

Leading Edge Academy Portfolio Interview Rubric

	Below Standard	Approaching Standard	At Standard	Above Standard ✓
Explanation of Ideas & Information	• uses too few, inappropriate, or irrelevant descriptions, facts, details, or examples to support ideas of pillars when answering questions. • presentation does not adequately reflect time spent at LEA	• uses some descriptions, facts, details, and examples that support ideas of pillars, subjects areas, and years spent at LEA, but there may not be enough, or some are irrelevant	• uses relevant, well-chosen descriptions, facts, details, and examples from all subject areas/years at LEA to support ideas about all pillars. • the presentation reflects a balanced view of time spent at LEA.	
Organization	• does not include important parts required in the portfolio interview • does not have a main idea or presents ideas in an order that does not make sense • does not have an introduction and/or conclusion • uses time poorly; the whole presentation, or a part of it, is too short or too long	• includes at least 10 pieces of evidence from a variety of subject areas and grade levels. • moves from one idea to the next, but main idea may not be clear or some ideas may be in the wrong order • has an introduction and conclusion, but they are not effective • generally times presentation well, but may spend too much or too little time on a topic, a/v aid, or idea	• includes at least 18 pieces (12 for 2 years, 6 for one year) of evidence from a variety of the subject areas and grade levels. • states main idea and moves from one idea to the next in a logical order, emphasizing main points in a focused, coherent manner • has an effective introduction and conclusion • organizes time well; no part of the presentation is rushed, too short or too long	
Eyes, Body, & Voice	• does not look at audience; reads notes or reads directly from eportfolio • lacks poise and confidence (fidgets, slouches, appears nervous) • wears clothing inappropriate for the occasion • mumbles or speaks too quickly or slowly • frequently uses “filler” words (“uh, um, so, and, like, etc.”)	• makes infrequent eye contact; reads notes or reads directly from eportfolio most of the time • shows some poise and confidence (only a little fidgeting or nervous movement) • makes some attempt to wear clothing appropriate for the occasion • speaks clearly most of the time; sometimes too quickly or slowly • occasionally uses filler words	• keeps eye contact with audience most of the time; only glances at notes or eportfolio • looks poised and confident • wears clothing appropriate for the occasion • speaks clearly; not too quickly or slowly • speaks loudly enough for everyone to hear; changes tone to maintain interest • rarely uses filler words	
Presentation Aids	• does not use eportfolio • attempts to use one or a few audio/visual aids or media but they distract from or do not add to the presentation	• uses eportfolio, but the portfolio sometimes distracts from or does not add to the presentation	• uses well-produced eportfolio to clarify information, emphasize important points, strengthen arguments, and add interest	
Response to Audience Questions	• does not address audience questions (goes off topic or misunderstands without seeking clarification)	• answers some audience questions, but not always clearly or completely	• answers audience questions clearly and completely • seeks clarification when interviewer questions are unclear	

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	Website/Subject Representation	Presentation	Cover Letter	Honors ✓																								
Honors Requirements	- All subjects represented at least twice 6-8 <table><tr><th>6th</th><th>7th</th><th>8th</th></tr><tr><td><table><tr><td>E X</td><td>S C</td><td>M A</td></tr><tr><td>H U</td><td>P E</td><td>L C</td></tr></table></td><td><table><tr><td>E X</td><td>S C</td><td>M A</td></tr><tr><td>H U</td><td>P E</td><td>S P</td></tr></table></td><td><table><tr><td>E X</td><td>S C</td><td>M A</td></tr><tr><td>H U</td><td>P E</td><td>S P</td></tr></table></td></tr></table> - No repeated subjects under each pillar. - Extra-Curricular Page includes a broad range of interests demonstrating a well rounded experience. - Impeccable website formatting with consistent titles, fonts, and sizes as well as error-free spelling, grammar, punctuation, and capitalization.	6th	7th	8th	<table><tr><td>E X</td><td>S C</td><td>M A</td></tr><tr><td>H U</td><td>P E</td><td>L C</td></tr></table>	E X	S C	M A	H U	P E	L C	<table><tr><td>E X</td><td>S C</td><td>M A</td></tr><tr><td>H U</td><td>P E</td><td>S P</td></tr></table>	E X	S C	M A	H U	P E	S P	<table><tr><td>E X</td><td>S C</td><td>M A</td></tr><tr><td>H U</td><td>P E</td><td>S P</td></tr></table>	E X	S C	M A	H U	P E	S P	Outstanding demonstration of Pillar connection to work experience with explicit, concise, and thorough explanations. Students articulate reflection of Pillar growth over time while at Leading Edge. Above Standard in Eyes, Body, Voice and use of Presentation Aids. - Eye contact is consistent and confident with only brief glances at eportfolio to navigate. - Body - Body posture is confident and poised with no swaying/fidgeting. - Gestures are purposeful and engage the audience. - Voice - Volume is clear, consistent, and varies intentionally with tone to maintain interest. - Speaking pace is measured, confident and clear with intentional pauses for impact. - Presentation Aids - Website is navigated smoothly and cleanly. - Evidence from the website is presented in a way that clearly supports explanations. (Slides opened, video clips played as part of the presentation.) Above Standard in answering interview questions clearly and completely, using work samples to support responses.	Ideas and Content – The paragraphs are clear and focused. It holds the reader’s attention. Relevant anecdotes and details enrich beyond the obvious to prove achievements in academics, arts and citizenship. Voice – The writing is individual, compelling and engaging. The writer crafts the piece with an awareness and respect for the audience and purpose. Word Choice – Words convey the intended message in a precise, interesting and natural way. The words are powerful and engaging. Sentence Fluency – The writing has an easy flow and rhythm. Sentences are well built with strong and varied structure. Conventions – The writer demonstrates a strong grasp of standard writing conventions (e.g. spelling, punctuation, capitalization, paragraphing, formatting) and uses them to enhance readability with few, if any errors. Pillar Declaration - The pillar that the student is presenting is represented in their cover letter.	☐Website ☐Subjects ☐Presentation ☐Cover letter
	6th	7th	8th																									
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