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Subject: CPD Funding Request - Vet Empowered Live 2025

Dear [Manager's Name],

I am writing to request funding to attend Vet Empowered Live 2025, a CPD event taking place in Manchester on Sunday, March 23, 2025. This one-day event provides 7 hours of CPD and focuses on essential professional development skills that will benefit both my practice and our team.

Event Details:

- Event: Vet Empowered Live 2025: Bold and Balanced
- Date: Sunday, March 23, 2025
- Location: Central Manchester
- CPD Hours: 7
- Cost: £125 + VAT (£150 total)

The event features an exceptional lineup of speakers including:

- David Bidler (Physiology First) - Expert in human physiology and stress management
- Katie Ford & Claire Grigson - Experienced veterinary surgeons and professional coaches
- Aoife Smith - Psychotherapist specialising in veterinary mental health
- Chloe Hannigan - VetYogi founder, yoga teacher and veterinary surgeon
- Sophie Jones - Confidence building and overcoming professional challenges

Key Learning Outcomes:

1. Stress management and physiological awareness techniques to enhance clinical performance
2. Practical tools for maintaining work-life balance and preventing burnout
3. Strategies for building resilience and managing challenging situations
4. Communication skills and boundary-setting techniques for better client and team interactions
5. Methods for managing imposter syndrome and building professional confidence

Implementation Benefits for the Practice:

- Enhanced clinical decision-making through improved stress management
- Better team communication and collaboration
- Increased job satisfaction and wellbeing, supporting staff retention
- Practical tools that can be shared with colleagues
- Improved client communication and relationship management

The total cost including VAT is £150, which includes:

- Full day of interactive CPD sessions
- Breakfast, lunch, and refreshments
- Networking opportunities with industry professionals
- Post-event resources and materials

Previous attendees have reported significant improvements in their professional practice, with one noting it was "the best CPD day I've done to date" and another describing it as "transformative for my approach to work and work-life balance."

I believe this investment will significantly benefit our practice through improved performance, wellbeing, and team dynamics. I would be happy to share key learnings with the team upon my return.

Thank you for considering this request. I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Optional: Include practice's standard CPD request form if required]