**

## **6. Finance: Available on the night as awaiting bank statement any day**

- a. Balance at 28/06/2024 is £11,162.92
- b. Ring fenced Funds of £300.00
- c. Committed spend £541.00
- d. Balance as of now is £10,621.92 - £300.00 = £10,321.92
- e. Thank you to Chris Dawes for verifying the accounts.

## **7. Any Other Business**

- a. Culvert near the Railway Bridge, part of it has been knocked in to the stream. Big lump of brick in the stream, not a problem now but will be in the winter. Andy/Graham trying to source some short piece of concrete pipe and then Bob will dig out for the pipe to rectify the culvert.
- b. Paper copies of the Agenda and Minutes for the Noticeboards
- c. Draft Minutes on the Noticeboards

## **8. Date of next Meetings**

Wednesday 18th September at 7:30pm

Wednesday 20th November at 7:30pm

Anne Lealman- Clerk to the Parish Council