## **Choosing the Page Template**

There are a variety of different page types that you can choose on a Google site. The page types are called templates.

There are a couple of different ways to choose the page type.

When you create your page you can choose what type of page that it will make. When you name your new page, if you click the drop down arrow next to web page, it will show all the different types you can choose from. If you do not choose at this point, the default type is "web page".

Create a page	in	Site:	How	To
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## Name your page:

Test

Your page URL: /a/tamaki.ac.nz/howto/test change URL

## Select a template to use (Learn more)

Web Page

Announcements

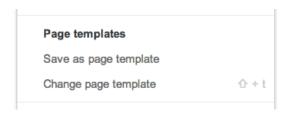
File Cabinet

List

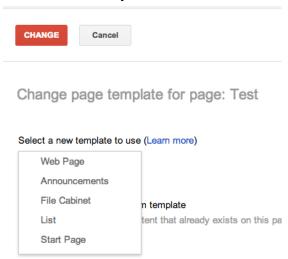
Start Page

If you have already made a page and want to change the template, you can do this via the "more " menu on your site page.

On the more menu, you need to click on "Change page template"



This will bring up the same drop down menu with the options on. Click on the one you want then click on the big red change button.



If you tick this box, it will erase everything that you have already put on your page. Leave this unticked if you have already started content on your page and want to change the template.

This will then leave your content and put the new template in place.

Apply default content from template										
this w	vill	overwrite	the	content	that	already	exists	on	this	page